



YEARLY STATUS REPORT - 2021-2022

Part A

Data of the Institution

1.Name of the Institution		Barrackpore Rastraguru Surendranath College
• Name of the Head of the institution	Prof. (Dr.) Monojit Ray	
• Designation	Principal	
• Does the institution function from its own campus?	Yes	
• Phone no./Alternate phone no.	03325945270	
• Mobile no	9433351020	
• Registered e-mail	brsc1953@gmail.com	
• Alternate e-mail	brsc1953@rediffmail.com	
• Address	85, Middle Road and 6, Riverside Road	
• City/Town	Barrackpore Kolkata	
• State/UT	West Bengal	
• Pin Code	700120	
2.Institutional status		
• Affiliated /Constituent	Affiliated	
• Type of Institution	Co-education	
• Location	Urban	

• Financial Status	Grants-in aid				
• Name of the Affiliating University	West Bengal State University				
• Name of the IQAC Coordinator	Dr. Sutapa Ghosh Dastidar				
• Phone No.	06289550570				
• Alternate phone No.	08335998414				
• Mobile	06289550570				
• IQAC e-mail address	iqac@brsnc.org				
• Alternate Email address	brsc1953@gmail.com				
3.Website address (Web link of the AQAR (Previous Academic Year)	https://brsnc.in/uploads/1689934760.pdf				
4.Whether Academic Calendar prepared during the year?	No				
• if yes, whether it is uploaded in the Institutional website Web link:					
5.Accreditation Details					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 4	B++	2.83	2019	18/10/2019	17/10/2024
6.Date of Establishment of IQAC			02/02/2004		
7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,					
Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount	
Institutional 1	UGC-CPE	UGC	2016 2021	15000000	
8.Whether composition of IQAC as per latest NAAC guidelines			Yes		
• Upload latest notification of formation of IQAC			View File		

9.No. of IQAC meetings held during the year	6	
<ul style="list-style-type: none"> Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? 	Yes	
<ul style="list-style-type: none"> If No, please upload the minutes of the meeting(s) and Action Taken Report 	No File Uploaded	
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	No	
<ul style="list-style-type: none"> If yes, mention the amount 		
11.Significant contributions made by IQAC during the current year (maximum five bullets)		
Completion of Academic Audit for the academic years 2019 - 2020 and 2020 - 2021. Signing of four functional MoUs. Introduction of Performance Appraisal System for the contractual support staff of the college. Introduction of New Certificate Courses. Promotion of teachers through CAS.		
12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year		

Plan of Action	Achievements/Outcomes
Conduct of Academic Audit for the academic sessions 2019 - 20 and 2020 - 21	The Academic Audits have been completed
Signing of functional MoUs	Four functional MoUs have been signed
Introduction of new certificate courses	Certificate course on Web Designing Technology has been introduced
Introduction of Performance Appraisal System for contractual support staff	Performance Appraisal System has been introduced for contractual support staff.
Promotion of teachers through CAS	7 Teachers have been promoted through CAS
Sanction of more funds for the smooth conduct of increased number of extension activities.	Additional funds sanctioned for two NSS Units of the college for conducting extension and outreach programmes
Organization of programmes of academic and cultural exchange under MoU	Programmes of academic and cultural exchange under MoU duly planned and organised by IQAC
Compilation of AQAR for the year 2021-2022	AQAR for the year 2021-2022 has been compiled duly
Working towards Green Audit, Energy Audit and Gender Audit	Green Audit, Energy Audit and Gender Audit has been accomplished
Working towards ISO Certification 9001: 2015 and 14001: 2015	ISO Certification 9001: 2015 and 14001: 2015 acquired
13. Whether the AQAR was placed before statutory body?	Yes
<ul style="list-style-type: none"> Name of the statutory body 	

Name	Date of meeting(s)
Governing Body	27/03/2023

14. Whether institutional data submitted to AISHE

Year	Date of Submission
2021-22	20/01/2023

15. Multidisciplinary / interdisciplinary

The institution emphasizes on holistic and multidisciplinary education which helps in the development of intellectual, aesthetic, social, physical, emotional and moral aptitudes of the students in an integrated manner. This multidisciplinary and interdisciplinary approach shall be applied to all undergraduate and post-graduate programmes, including basic, professional and vocational courses. The institution in its preparedness for NEP plans to focus more on departments like Language, Literature and Music, Philosophy, Indology, Art, Mathematics, Statistics, Pure and Applied Science, ICT based learning, Sociology, Sports, Translation and Interpretation, Cultural and Social activities and other such subjects which acquires importance in the context of the multidisciplinary and interdisciplinary approach stimulating holistic grooming of a student. This approach would be applied to open and distance learning (ODL) mode in addition to the programmes offered under CBCS. Finally students will be given opportunities for internship with local industry, business entrepreneurs, crafts person etc, so that they may actively engage in varied activities acquiring practical knowledge on these. This would improve their employability and ensure a sound future for them.

16. Academic bank of credits (ABC):

According to academic bank of credit (ABC) as part of the National Education Policy, students will be given multiple entries and exit options, which will allow students enrolled in undergraduate (UG) and Post graduate (PG) programme to exit course and enter within stipulated period. This flexibility in academic programmes will enable students to seek employment after any level of award in UG and PG programmes. This would help to upgrade qualification and curtail dropout rate as ABC regulation will encourage a blended learning mode in which students will be allowed to earn credits from various HEIS registered under their scheme through SWAYAM. Our institution has already started encouraging faculties as well as

students to enrol under National schemes like MOOCS, SWAYAM, NPTEL, V-Lab.

