

BARRACKPORE RASTRAGURU SURENDRANATH COLLEGE  
6, RIVERSIDE ROAD & 85, MIDDLE ROAD, BARRACKPORE  
NORTH 24 PARAGANAS, WESTBENGAL, PIN-700120

MEETING NOTICE

Date 27.07.15

Meeting of : IQAC ..... Committee/Department  
Date : 04.08.2015 .....  
Time : 4.30pm .....  
Venue : ~~PA Control Room~~ IQAC Room .....  
Room No. : 203 .....

Members of the Committee / Department are requested to attend the meeting to discuss the following agenda

AGENDA

1. To read and confirm the proceedings of the last meeting.
2. Submission of AAR
3. IQAC Seminar
4. Quality Aspects
5. Misc.

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Teacher-in-Charge  
BARRACKPORE RASTRAGURU  
SURENDRANATH COLLEGE

Members present :

1. ~~Choudhury~~ 4/8/15
2. Deb Roy Choudhury 4/8/15
- 3.
4. H. S. Sanyal 4/8/15
5. M. M. Sanyal 4/8/15
6. ~~Choudhury~~
7. Choudhury 4/8/15



## Proceedings of the meeting held on 4<sup>th</sup> August, 2015

**Agenda 1: To read and confirm of the minutes of the last meeting held on 15<sup>th</sup> July, 2015** Dr Chandrasekhar Mukherjee read the minutes of the last meeting held on 15<sup>th</sup> July, 2015. As there was no change, it was accepted unanimously.

### **Agenda 2: Submission of AQAR**

As per schedule of NAAC, the Annual Quality Assurance Report for the year 2014 – 15 is to be submitted at the end of September, 2015. After detailed discussion it is resolved that:

- a. A departmental questionnaire according to the AQAR format will be circulated among the departments. After filling up, it should be returned back to the IQAC on or before 22<sup>nd</sup> August, 2015.
- b. Another questionnaire will be circulated among the convenors/jt. Convenors of different sub-committees regarding their activities for last year.

These filled up questionnaire and other available information with college office and/or other stake holders will be the data bank for the AQAR 2014-15. The following IQAC members are entrusted to collect the data from departments:

- Ms Molly Ghosh & Ms Maumita Chaudhury for 6 Riverside Road and
- Dr Sutapa Saha & Sri Joydip Chandra for 85 Middle Road campus.

### **Agenda 3: IQAC Seminar**

The proposal for NAAC sponsored one day national level seminar is considered by the IQAC members. It is decided that a prayer for assistance of additional expenditure of the seminar should be forwarded to college authority for favourable consideration. Further, it is resolved that the proposal for the NAAC sponsored seminar to be sent to the NAAC. TIC is requested to do the needful.

### **Agenda 4: Quality Issues of the College**

- a. Sri Deb Roychaudhury reported the observations of the professors of Dept. of Civil Engineering, Jadavpur University regarding the water harvesting plant of the college situated at the 6, Riverside campus. They agreed to provide technical support to renovate the project. Dr Chandrasekhar Mukherjee is entrusted to follow up the project.
- b. Dr Chandrasekhar Mukherjee reported that SBI Barrackpore has agreed to set up an ATM counter at the 85, Middle Road college campus. The members accepted the proposal unanimously.
- c. A decision was taken to approach Pollution Control Board and Sri Subhas Dutta, eminent environmentalist to provide support to create pollution control awareness. TIC is requested to take necessary action.
- d. According to the accepted annual plan of IQAC, academic programmes were decided with various organizations. Among these, a programme with the Gandhi Museum will be organized by Dept. of Political Science. Dept of Zoology is requested to materialize a programme with the Central Inland Fishery Institution, Barrackpore.
- e. According to the accepted annual plan of IQAC, the college library placed three proposals for modernization and upgradation of services: