

BARRACKPORE RASTRAGURU SURENDRANATH COLLEGE
6, RIVERSIDE ROAD & 85, MIDDLE ROAD, BARRACKPORE
NORTH24 PARAGANAS, WESTBENGAL, PIN-700120

MEETING NOTICE

Date 06.04.2018

Meeting of : IQAC
Committee/Department

Date : 07.04.2018

Time : 12 Noon

Venue : 85, middle Rd.

Room No. : 103 Principal Room

Members of the Committee / Department are requested to attend the meeting to discuss the following agenda

AGENDA

1. To read and confirm the proceedings of the last meeting.
2. Preparation of upcoming NAAC visit.
3. Misc.
- 4.

Sulap Shashidhar
Coordinator, IQAC
Barrackpore Rastraguru
Surendranath College

H. B. Singh
Principal
BARRACKPORE
Rastraguru Surendranath College

2018

Members Present:

President, G.B.

Sub Raychoudhary.
7.4.18

1. Monjit
 2. Anindha Ghosh
 3. Anirban Chakrabarty 7/4/2018
 4. Sutapa Saha 7/4/2018
 5. Indira Samajda Gangopadhyay 7.4.18
 6. ~~nnnn~~ 7/4/18
 7. Subendu Bhowmik 7/4/18
 8. Arindam Chakrabarty 7/4/18
 9. Debaprasad Saha 7/4/18
 10. P. Banerjee 7/4/18
 11. ~~A. S. S.~~ 07/04/18
 12. ~~Chaudhary~~ 07.04.18
 13. ~~Shah~~ 07/04/18
 14. ~~Shah~~ 07/04/18
- IQAC co-ordinator: Sulata Ghosh Dastidar 07.04.18

Minutes and Resolutions of IQAC meeting dated 07.04.2018

Dr. Monojit Ray, Principal presided over the meeting.

Principal reported that preparations of 4th cycle NAAC re-accreditation should be started immediately. He also reported that a window will be opened in the website of NAAC containing the application format for re-accreditation. He said that in 2018 the window will be opened twice in the month of July and December. The college has to apply in any one of the two months. In this context, it has been **resolved that** the college will apply for re- accreditation in July, 2018.

Principal briefed the members about the new process of NAAC re- accreditation. He also distributed photocopies of this process downloaded from the official website of NAAC. He reported that the evaluation in the new format will also be based on 07 criteria alike previous years. The criteria are-

- Curricular Aspects
- Teaching, Learning and Evaluation
- Research, Innovation and Extension
- Infrastructure and Learning Resources
- Student Support and Progression
- Governance, Leadership and Management
- Institutional Values and Best Practices

He pointed out that in the third criteria, Consultancy has been replaced by Innovation and in the seventh criteria, Innovative Practices has been replaced by Institutional values. He reported that as per the new guidelines, Self Study Report (SSR) has to be submitted online. There is no necessity of submission of SSR in hardcopy. The SSR will have two parts. In the first part, answers need to be cited on specific questions provided by NAAC. In the second part, direct comparison between the recommendations of NAAC peer team during the last NAAC visit in the college and extent of their fulfillment has to be made. Sustenance and development of infrastructure will be given due weightage. The NAAC peer team visit in the college shall be a one day visit for physical verification of provided data. Principal also informed the members that from now the colleges will face penalty imposed by UGC for providing wrong and manipulated information.

At the time of application through NAAC window, the college will have to upload a 1 MB pdf file containing the following-

- Latest letter of affiliation
- Recognition letter from University or UGC
- UGC 12(B) and 2(f)

- Document for release of grant
- Document for receiving CPE status
- Intimation for any change of name

The college will provide details of its student database during application. NAAC will send questionnaire to some randomly selected students from this database and ask them to reply to it. The minimum reply that NAAC should receive is 100. If 100 replies are received, the college will become eligible to upload the SSR through a portal called CAPU. If 100 replies are not received, the college will get one more chance of applying.

Principal also reported that from this year, NAAC has empowered the colleges for appealing for re-assessment. The appeal for re-assessment must be made within 30 days from the date of issuance of the re-accreditation certificate.

Principal selected a few members of IQAC and assigned them the responsibility of preparing parts of the SSR. The assignment is attached at the end of the minutes. These selected members in turn selected their own team for preparation of the same. This team is also attached at the end of these minutes.

Sutapa Ghosh Dastidar

Barrackpore Rastraguru
Surendranath College

Notice No: 2017-18/613

Date: 7/4/18

The following teachers are hereby directed to prepare the portions of Self Study Report as mentioned against their names-

Curricular Aspect- Sri Arijit Chaudhuri
Teaching, Learning & Evaluation- Dr. Molly Ghosh
Research & **Innovation**- Dr. Indira Samajdar Gangopadhyay
Extension- Sri Anirban Chakrabarty (Commerce)
Infrastructure- Sri Partha Banerjee
Learning Resources- Dr. Joydip Chandra
Student Support- Dr. Maumita Chaudhuri
Student Progression- Dr. Sutapa Saha
Governance & Leadership- Dr. Debaprasad Sarkar
Management- Sri Swayambhoo Mitra
Institutional Values & Best Practices- Dr. Sutapa Ghosh Dastidar

Last date of submission of the report is 31st May, 2018.

Sutapa Ghosh Dastidar
Coordinator, IQAC
Barrackpore Rastraguru
Surendranath College

(Dr. Monojit Ray)
Principal
BARRACKPORE
Rastraguru Surendranath College

Committee for Preparation of the Self Study Report

1. Curricular Aspects

Sri Arijit Chaudhury, Dr. Amit Ghati, Smt. Saswati Nandi, Dr. Sujata De Chaudhuri

2. Teaching, Learning and Evaluation

Smt. Molly Ghosh, Dr. Jyotiprasad Chatterjee, Dr. Abhijit Kundu, Sri Tushar Ranjan Bhowmick

3. Research and Innovation

Dr. Indira Samajdar Gangopadhyay, Dr. Debratna Mukherjee, Dr. Sutripta Sarkar

4. Extension

Sri Anirban Chakraborty (Commerce), Sri Kallol Saha, Dr. Sandip Pal, Sri Debiprasad Bhattacharyya

5. Infrastructure

Sri Partha Banerjee, Cap. Galive Iquebal, Sri Rupam Mukherjee, Sri Soumya Ganguly, Sri Mayukh Thakur, Sri Pijush Nandi

6. Learning Resources

Dr. Joydip Chandra

7. Students Support

Dr. Maumita Chaudhuri, Sri Angshuman Chakraborty, Smt. Sutapa Ghosh, Dr. Rebati Mani Samal

8. Student Progression

Dr. Sutapa Saha, Smt. Poulami Mukherjee, Dr. Tanusree Moitra, Sri Saikat Nandy

9. Governance and Leadership

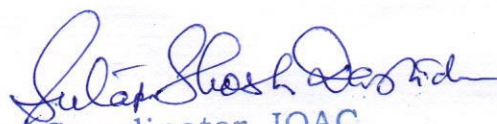
Dr. Debaprasad Sarkar, Smt. Payel Biswas, Sri Maran Bandhu Majumder, Sri Sudipta Sarkar

10. Management

Sri Swayambhoo Mitra, Sri Phulen Mahato, Sri Subhendu Biswas

11. Institutional values and Best Practices

Dr. Sutapa Ghosh Dastidar


Coordinator, IQAC
Barrackpore Rastramurti
Surenaranath College