

Proceedings of the meeting of IQAC held on 27.04.2016

Smt. Krishnakali Basu (Ghosh), Teacher-in-charge of the college presided over the meeting

Resolution 1: The proceedings of the last meeting dated 19.03.2016 are read and confirmed

Resolution 2: Dr. Chandrasekhar Mukherjee, Coordinator, IQAC reported that considering the increase in the level of students intake in different courses at UG level, the Teacher students ratio needs a revision and some department to be divided in to section if required. It is resolved that teachers students ratio would be 25:1 at the UG level and sections introduced in some courses if required.

Resolution 3: The chairperson including all the IQAC members expressed their deepest thanks & gratitude for his tireless contribution in the activities of IQAC including those related to RUSA and obtaining CPE status from UGC

The entire team congratulated for his mammoth service over the year towards the development of the college on the whole.

The college remains thankful for a contribution of Rs. 48000/-, his entire remuneration as IQAC Coordinator during XII plan period.

Resolution 4: The coordinator reported that the following expenditure from IQAC fund has been incurred till April 2016

| Sl. No. | Particulars | Grant (Rs.) | Expenditure (Rs.) till April, 2016 |
|---------|--|-------------|------------------------------------|
| 1. | Honorarium to the Director/Coordinator, IQAC | 60000/- | 48000/- |
| 2. | Hiring Services for Secretarial & Technical Services | 60000/- | 48000/- |
| 3. | Office Equipment | 60000/- | 36000/- + 54200/-* |
| | Total | | 1,86,200/- |

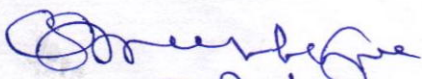
(*) the rest amount will be borne by the college.

It is resolved that a partial audited statement of the expenditure incurred so far send to the UGC within May 2016.

Resolution 5: The Teacher-in-charge reported that the Jt. Convenor of Students' Support and Progression Committee, Smt. Maumita Chaudhuri has placed her resignation from the committee and in this context she has decided to dissolve the committee and take action to form a new one.

Resolution 6 : The members of the IQAC reported that as per UGC guidelines regarding composition and functioning of IQAC, the tenure of the IQAC is due to end on June 2016. They requested the Teacher-in-charge to take the necessary measures for formation of the IQAC team for next tenure.

Resolution 7: Sri Joydip Chandra reported that for the publication of NAAC conference volume different printer have been consulted and notification will be made for inviting quotation as per the specification for above purpose.


20/4/16