Notice: 2018-19/232

This is for information of all concerned that a meeting of IQAC will be held with all Coordinators of Criterion I to Criterion VII of the SSR on 29.03.2019 at 3.30 pm in Principal's Room. All concerned are requested to be present in the meeting positively.

Dr. Sutapa Ghosh Dastidar)

(Dr. Monojit Rov)

Principal

BARRACKPORE

Rastraguru Surendranath College

Date: 27.03.2019

Members Protect:

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## Minutes of the IQAC meeting dated 29.03.2019

Dr. Monojit Ray, Principal presided over the meeting.

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Principal met the IQAC members and the coordinators of preparing Criteria- I to Criteria- VII of the SSR for assessing the progress of SSR preparation and to resolve any problem the coordinators are facing in course of the preparation.

Resolution 1: Principal reported the members that the academic audit of the College will be held 30.03.2019. Dr. Sharmila Mitra, Principal of Behala College & Chairman, West Bengal School Service Commission and another expert nominated by her will act as the auditors. He reported that academic audit will be held in the 85, Middle Road campus of the college and will san from 11 a.m. He requested the members to be present in the 85, Middle Road campus within 11 a.m. and also requested the Departments of 6, Riverside Road campus to be present in the 85, Middle Road campus for the concerned audit purpose. Members noted it and gave their consent.

**Resolution 2:** Principal reported the members that necessary actions will be taken for normalizing the activities of the Thallasaemia Detection Centre of the College. Members noted and agreed to it.

**Resolution 3:** In Criteria- III (Extension), Principal instructed the Coordinators of NSS Unit- I & Unit- II to complete the audit of their Regular Activities fund and Special Camp fund before the uploading of the SSR. The coordinators noted the instruction.

**Resolution 4:** Principal reported that a seminar on Human Values and Professional Ethics will be held for the PG students on 30.03.2019 in Room No- 226 of 85, Middle Road campus. Members noted it.

As there was no other agenda to discuss the meeting ended with a vote of thanks to chair.

Coordinator, IQAC Barrackpore Rastraguru Surendranath College