17.Skill development:

The NEP envisioned the holistic development of youth with emphasis on an upsurge in Gross Enrolment Ratio as well as skill development which form the determining factors to realise the objectives of Atmanirbhar Bharat. Our Institution under the initiative of IQAC has been striving hard to ply with this mission. Our institution has envisaged special Knowledge and soft skill development for the students like spot reading, grooming for language skill development, debate and the like to develop communicative skills among the students. A combination of all these skills is required to get a job, keep a job and become skilled in a job. Workout in college Gymnasium and Yoga is encouraged. Photography course is open for all to create a pool of opportunities in the job market.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

Several initiatives are taken by our institution to ensure the preservation, growth and vibrancy of Indian languages,. Mother tongue is preferred as a medium of instruction. The institution attaches immense importance to Sanskrit, considered to be the mother of many modern Indian languages. The institution offers sanskrit as a programme in its undergraduate course. The institution encourages the students to participate in the courses that aim at appropriate integration of Indian knowledge system in its curriculum.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

Emphasizing upon Outcome based Education, the Institution monitors continuous quality improvement by maintaining academic standards in all spheres. The Institution takes due care to cater to the requirement of the curriculum. The teaching methodology includes continuous formative assessment , mapping and regular updating of the curriculum. It tries to align with the latest knowledge requirements and to meet specified learning outcomes, so that by the end of the educational experience, each student can achieve his or her desired goal. The Institute has already developed well organized mentor-mentee system where the respective faculty adapts as himself as instructor, trainer, facilitator, or mentor, based on the outcomes targeted.

20.Distance education/online education:

IQAC has made comprehensive set of recommendations to the Governing body for promoting online education. Covid 19 has induced a shift to digital pedagogy where digital technologies have been widely used in teaching and learning. The institution has integrated live digital classroom with WebEx which has been in action since 16.4.2020. Measures such as online courses, digital repositories, student support services through LMS, Mobile Apps, Books at Door Step, online examination is already in practice. The Institution runs one Distance learning Centre under Vidyasagar University successfully.

Extended Profile

1.Programme

1.1	1179
Number of courses offered by the institution across all programs during the year	

File Description	Documents
Data Template	View File

2.Student

2.1	5786
Number of students during the year	

File Description	Documents
Institutional Data in Prescribed Format	View File

2.2	1107
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	

File Description	Documents
Data Template	View File

2.3	1574
Number of outgoing/ final year students during the year	

File Description	Documents
Data Template	View File

3.Academic	
3.1	**151**
Number of full time teachers during the year	
File Description	Documents
Data Template	No File Uploaded
3.2	**156**
Number of sanctioned posts during the year	
File Description	Documents
Data Template	[View File](#)
4.Institution	
4.1	**117**
Total number of Classrooms and Seminar halls	
4.2	**30917074**
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	**550**
Total number of computers on campus for academic purposes	

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

Barrackpore Rastraguru Surendranath College practices planned mechanisms for effective curriculum delivery.

Class schedules are finalized in the departmental meetings that distribute the syllabi among faculty members based on the

curriculum. Apart from regular teaching, ICT-enabled classes equipped with analytical softwares, scientific models and charts, are used for effective learning. Paper presentation, group discussion, Micro-teaching, Survey, field works are also conducted according to curriculum. Experts from renowned institutes, industries and visiting professors also take regular classes in different PG departments.

We have a central library with open access system and departmental libraries with huge learning resources for benefit of the students. Paper Journals, e-journals, and e-books are subscribed by college. Online resources are accessible through N-LIST (eShodhSindhu) consortium of INFLIBNET for teachers and students. Our college has registered for NPTEL (National Programme On Technology Enhanced Learning) where students can have access to e-learning through online Web and Video courses for various streams. Students are also benefitted by the Learning Management System (LMS), video lectures in You tube, mock test through MCQ and EVS portal in the college website.

During Covid pandemic situation our college has introduced own online platform 'BRSNC live digital classroom.'

File Description	Documents
Upload relevant supporting document	No File Uploaded
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

All the departments adhere to the academic calendar provided by the college and ensure that regular classes, departmental meetings, class tests, Mid-Semester examination, continuous assessment in practical classes, viva-voce, are held according to the curriculum.

Remedial and tutorial classes are usually conducted based on requirement of student. Departments maintain the detailed records of the classes, assessments, project reports etc. College administration also keeps record of the results, departmental proceedings and student needs and activities.

College also caters to all requirements for development and improvement of individual departments for effective curriculum

delivery.

During the unprecedented Covid-19 pandemic situation our college has restored the teaching learning process by introducing own online platform 'BRSNC live digital classroom'. Teachers and students were able to access the platform by using unique log in ID and password generated by the college. Online classes were held as per routine of regular offline class and the college kept the record of all online classes in its server.

