

Signature of the members present:

① Deb Roy Chowdhury.

② Monjit Ray

③ Animolha Ghosh

④ Sutapa Ghosh Dasgupta

⑤ Sutapa Saha. 12.5.17

⑥ Chandra. 12.5.17

⑦ ~~Prasanna~~. 12-5-17

⑧ ~~Prasanna~~ 12/5/17

⑨ ~~Prasanna~~ 12/5/17

9. Indira Samajdar Gangopadhyay 12.5.17

10. Anirban Chakrabarty 12/5/2017.

11. Debaprasad Saha. 12/5/2017.

12. ~~Prasanna~~ 12/5/17

13. Animolha Ghosh 12/5/17

14. Anup Giti 12/05/17

Minutes of the meeting dated 12/05/2017

Dr. Monojit Ray, Principal of the college presided over the meeting. Dr. Sutapa Ghosh Dastidar, Coordinator IQAC, Sri Anirudhdha Ghosh and other members of the IQAC were also present in the meeting. The following resolutions were taken in that meeting-

Agenda: To discuss the new format of NAAC.

Principal Dr. Monojit Ray reported that he and Dr. Sutapa Ghosh Dastidar, Coordinator, IQAC attended a meeting at Birla Institute, Kalyan, Mumbai on 27.03.2017 to attend a seminar on 'New format of NAAC Accreditation'. He reported that the following changes are forthcoming in the NAAC accreditation process from July, 2017-

- The previous self evaluation and external verification model is going to be changed but the new model is not yet clearly communicated.
- Photographs of all activities of the college need to be uploaded for authenticity.
- 70-75% of the new accreditation process will be online.
- The new model of accreditation will be more quantitative in nature instead of qualitative.
- Submission of AQAR must be made within time. In this context, the Principal reported that the preparation of AQAR of 2016-17 has already been started and assured that it will be submitted positively within time. The principal also urged the members to sort out the weaknesses of the college at the earliest and pay immediate endeavor to overcome these.

Agenda: To plan for the future development in the Teaching- Learning process.

Resolution: Resolved that from academic session 2017-18, B.A./B.Sc/B.Com General Classes will be held on 5 days per week. To accommodate the dearth of class rooms in holding this increased number of General Classes and to facilitate better usage of the class rooms, it has been resolved that from this academic session the B.A. General classes will be shifted to the morning session. The duration of the morning session will be 4 hrs from 8 am to 12 noon. B.Sc and B.Com General Classes will continue to be held in the day session as usual. The library will open at 10 am as per normal schedule. Classes of General papers common for both the Honours and General students will be held between 10am-12 noon. The papers which are learned by the General course students only will be held between 8 am- 10 am. College will appoint guest teachers, if necessary, for holding the morning session classes.

It has been also resolved that the above proposals will be placed before the college Governing Body for approval.

Resolution: Resolved that College will develop an app called 'BRSNC UTKARSH' to handle the grievances of the students more effectively. To facilitate the students' understanding of their marks obtained in the Test Examination, the Test Examination results will be made available in this app every year. *It has been further resolved* that the students will be given a scope to check their evaluated answer scripts of the Test Examination, if they feel unsatisfied with their marks. For checking the evaluated scripts, the students will have to apply to the HODs of their respective Departments.

Resolution: In regard to the appearance of the students in the Test Examination, it has been resolved that appearance in the Test Examination will be considered mandatory from 2017-18 onwards, except those