

BARRACKPORE RASTRAGURU SURENDRANATH COLLEGE
6, RIVERSIDE ROAD & 85, MIDDLE ROAD, BARRACKPORE
NORTH24 PARAGANAS, WESTBENGAL, PIN-700120

MEETING NOTICE

Date : 01/02/2019

Meeting of : IQAC
Committee/Department

Date : 08/02/2019

Time : 3:00 PM


Venue: 85, Middle Road Campus

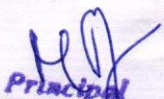
Room No. : Principal's Room

Members of the Committee / Department are requested to attend the meeting to discuss the following agenda

AGENDA

1. To read and confirm the proceedings of the last meeting.
2. To discuss about the ~~SSR~~ preparation of SSR.
3. Misc.
- 4.


Coordinator, IQAC
Barrackpore Rastraguru
Surendranath College


Principal
BARRACKPORE
Rastraguru Surendranath College

Members Present:

1. H P
2. Seelam Shesh Das
3. Indira Samajda Gangopadhyay 8.2.19
4. ~~H P~~ 8/2/19
5. ~~Seelam Shesh Das~~ 8/2/19
6. any 8/2/19
7. Plakbati 8/2/19
8. Anirban Chakrabarty 08/02/2019
9. Debananda Saha 8/2/19
10. Drup Gini 08/02/19 (Invited)
11. Seelam Shesh Das 08/2/19
12. Aniruddha Ghosh 08/2/19
13. Drup Gini 08.02.19

Resolution of the IQAC Meeting held on 8th February, 2019

Principal Dr. Monojit Ray presided over the meeting.

Agenda 2: Preparation of NAAC

Principal reported the proceedings of the NAAC preparation so far. Members pointed out their issues during preparation of SSR (upto 2017-18). It was resolved that the feedback system for 1st and 2nd year students would be through online portal hosted in the college website. The feedback received from the third year students will be analyzed and the results will be uploaded in the college website.

Principal requested the members to prepare all supporting documents such as the respective scanned soft copies of the concerned documents, so that those can be uploaded to the college website for ready reference in future, as and when required.


Agenda 3: CAS Related Issues

Dr. Sutapa Ghosh Dastidar, the Member Coordinator, IQAC has reported that Sri Dipankar Majumdar and Sri Swayambhoo Mitra has submitted their CAS related documents to the College. It is resolved that it would be processed and letter to be issued to DPI, Govt. of WB and the WBSU for next formalities for all the applicants. It was also resolved that before issuing the letters, if any incumbent can submit such papers, he/she may be incorporated in the process. Principal requested Dr. Sutapa Ghosh Dastidar, Member Coordinator, IQAC to look after the process.

Agenda 4: Miscellaneous

- I. The purchase of anti – plagiarism software will be executed immediately for the two college published journals as well as the dissertations of PG Departments. Principal is requested to do the needful in this regard.
- II. Librarian proposed for the procurement of e-books. Members considered it and noted that the e-books may be accessed remotely with the help of user ID & password. Members requested the Librarian to do the needful.
- III. Principal reported that UGC has asked for the audit reports in the specified format for the fund released during 11th & 12th plan periods. Members noted the issue and requested the Principal to do the needful.
- IV. On the proposal of the Coordinator, IQAC, it is unanimously resolved that, special classes may be allowed if a teacher is on leave/ on duty without signing on the attendance register.
- V. As there was no previous data regarding students' scholarship, a request letter will be sent to the SDO, Barrackpore seeking the concerned data as these data are essential for AISHE, NAAC and other agencies.

As there was no other agenda to discuss, the meeting ended with a vote of thanks to the chair.


Coordinator, IQAC
Barrackpore Rastraguru
Surendranath College