File Description	Documents
Upload relevant supporting document	No File Uploaded
Link for Additional information	Nil

1.1.3 - Teachers of the Institution participate in A. All of the above following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year.
Academic council/BoS of Affiliating University
Setting of question papers for UG/PG programs
Design and Development of Curriculum for Add on/ certificate/ Diploma Courses
Assessment /evaluation process of the affiliating University

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	No File Uploaded

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

03

File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template)	No File Uploaded

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

475

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	No File Uploaded

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Today, it is very important to integrate different cross cutting issues to culminate moral and ethical values among the students. Our college has integrated different issues like human values, professional ethics, gender equity, issues related to psychological and physical health and environmental sustainability etc within the curriculum.

As PG courses are autonomous, the BOS of respective course can approve such integration for various departments like Microbiology, Geography, Food and nutrition and commerce.

For undergraduate courses the cross cutting issues like business ethics, Environmental awareness, women education, Loss of ecosystem as well as its maintenance, Biodiversity, Intellectual property rights, Society, Community and institution, Caste and class and social groups, Moral development in childhood and adolescence are integrated in the curriculum prepared and approved by the university itself.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	No File Uploaded

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

20

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

286

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders
Students
Teachers
Employers
Alumni

A. All of the above

File Description	Documents
URL for stakeholder feedback report	https://brsnc.in/site/page_content/122
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	No File Uploaded
Any additional information	No File Uploaded

1.4.2 - Feedback process of the Institution may be classified as follows

A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	No File Uploaded
URL for feedback report	https://brsnc.in/site/page_content/122

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

2291

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

707

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Learning levels of the students are assessed through mentorship, participation level in laboratory practical, results in the previous board examination and college internal examinations. Academic performances of students are also regularly reviewed through class-level interaction, tests, and informal interaction beyond classroom.

Measures taken for slow learners and advanced learners:

Slow Learners:

- Remedial classes
- Provisions of Course notes through LMS
- Informal counselling through mentor-mentee network
- Special Home assignments
- Different levels of ICT presentations, micro presentations for better understanding of the topic
- Special courses conducted through CEL to improve soft-skill and communicative skill to raise their level of confidence.

Advanced Learners:

- Different levels of home assignments and ICT based special

classes to suit their needs

- Provision of online learning resources made through learning management system and social media groups
- Video lectures through you tube channel of college and learning management system
- Encouraging participation in various projects, online surveys, national and state-level seminars (including poster presentation).
- Provision of Advanced learning resources from 'Advance Learner Section' on the college website.
- Encouraging them to access advanced learning material through e-PG Pathshala, Sodhganga, NPTEL videos, etc. by providing them short cut links to these portals through college website.

File Description	Documents
Paste link for additional information	https://brsnc.in/site/librarian/list
Upload any additional information	No File Uploaded

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
2291	151

File Description	Documents
Any additional information	No File Uploaded

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Two modes of student-centric methods have been adopted for enhancing learning experiences :

Formal Mode: Conventional lecture method is well-supplemented by use of different student-centric learning methodologies like group discussions, individual and group presentations in students' seminars, viva voce, individual dissertations, group surveys, industry visits, etc. MCQ portals are there in the college website where students can practice questions and self-assess themselves. The institution is bound to work within the syllabi and examination framework of the affiliating University. But it uses innovations in

internal examinations and Skill Enhancement Courses to encourage self-learning of students

Informal Mode: Along with formal mode, various informal modes are also used by teachers to make the teaching-learning process more student-centric. These includes quiz, film show with films made by students, peer-teaching, different awareness programmes, etc. Another method used to enhance learning experiences is publication of departmental wall magazines and college annual magazine. Students of different departments are encouraged to publish in college magazine on topics from their curricula.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	https://brsnc.in/uploads/1676911446.pdf

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Teachers regularly use video lectures, PowerPoint presentations, etc. in teaching. After the period of Covid 19 pandemic and lockdown, use of ICT has been enhanced. The college is having its own YouTube channel and video lectures by teachers of all the departments are regularly uploaded following a fixed schedule. There is also the learning management system (LMS) where notes, video lectures, PowerPoints are regularly uploaded. Students' WhatsApp groups are also used to share video lectures, online resources, and PowerPoints. The Heads of the Departments/Mentors form separate social media groups for students of each semester and regularly stay in touch with them. For compulsory subjects like Environmental science, the college has arranged a MCQ portal in its website where students can log in with their credentials, practice and self-evaluate. The provision is also available for some other subjects.

File Description	Documents
Upload any additional information	No File Uploaded
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	View File

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

112

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	No File Uploaded
Circulars pertaining to assigning mentors to mentees	No File Uploaded
Mentor/mentee ratio	No File Uploaded

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

151

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	No File Uploaded

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

62

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

1397

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Internal assessment is regularly held in diverse forms like seminar presentations by students, peer-teaching, class tests and centralized written examinations in all subjects (one per semester, twice in an academic session), as stipulated by the affiliating university. Schedule of the examination is prepared by academic, examination and departmental committees. Notices are displayed well in advance on Students' Notice Board and Website. They are also circulated through WhatsApp groups. The other forms of internal assessments are regularly used at the departmental level under the supervision of the departmental committees. All examination related assignments like paper settings and evaluations are planned by the respective departmental committees. Performance of students in their assessment are discussed in classes so that the slow learners can rectify their mistakes and the advanced ones improve further. Needless to mention, that these also contribute significantly to maintain the level of transparency and make the evaluation process robust both in terms of variety and frequency.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

