

BARRACKPORE RASTRAGURU SURENDRANATH COLLEGE
6, RIVERSIDE ROAD & 85, MIDDLE ROAD, BARRACKPORE
NORTH24 PARAGANAS, WESTBENGAL, PIN-700120

MEETING NOTICE

Date : 20/3/2019

Meeting of : **IQAC**
Committee/Department

Date : **27/03/2019**

Time : **3:00 PM**

Venue : **85, Middle Road Campus**

Room No. : **Principal's Room.**

Members of the Committee / Department are requested to attend the meeting to discuss the following agenda

AGENDA

1. To read and confirm the proceedings of the last meeting.
2. **To discuss about NAAC related issues.**
3. **Misc.**
- 4.

Sudip Ghosh Dey
Coordinator, IQAC
Barrackpore Rastraguru
Surendranath College

M D
Principal
BARRACKPORE
Rastraguru Surendranath College

Members Present: -

1. *Harpreet*
2. *Sudip Ghosh Dey*
3. *Chairman: 27/3/19*
4. *Broon*
5. *H In Sr 27/3/19*
6. *Indira Samajdar 27.3.19*
7. *Dr. 27/3/19*
8. *Shubh 27/3/19*
9. *Aneup Giri 27/03/19*

Minutes of the IQAC Meeting dated 27.03.2019

1. Principal proposed for a NAAC Steering Committee. The committee would constitute all the SSR Criteria coordinators, Dr. Nilay Kar Chaudhury, Dr. Sandip Pal, Sri Jyotsnasish Ghosh, Sri Arindom Chakraborty and Sri Sudipta Sarkar.
2. It is unanimously decided that for IIQA and SSR submission following timeline will be adhered:

Activities	Target Date
Report on Criteria II (Dr. Molly Ghosh) & VII (Kallol Saha & Mohidul Islam)	2 nd April, 2019
Report on Criteria I (Sri Arijit Chaudhuri), V (Dr. Sutapa Saha)	3 rd April, 2019
Report on Criteria IV (Dr. Joydip Chandra)	4 th April, 2019
Report on Criteria V (Dr. Maumita Chaudhuri)	5 th April, 2019
Report on Criteria III (Dr. Indira Samajdar Ganguly)	6 th April, 2019
Report on Criteria IV (Sri Partha Banerjee) & VI (Sri Swayambhoo Mitra)	8 th April, 2019
Report on Criteria VI (Dr. Debaprasad Sarkar) & III (Sri Anirban Chakraborty)	9 th April, 2019
Online Submission of IIQA	12 th April, 2019
Submission of Criteria Data with all supporting documents (in .pdf format) to the IQAC Coordinator	8 th May, 2019
SSR to be forwarded to the Principal by the IQAC Coordinator	15 th May, 2019
Meeting with statutory body before submission	24 th May, 2019
Online Submission of SSR	24 th May, 2019

3. A frequent interaction to be conducted with all the stake holders of the institution, and in this issue, tomorrow an extended IQAC meeting to be called upon with all the Departmental Heads to discuss the IIQA and SSR submission policy of the College.
4. Issues related to NAAC and SSR preparation has been discussed in details:
 - a. Dr. Sandip Pal and Sri Jyotsnasish Ghosh will assist the Principal in submission of data for IIQA & SSR.
 - b. Criteria heads should prepare all supporting documents in scanned pdf format. Every single metric is to be incorporated in to separate files.
 - c. Principal requested all members to go through the documents received from DPI, Government of West Bengal.
 - d. The Principal also reported about the Creen Audit and expected results from different ranking agencies.

Sandip Pal

Coordinator, IQAC
Barrackpore Rastraguru
Surendranath College