

MEETING NOTICE

Date 30.11.21

Meeting of: IQAC
Committee/Department

Date: 02.12.21 Time: 3 p.m

Venue: 85, Middle Road Campus Room No.: IQAC Room

Members of the Committee / Department are requested to attend the meeting to discuss the following agenda

AGENDA

1. To read and confirm the proceedings of the last meeting.
2. Preparation of AQAR
3. Submission of data through CHRMS
4. Observation of Covid Protocols
5. Promotion through CAS
6. Misc.

Saty Shash Desai
Coordinator, IQAC
Barrackpore Rastraguru
Surendranath College

MS
BARRACKPORE
Rastraguru Surendranath College

Members Present:

1. *Hemant P*
2. *Saty Shash Desai*
3. *Phakiboy 2/12/21*
4. *Sutapa Saha. 2/12/21*
5. *Anirban Chakrabarty 02/12/2021*
6. *Arijit Chandra 2/12/21*
7. *Jyotirmay Ghosh 02/12*
8. *Sandip Pal 2/12/21*
9. *Sandip*
10. *anr 2/12/21*
11. *Saha (Kulal Sir) 2/12/21*
12. *Siddhartha Sen. 2/12/21*

Minutes of the meeting:

1) Principal presented the schedule of Prof. Vinay Anand Bhowai ^{team's} visit to the college. The Professors from Sri Gurm Ram Rai P.G. College Dehradun, Uttarakhand, would be on visit from 19.12.2021 to 26.12.2021. In addition to Academic and Administrative Audit, the Professors would be having lecture sessions and interactive sessions with the faculty of the college. Prof. Vinay Anand Bhowai would ^{give} a presentation regarding NAAC to IQAC of BRSNC. He would ^{on 23.12.21} continue with an interactive session with IQAC after lunch break on the same day. Dr. Sandeep Negi and Dr. Harish Chandra Joshi would be having their special lecture sessions on 23.12.21 and 24.12.21. Prof. Anshwardhan Pat would be delivering his special lecture on 24.12.21.

2) Public addressal system in 6, Riverside Road is to be repaired.

3) Health Sub Committee is to arrange for a doctor who would visit college every Monday.

4) Cultural Programme Sagnik and College Annual Sports is to be organized by the college in the month of January. The college Annual Sports is to be held on

5) The medals for academic excellence, SAAGNIK and Annual Sports is to be distributed in February, 2022.

6) A separate sports sub-committee is to be formed for the conduct of Annual Sports with the President as Patron, Principal as Chairman, & Jyotsnasis^{ghost} as convenor. The committee is to be constituted of Profs Satapata, Nilay Nar. Chankari, Kallot Saha, Pijush Handi, Bikram Shaw, Pooja Biswas, Tashi Lenzong Bhutia, Subendu Chel, Galib Iqbal, Biswajit Pasand, Sanjita Roy, Biswajit Shome, Anindam Chakraborty, Bidhan Jankar, Chitra Sarathi and four members nominated by Principal from among the students. 10 volunteers from NSS would add to the volunteers.

7) To continue with the extension activities of the NSS it has been requested to ~~the college~~ allocate separate funds for the two units of the NSS from the college fund.

8) The members emphasised upon increased collaboration with industries for the purpose of academic enrichment.

9) The IQAC is to forward recommendations to the GB wide meeting dated 16.11.21 and 02.12.21.

Resolution:

- ① To strive towards the smooth conduct of the visit of Prof. Vinay Anand Bhowi and his colleagues from Sri Ganga Rai PG College.
- ② To repair public ~~express~~ system at 6, Dinesh side Road.
- ③ To arrange for a doctor who would visit college every ~~Monday~~ ^{week} and conduct health checkup of the stakeholders of college.
- ④ Organisation of SAAGNIK and college Annual Sports abiding by the COVID safety measures.
- ⑤ Annual Sports is to be organised by ^{the college through} a committee formed for the purpose.
- ⑥ Allocation of college fund for two separate units of the NSS.
- ⑦ Distribution of medals and awards for excellence in diverse fields is to be arranged through a programme organised in the month of February.
- ⑧ Industry-Academic Collaboration.

Recommendation of IQAC vide meeting dt. 16.11.2021 & 02.12.2021

1. Introduction of certificate courses for UG students i.e. SWAYAM NPTEL Local Chapter • Cyber law • Environmental Studies • Technical Writing • Business Communication • Financial management • Taxation • Research Methods • Programming Languages • R/SPSS • Cyber security and the like through Career Development and Placement Cell
2. Initiatives for signing of more Academic MoUs
3. Creation of more video lectures
4. Introduction of Blended mode of teaching
5. Initiatives towards creation of new teaching posts to maintain sound Student Teacher ratio
6. Procurement of more e-Learning resources for the year 2021-22
7. Observation of 75 years of Independence
8. Introduction of performance appraisal system for contractual non-teaching staff
9. Maintaining COVID safety measures within the campuses and hostels
10. Organization of SAGNIK and College Annual Sports in January 2022 Maintaining COVID safety measures
11. Allocation of separate funds by the college for two units of NSS
12. Industry- Academia collaboration.

These recommendations of the IQAC has been placed before Governing Body Meeting dated 18.12.21.

Satish Chandra Das
18.12.21.

Coordinator, IQAC
Barrackpore Rastraguru
Surendranath College

Action Taken Report

- ① Faculty Exchange Programme under MoU with Sri Sri Ram Rai PG College has been duly conducted.
- ② Academic Audit for the academic sessions 2019-20 and 2020-21 has been duly conducted and completed.
- ③ Dr. S.K. Gope has been consulted for weekly visits to the college.
- ④ Committee consisted of representatives from the teachers and the students has been formed for the smooth conduct of cultural programme Sagnik and college Annual Sports.
- ⑤ Distribution of medals and awards for excellence in various fields.
- ⑥ Sufficient and separate funds is to be sanctioned for two units of NSS of the college.

Satya Ghosh Das
Coordinator, IQAC
Barrackpore Rastraguru
Surendranath College