In all internal examinations conducted by the college at UG level, utmost care is taken to make the grievance redressal process time-bound and transparent. Any reported grievance is sorted out within a week. The examinations are held following a definite schedule displayed in the college social media groups, students' notice board as well as in the college website much ahead of the examinations. The teachers are given a definite time span (usually ten to fifteen days) to complete the evaluation of the answer scripts. The performance is discussed by the respective teacher and if any student has grievance. s/he can make an appeal to the Departmental Head or the Principal. The Principal/HOD sorts it out in discussion with the concerned examiner within a week. For the Post Graduate courses run by the college, post-publication scrutiny of answer scripts through an appeal to the Controller of Examinations of PG examinations is a regular practice. It is arranged on special application and payment of a requisite fee. The process is completed within a week of the date of application.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

Since ours is not an Autonomous college, the responsibility of designing the curriculum and framing the syllabus for all the UG programs rests with the affiliating University, WBSU. Programme outcome and Course outcome are part of the syllabus in many departments and they are communicated to the students by the respective departments through website and social media groups and during induction programmes. The teachers and students become aware of the outcomes as the syllabus is shared at the beginning of the academic session. All entry level students have to undergo an induction/orientation programme organized by the Department whereby outcomes of the various courses are communicated to them.

The departments that have a clearly stated Course Outcomes at the UG level. are Political Science, Psychology, Economics, Education, English, Microbiology and Commerce. At the PG level, the college has clearly stated programme outcome and course outcome,

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil
Upload COs for all Programmes (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

A variety of methods are followed for this purpose.

One method followed by most departments is Internal Assessment in the form of Class/Unit tests Student Seminar Presentation, Projects, Group Discussion, Home Assignment etc.

Performance of students in the above methods of evaluation and assessment is one of the main parameters to judge learning outcomes. Students are given detailed explanations of the marks/remarks given. Results of different examinations are considered as the most effective parameter of learning outcomes. Analysis of results is taken up at the department level and also with the Head of the Institution.

The college adopts various other strategies to monitor the progress and performance of the students. Attendance of the students is monitored very systematically. Students with low or poor attendance are counselled individually by mentors. In extreme cases, parents of students with low attendance are called.

Students are encouraged to participate in extra curricular activities that help them go beyond the prescribed syllabus and add to their learning outcomes.

Analysis of Student Progression is another parameter to judge learning outcomes. Each department maintains a record of student progression to higher studies or employment. These are used to ascertain student performance and learning outcome of each programme.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

1707

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://brsnc.in/naac_sss/administrator/final_report.php?session=2021-22

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

1599173

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

1

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

1

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

The college organizes workshops regularly for creation of knowledge and development of skills of its staff and students. Development of

entrepreneurial skills is one of the major thrust areas of the college . Use of plastic is totally prohibited within the college campus. Mural arts and writing skills are promoted through departmental wall magazines and annual college magazine, Ichchhapuran. The college runs a debate club which nurtures argumentative communication skills of the students. To make the students acquainted with comprehensive knowledge of a subject, student seminars, field visits and educational excursions are arranged by the departments on regular basis. Cultural programmes are regularly organized to nurture the cultural skill of the students. Communicative English classes are offered to the students to develop their communication skill. Regular coaching of cricket, football and athletics is provided to the students. These enhance their skill and knowledge about the game. In an effort to facilitate social learning, students are brought to interact with society regularly through outreach programmes under the banner of college NSS and NCC Units. These interactions enable the students to gain a vivid idea about the prevailing social issues and problems and also to develop their own stance towards these issues.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

2

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

2

File Description	Documents
URL to the research page on HEI website	Nil
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	View File
Any additional information	No File Uploaded

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year**3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year**

25

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year**3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year**

15

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The college has undertaken a number of extension activities carried out in neighborhood community, sensitizing students to social issues, for their holistic development during 2021-22. Extension activities create consciousness among the students towards social issues. Through such activities the students become more empathetic about the well being of the society. They gradually start to feel the environment as an extended part of their home, develop sympathy towards the members of the community and even put their collective endeavour to make the neighbourhood community a better place to live in. NSS volunteers of the college carry out extension activities to make people aware about prominent social issues like health, education, superstition, safety etc. They organize rally, poster campaigns, door-to-door awareness campaigns to educate the local people on social issues. NSS Units organize one seven-day special camp each where the NSS volunteers interact with residents and try to make them conscious about issues related to community and environment. A health camp is organized each year by each of the two NSS Units of the college. NCC Unit also pursues such extension activities with its cadets to inculcate discipline in social life. They also assist local administration as and when required.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

02

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	View File
e-copy of the award letters	No File Uploaded

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS

awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

14

File Description	Documents
Reports of the event organized	No File Uploaded
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

645

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

6

File Description	Documents
e-copies of related Document	No File Uploaded
Any additional information	No File Uploaded
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

