

BARRACKPORE RASTRAGURU SURENDRANATH COLLEGE
6, RIVERSIDE ROAD & 85, MIDDLE ROAD, BARRACKPORE
NORTH 24 PARAGANAS, WESTBENGAL, PIN-700120

MEETING NOTICE

Date 30/07/19

Meeting of: NAAC Steering Committee
Committee/Department

Date: 01.08.19

Time: 2.30 pm

Venue: Principal's Room -
85, Middle Road

Room No.: Principal's Room

Members of the Committee / Department are requested to attend the meeting to discuss the following agenda

AGENDA

1. To read and confirm the proceedings of the last meeting.
2. To discuss essential parameters for upcoming NAAC visit
- 3.
4. Sutap Ghosh Dasgupta

Principal
Barrackpore Rastraguru Surendranath College

Coordinator NAAC
Barrackpore Rastraguru
Surendranath College

Members Present!

1. Sutap Ghosh Dasgupta 01.08.19
2. Anirban Chakrabarty 01/08/2019.
3. ~~Proneel~~ 11/8/19
4. Shaukat 01.08.19
5. MUMU 11/8/19.
6. Anirban 01/08/19
7. Debapriya Dasgupta 01/08/19
8. Sandip Pal 11/8/19
9. Anirban 01/08/19
10. Pranay 11/8/19
11. Anirban Chakrabarty 11/8/19

12. Kallu Jha 11/8/19.
13. Anup Giri 01/08/19

Minutes of the meeting dated 01.08.2019

Dr. Sutapa Ghosh Dastidar, IQAC Coordinator, reported the members that three dates have been proposed to NAAC for peer team visit. These three dates are- 25.08.2019-26.08.2019, 12.09.2019-13.09.2019 and 30.09.2019- 01.10.2019.

Resolution 1: Resolved that the students' attendance registers from 2013-14 to 2017-18 will be kept ready for easy access in the Departments. Dr. Sutapa Ghosh Dastidar, IQAC Coordinator, reinstated that the NAAC peer team members may ask the Departments to show the status of their present students' attendance. Hence she asked all the Departments to keep the attendance register of 2018-19 and 2019-20 ready too in their Departments during the visit.

Resolution 2: Dr. Sutapa Ghosh Dastidar, IQAC Coordinator, reported that the NAAC peer team members will meet various stakeholders of the college in the new system of accreditation too like the previous visits. In this context it is resolved that the Principal will be requested to meet all the stakeholders to inform them about the process.

Resolution 3: Resolved that the Principal will be requested to meet all the HODs to inform them about the preparation of necessary Departmental documents.

Resolution 4: Resolved that mock peer team visit comprising of IQAC members and criteria coordinators will be organized during 13.08.2019 to 20.08.2019.

Resolution 5: Resolved that teachers' appraisal will be kept in the Departments with relevant highlights as record of classes allotted and classes taken by the teachers of that Departments.

As there was no other agenda to discuss, the meeting ended.

Sutapa Ghosh Dastidar

Coordinator, IQAC
Barrackpore Rastraguru
Surendranath College