

BARRACKPORE RASTRAGURU SURENDRANATH COLLEGE
 6, RIVERSIDE ROAD, MIDDLE ROAD, BARRACKPORE
 NORTH 24 PARAGANAS, WESTBENGAL, PIN-700120

MEETING NOTICE

Date 4.05.22

Meeting of : IQAC
 Committee/Department

Date : 12.05.22 Time : 2 PM

Venue : IQAC Room, 85, Middle Rd Camps. Room No. : 201

Members of the Committee / Department are requested to attend the meeting to discuss the following agenda

AGENDA

1. To read and confirm the proceedings of the last meeting.
2. To discuss on formation of new MOUs & linkages.
3. To discuss on add-on courses to be conducted in the institute.
4. National Education Policy.
5. MISC.

Sulap Shrestha
 Coordinator, IQAC
 Barrackpore Rastraguru
 Surendranath College

Principal
 BARRACKPORE
 Rastraguru-Surendranath College

Members Present:

1. Anirban Chakrabarty 12/05/2022
2. Joydip Chandra
3. Debaprasad Saha 12/05/22
4. Sm
5. Subrata Saha 12/5/22
6. Saha 12/5/22

9. Anirban Ghosh 12/5/22
10. Arjit Choudhury
11. Subir Pal 12/5/22
12. Indira Samajdar Gangopadhyay 12.5.22
13. Joydip Chandra 12.5.22
14. Subir 12/5/22

Minutes of the Meeting:

1. Principal, Dr. Soujit Roy, reported on the prospect of forming functional MOUs with academic institutions of repute.
2. Coordinator IQAC, Dr. Sulap Shrestha Dasgupta added that the institutions should form linkages with ^{not only} academic organizations and ^{but} also important NGOs.
3. IQAC member and librarian, Dr. Joydip Chandra, stressed on procurement of more e-learning resources and also on the Industry - Academic Collaboration.

- ④ Principal explained on the necessity to introduce add-on courses in the institution. The departments from Arts, Science and Commerce ^{will} have to conduct effective add-on courses for the all round development of institution.
- ⑤ Departments conducting varied add-on courses should frame the curriculum as well as time-frame of the courses ^{to be} conducted.
- ⑥ In addition to the ^{add-on} certificate courses the institution plans to introduce a large number of certificate courses.
- ⑦ The institution, under the guidance of IQAC, would encourage the students to undertake projects and internships.
- ⑧ Coordinator IQAC, emphasized on the necessity to collect and analyze feed back received from the stake holders of the college and take necessary action on the same.
- ⑨ Programme outcomes and course outcomes are to be systematically

uploaded to the college website to make the students aware of the same.

- ⑩ The teachers of the college have to be encouraged to work on minor and major projects funded by the government and non-government agencies.
- ⑪ Workshops and seminars are to be conducted on Research Methodology, Intellectual Property Rights and entrepreneurship ^{over academic} years ^{over} during the year.
- ⑫ Teachers are to be encouraged to publish in research papers in journals notified on UGC Website and also in edited volumes.
- ⑬ Extracurricular activities should be encouraged and outreach programmes undertaken by the NSS and NCC units of the college.
- ⑭ Formation of functional ^{international} Halls and linkages should be encouraged.
- ⑮ Annual Gender ^{Action} Sensitization Plan has to be designed and gender equity endeavours should be encouraged.
- ⑯ Green Audit is to be conducted and relevant steps ^{would be} taken for the Audit.

- decide that
- (17) The NEP was discussed in detail and it was necessary measures should be taken to ^{implement} ~~address~~ the same.
- (4) (18) International and national commemorative days, events and festivals should be celebrated with rigour.
- (19) To ^{take} prepare towards assessment and accreditation by NAAC in the year 2024.

(5)

Resolution

- (1) Functional MoUs and linkages is to be signed with academic institutions, NGOs and industries.
- (2) More e-learning resources are to be procured.
- (3) Certificate Courses and Add-on courses are to be introduced.
- (4) Feedback collected should be analysed in detail.
- (5) PO and COs are to be uploaded to the website systematically.
- (6) Quality enhancement initiatives are to be undertaken and workshops should be conducted on research

methodology, IPK and entrepreneurship.

- (7) Extension activities are to be conducted and outreach programmes are to be encouraged through NSS and NCC units.
- (8) Annual Gender Sensitization Plan is to be adopted.
- (9) Green Audit is to be completed.
- (10) The National Education Policy is to be complied with in minute specifications.

Action Taken Report:

- (1) Four functional MoUs have been formed.
- (2) Three certificate courses have been added during the year.
- (3) Feedback has been collected and analysed in detail and extension activities have been conducted.
- (4) Quality enhancement initiatives including invited lectures, seminars and workshops have been conducted by IQAC and different departments in collaboration with IQAC.
- (5) Annual Gender Sensitization Plan and Green Audit have been completed.
- (6) National Education Policy and its provisions have been discussed in various academic committees and sub-committees.

Sutap Shree Dastidar
Coordinator, IQAC
Barrackpore Rastram
Surendranath