04

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The college authority has been trying to develop adequate infrastructure and physical facilities in terms of learning resources, classrooms and computing equipments. There are 48 classrooms of which 25 are ICT enabled, 41 laboratories, 2 seminar halls, 2 smart classrooms and 610 computers. Our college has hostel facility for male and female students. The central library of our college at 85, Middle Road Campus has been replenished with modern infrastructural amenities. RFID (Radio Frequency Identification) enabled system has been introduced here. The students can access computers having hi-speed internet facility in the central library. Digital Notice Display system has been installed in both campuses. The college has introduced the Learning Management System (LMS) as a part of ICT enabled teaching learning method. Lightning

arresters have been installed in both campuses and girls' hostel of our college. Our college has 1online UPS with 10 KVA installed in 85, Middle Road campus and has planned for more connection during the next academic year.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://brsnc.in/uploads/1556965610.pdf

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The institution has adequate facilities for Games, Sports and Cultural activities. Students participate actively in cricket, football, basketball, javelin, kho-kho, kabaddi, handball, volleyball, swimming and athletics. Boxing, badminton, table tennis, karate, chess and carom are the major Indoor Games sported by the students. The college has appointed a gym instructor and three sportcoaches for athletics, football, cricket, table tennis, handball, chess, basketball, kabaddi, volleyball andkho-kho. The play ground at 6, Riverside Road Campus of our college is 79.20 meters long, extending to 69.35 meters in the north and 68.18 meters in the south. Our college has an adjacent ground, 29 meters long and 18 meters wide, used for basket ball and badminton court. Our college has two multi-gyms, The college has required infrastructure for carrying out cultural programmes in both the campuses. Room no -202 (Seminar Hall) and Room no -226 (auditorium) at 85, Middle Road and Room no -216 (Seminar Hall) and Bibhuti Bhusan Hall at 6, Riverside Road have multifarious amenities for conducting cultural programmes.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

137684811

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

With approximately 65,000 printed books (as of 30 June 2022) and 41 regularly published printed journals, the Central Library is computerized with Koha, a fully-featured, award-winning open-source integrated library management system (ILMS) under GPL V3 or later, introduced on a premium rack server (Lenovo) since 2017. Though the initial computerization process started in 2001 the present library server is connected with 20 MBPS internet connectivity for 24x7 accessibility of the library database. The library has started using an RFID system in 2018 which is coordinated with its ILMS Koha.

The Library has access to more than 6300 e-journals and 100,000 e-books as a member of the N-LIST (National Library and Information Services Infrastructure for Scholarly Content) consortium of

INFLIBNET. To serve the needs of its students, each department has its own library. The library's collection encompasses an ever-increasingly rich and varied universe of printed volumes, digital resources, maps and archival materials from different disciplines of knowledge.

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	Nil

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources A. Any 4 or more of the above

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

1094757

File Description	Documents
Any additional information	View File
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

450

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	No File Uploaded

4.3 - IT Infrastructure**4.3.1 - Institution frequently updates its IT facilities including Wi-Fi**

The college provides well maintained and best possible IT facilities including Internet through LAN as well as through Wi-Fi to the internal stakeholders of the college. The college authority procure considerable number of computers, projectors and other IT accessories from college fund to cater to the needs of the stakeholders. The college has developed its own digital platform to conduct regular classes maintaining normal class schedule in the pandemic situation. The college has installed new Hardware Level Firewall, Wi-Fi Controller etc to ensure security at the time of accessing the e resources contained in the Library Server maintained by the college.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.3.2 - Number of Computers

610

File Description	Documents
Upload any additional information	No File Uploaded
List of Computers	No File Uploaded

4.3.3 - Bandwidth of internet connection in the Institution A. ? 50MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	No File Uploaded

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

1093745

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Each department maintains its own stock register of departmental books, journals and publications. The record of total number of books, journals, publications, etc. of the entire institution is maintained by the central library. The departments maintain their own log book to record the usage of the computers. Statistical software packages and Software for Accounting and Taxation as well as Antivirus packages are installed in the computers of the departments. All installed software packages are monitored on a regular basis for updating to newer versions from time to time. The departmental computers are thoroughly monitored on regular basis for any kind of needful repairing and associated service. Chemistry, Physics, Microbiology, Food & Nutrition, Zoology and Botany maintain stock register for use and purchase of different chemicals, salts and equipments to facilitate the practical work carried out in laboratories. Departments like Geography, Zoology and Botany. maintain stock of specimens, charts, models, equipments, museum

specimen etc. for demonstration in the class and field work. All science departments keep record of the laboratory-based instruments in their respective departmental log books. Purchase and use of different equipments and materials used for various sports activities are maintained in the stock registers and log books respectively.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

1075

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	No File Uploaded
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

62

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

A. All of the above

File Description	Documents
Link to Institutional website	Nil
Any additional information	No File Uploaded
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

1194

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

1194

File Description	Documents
Any additional information	No File Uploaded
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student

A. All of the above

grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	No File Uploaded
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

41

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	No File Uploaded
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

169

File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

18

File Description	Documents
Upload supporting data for the same	No File Uploaded
Any additional information	No File Uploaded
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

8

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Students are the most important and active stakeholders of our college. They are the fulcrum of all the activities of our institution. The students have representation in various committees and sub-committees of the institution. The institution motivates them to organize, and participate in, varied cultural programmes in the college premises. The students are inspired to participate in events like debate competition, extempore, painting competition and the like as a part of these programmes. They nurture and develop soft cultural skills among the students. To inculcate a sense of respect towards our rich cultural heritage, students are motivated towards programmes like Rabindra Jayanti, Agamoni and Basanta Utsav. Students learn to work together and realize the strength of team spirit through observation of International Language Day, Saraswati Puja, Freshers' Welcome, Teachers' Day etc. The students are encouraged to participate in inter-college sports competition and intra-college football and cricket tournaments. The students actively participate in various extension activities and outreach programmes organized by the NCC and NSS units of the college.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

11

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Barrackpore Rastraguru Surendranath College has a registered and active Alumni Association, 'Praktanika'. It was established in 2001 by some of the former students of the Institution established in different professional fields. It is registered under Society Registration Act, 1961. Praktanika has become an integral part of the college providing valuable advice to the authority and actively participating and organizing a large number of activities for the benefit of the stakeholders of the college. It organizes invited lectures on emerging topics which facilitate the students to acquire knowledge on the same. The pandemic has hindered the regular flow of activities of Praktanika. However, it had organized a camp on 20th June, 2020 and handed over food items like rice, dal, mustard oil, soyabeen, biscuits etc. to Nimpith Ramakrishna Ashram, South 24 Parganas for distribution among the victims affected by the Amphan cyclone in the Sundarban area. Praktanika had also organised a legal awareness programme on Legal Rights and Protection of women on 30th of June, 2020, in association with the IQAC.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.4.2 - Alumni contribution during the year (INR in Lakhs) C. 3 Lakhs - 4Lakhs

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Our institution has the vision to make the college a centre of excellence and an institution of national acclaim. It has set the mission to ensure and sustain quality in education, to inculcate self confidence among the students, to help them to learn, grow and evolve so that their dreams come true and to make them socially committed and adaptable to global changes. The Governing Body, the highest administrative body of the college, with the Principal as the secretary and representatives from Teaching, Non Teaching, Students and External Members, governs the protencyof the college in compliance with the opinion of the majority of the members. All major decisions on development, infrastructure, financial management, academic affairs, admission, governance and administration are taken by the Governing Body in line with recommendations and suggestions of IQAC and various statutory and non-statutory Sub-committees like, Academic subcommittee, Finance Sub-committee, Research Sub Committee etc. as a part of practice of decentralized protentiality. The sub-committees deal with curricular, cocurricular and extra-curricular activities where faculty members are encouraged to participate as members and conveners.. The Governing Body meets at least six times a year. The institution draws a strategic plan before adopting any resolution.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The institution practices decentralization and participative

management in carrying on with its day to day administration. The Governing Body is the highest administrative body of the college. All major decisions pertaining to academic affairs, development, infrastructure, financial management and administration are taken by the Governing Body in line with suggestions made by the IQAC and statutory and non-statutory Sub committees like, Finance Sub-committee, Academic Sub-committee, Academic Council etc. The Sub-committees deal with curricular, cocurricular and extra curricular activities where faculty members participate actively as convenors and members. Decentralization is conspicuous in the appointment of campus-in-charge for both the campuses, Coordinator for PG courses and Heads for different departments, who work with considerable authority in their individual arena. Campus-in-charge in both the campuses looks into maintenance of discipline in the campuses. The Coordinator of the PG courses take major decisions pertaining to teaching learning methodologies and examination schedule of the PG courses. The Heads of different departments work with considerable autonomy in day to day running of the departments in consultation with all the faculty members.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The institution functions according to some specific perspective plans formulated by the Governing Body, Principal, IQAC and the different Sub-committees functioning towards the all-round development of the institution. Even with the huge hinderance of COVID19 pandemic and its aftermath, the institution has put forward relentless efforts towards all-round development of students through student centric teaching learning for regular curricular activities including hybrid mode, effective mentor-mentee system, department specific online MCQ portal, different add-on & certificate course, online entry in service portal along with job oriented courses to make market ready. Apart from these, the institution motivates all internal stakeholders for optimum utilization of e-resources of college library and other support system including financial support to inculcate co-curricular and extra curricular activities of the students, organization of different skill enhancement & stress relief programme for and towards research & publications for the effective

academic improvements. The institution also take initiatives to accomplish different periodical audits like academic and administrative, Gender, Energy, Health & Safety and Green Audit etc. for better work environment and to deploy social responsibility. The institution also emphasized on extensive use of online portal for all kinds of financial and non-financial activities as a part of the green initiatives.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The organizational structure of the institution has been functioning as per Statute of the Affiliating University and rules and regulation of Department of Higher Education, Govt. of West Bengal. The Governing Body governs the college in compliance with the opinion and suggestion from representatives of all stakeholders. All major decisions on administrative and academic affairs are taken by the Governing Body on the basis of recommendations and suggestions of IQAC and various statutory and non-statutory sub-committees through IQAC. These sub-committees function on the basis of collaborative and participatory management under the supervision of IQAC. The Governing Body of the College appoints Management appointee class basis teachers and support staff, in addition to the substantive teachers, appointed by the West Bengal College Service Commission. The promotional policy or CAS benefit of the substantive teachers and non-teaching staff of the institution are guided by Career Advancement Scheme of the UGC and rules of the State Government respectively. The online grievance redressal mechanism operates through the Grievance Redressal Cell and Internal Complaints Committee to address genuine problems and complaints of staff and students, sensitivity and confidentiality.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the institution webpage	https://brsnc.in/uploads/1559046875.pdf
Upload any additional information	No File Uploaded

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user inter faces	No File Uploaded
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The College runs a Staff Cooperative Credit Society to cater to the financial needs of the staff of the college by giving loan amounting to a maximum of Rs. 3 lakhs at a moderate rate of interest. The share of the cooperative of an employee is directly deducted from their salary and dividend distributed annually on the basis of their share and loan interest. The College provides EPF facility to the Management Appointee Staff and also exgratia at the time of their retirement. The college provides festival bonus annually to the management appointee non-teaching staff. The college organizes stress relief camps for both teaching and nonteaching staff of the college to replenish their mental health. The Health Sub-committee of the college organizes health camps for all staff members of the college. The Food and Nutrition department of the college provides suggestion to the staff members towards maintenance of good health. Counseling for psychological hazards is provided by the Department of Psychology with utmost sincerity.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

11

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

03

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

07

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

For performance appraisal of the teaching staff, the college has placed one non-teaching staff in the teachers' room of both campuses. They maintain the attendance register of teachers. The attendance register indicate time of arrival and departure of teachers, number of classes allotted and number of classes taken and other administrative duties. Total number of leaves granted to a teacher is duly recorded at the end of each month. On the basis of this, an Annual Report is published at the end of each academic session. The Performance Appraisal of the Non-teaching staff is monitored by the Head Clerk, assisted by an office staff assigned for the purpose. A record of their specified routine duties, along with additional duties assigned, is maintained in a specific format. The Annual Performance Appraisal of Teaching and Non-teaching staff in our college is a unique practice rarely conducted in Affiliated State Aided colleges in West Bengal. It was introduced in order to judge and evaluate the performance of the Teaching and Non-teaching staff in regular academic and administrative activities of the institution. It motivates and inspires them towards further improvement of their performance.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The college conducts internal audit of the college accounts on regular basis since 1998 by a registered auditor. College accounts is maintained strictly through licensed accounting software. College authority appoints M/S Subir Ghosh and Associates as internal auditor. All the payment vouchers and other related documents are placed before them and the accountant and the bursar of the college help them in the process of audit. The auditors strictly examine the budgetary allocations and expenditures and prepares the audit report. The report of the Internal Auditor is initially placed before the meeting of the Finance Sub-Committee for consideration and then the Governing Body for final approval. The external audit is mandatory as per government norms and the external auditors are nominated by the Directorate of Public Instructions, Dept. of Higher Education, Govt. of West Bengal. The recommendations of the statutory auditor is discussed in detail in the Finance Sub-committee and placed before the Governing Body for consideration. Due to Covid19 pandemic, the college was closed and hence statutory audit has been deferred. The last statutory audit completed is the audit for the financial year 2019-20. The college always considers the recommendations of the financial auditing agencies to ensure the highest standard of financial transparency and accountability.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

10

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The budget of the institution is a key to its fund mobilization. A budget is prepared by the Accounts Section of the institution and placed before the Finance Sub-committee every year. It is ratified by the Governing Body. The college applies to Government and Non-Government funding agencies for acquiring additional funds. On receiving the approval, the resource allocation under various financial heads is sanctioned by the Finance Sub-committee. The Principal and the specific Sub-committees (eg. CPE committee) formed for monitoring the fund disbursement meet and decide how the optimal utilization of funds can be achieved within the guidelines of the funding agency. The committee meets at regular intervals to assess optimal fund utilization and Heads of various Departments are intimated about their resource allocation. A substantial portion of the fees collected from the applicants seeking admission is utilized for welfare of the students in terms of fee concession for needy and marginal students and sports promotion in the form of special funds. Concession on fees have been given to all students in the wake of the pandemic. Non-Teaching welfare fund assists the support staff of the college on festive occasions and medical emergencies.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The pandemic has posed a challenge as well as provided an opportunity to the IQAC to contribute significantly to the continuance of quality assurance. It was a period of crisis for the institution. The IQAC has contributed considerably to the process of institutional development during this period. It has effectuated continuation of regular classes in online mode through BRSNC live classroom by replenishing the curriculum in accordance with the new mode of instruction. It has effectuated the renewal of ISO 9001, ISO 14001 and ISO 45001. It has worked towards the extension of MoU with Sri Guru Ram Rai PG college, Dehradun, Uttarakhand. Considering the financial stress on the students consequent to the pandemic, IQAC has induced fees concession for the UG and PG Students. Keeping in line with the digital pedagogy, IQAC has effected the introduction of online portal for College Human Resource Management System, Students Feedback and Students Satisfaction Survey. It has introduced the Online Fees Payment portal. It has organised 4 enrichment programmes for the teaching and the support staff of the college. It has motivated forty seven teachers towards Refresher, Orientation and varied short term courses. It has effectuated the Academic and Administrative audit, Gender Audit and the Green Audit.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

This is evident from the introduction of a digital classroom to cope up with the needs of the pandemic world. As the duration of the pandemic is not known, there was an imminent need for the college to keep the regular activities going so that the students do not face additional academic burden once the pandemic recedes. IQAC decided to cope with the new digital pedagogy giving the students an opportunity to continue with regular classes according to their existing routine through an exclusive online platform, BRSNC Live Digital Classroom. The students received regular lessons through it. The methodology of operation of online classes posed the need for faculty development initiatives. The IQAC arranged faculty development programme on mentoring and optimal use of digital tools and platforms. Digital mentoring through social media was encouraged. Consequently all students could have comprehensive

support from their mentors. The students were made aware of the modalities of online examination. They have acquired a high rate of success in online internal and end semester examinations. IQAC has reviewed the working of this digital classroom from time to time. It has recorded the incremental improvement in this regard in detail.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

A. All of the above

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	No File Uploaded

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The institution strives to create awareness among students, teaching and the support staff regarding sexual harassment and fosters its prevention through various programmes such as Awareness Campaigns, Postering, maintenance of Complaint Box etc. Gender audit is a regular practice of the institution. The college has formed an

Internal Complaints Committee (ICC) as per University Grants Commission Regulation, 2015. Our college promotes all round development of a girl student. The college has installed Sanitary Napkin Vending Machine in both campuses as well as the girls' hostel to provide sanitary Napkins at affordable rates to girl students. The college has taken the initiative to include girl students in NCC. Currently about 30% of the total NCC cadets enrolled are female. Just after admission to the 1st semester, the NSS programme officers motivate girl students to join NSS. Girls Hostel is equipped with a CCTV camera for monitoring girls' security. Girls are allowed to move out of the hostel only on specific hours in the evening. There are separate common rooms for male & female students in both campuses with indoor game facilities. The IQAC, in association with Alumni Association, had organised a webinar on Legal Rights and Protection to Women, on 30th of June, 2020.

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Nil

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

D. Any 1 of the above

File Description	Documents
Geo tagged Photographs	No File Uploaded
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

The Institution has installed waste-bins of diverse colours for disposal of solid and e- waste which are further classified into

biodegradable and non- biodegradable. The waste bins are tagged into three categories as "Plastic and Glass waste", "Food Waste" and "Metal and e-Waste". The waste bins have been properly labeled and installed in convenient places both inside and outside the building in both campuses. The students, teachers and non teaching members are encouraged to use the bins. The Department of Electronic Science of the college uses innovative recycling method to turn any non-hazardous e-waste into art models. Any hazardous e-waste from the department is stored in a safe place and disposed off regularly. Liquid waste from the campus is disposed off through a well developed drainage system and pipelines in the high drains. Liquid chemical waste from Department of Chemistry is disposed off into a separate soak-pit to avoid direct contamination. To avoid pollution, the Department of Chemistry has restricted the use of Arsenic, Lead and Cadmium.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	No File Uploaded

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

D. Any 1 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

C. Any 2 of the above

1. Restricted entry of automobiles
2. Use of bicycles/ Battery-powered vehicles
3. Pedestrian-friendly pathways

4. Ban on use of plastic**5. Landscaping**

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	No File Uploaded
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following
1.Green audit 2. Energy audit
3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

A. Any 4 or all of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	View File

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment
5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

B. Any 3 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The Institution strives hard to provide an inclusive environment transcending cultural, regional, linguistic, communal and socioeconomic diversities. The institution organizes multifarious programmes to foster tolerance and harmony among the stakeholders of the college. The Covid19 pandemic has hindered regular conduct of institutional activities. However, the institution has offered best efforts towards maintainig normalcy during this period of global crisis. Inspite of the global threat posed by the pandemic, the NCC unit of our college under the able guidance of our Associate NCC Officer, Major Galive Iquebal, has organised the Fit India Movement (on the 25th and 26th August, 2020), Swachh Bharat Abhiyan (14th December, 2020), Republic Day Celebration (26th January 2021), Atulya Ganga Mission (29th January, 2021) and Tree Plantation Programme (29th January, 2021).The Cultural Subcommittee of the College had organised Agomoni, a prelude to Durga Puja, on the 21st of october, 2020, over Google Meet and YouTube Live. The stakeholders of the institution came up with cultural performance over the online platform. The event aimed at depicting the cultural richness of Bengal with programmes especially related to Durga Puja.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations:

values, rights, duties and responsibilities of citizens

The orientation programme at the start of the first semester orients students about the constitutional obligations: values, rights, duties and responsibilities of citizens.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	Nil
Any other relevant information	Nil

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff C. Any 2 of the above

4. Annual awareness programmes on Code of Conduct are organized

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

An academic institution is an important unit of the society .It plays a significant role in promoting awareness about national identity, integrity and respect towards great personalities. The institutionregularly observes days of national importance.The college celebrates Independence Day encompassing the participation of a good number of students, teaching and non-teaching members as well

as some eminent members of the local community. The Republic Day is also observed with equal zeal and fervor. On both occasions the tri-colour is hoisted amidst national anthem and patriotic songs. The NCC unit of the college organizes a smart parade after the hoisting of the tri- colour. 48 NCC cadets had participated in these honourable events in the academic year 2020 - 2021. Moreover, the Cultural Sub-committee of the college puts up an aesthetic program, "Agomoni Utsav" (A prelude to Durga Puja), which heralds the celebration of Durga Puja. The Program includes songs, dance, recitation, Drama etc performed by the stakeholders of the institution. The Cultural Sub-committee had organised the Agomoni Utsav on 21st of October, 2020, over Google Meet and You-Tube Live. The stakeholders of the college participated in this online programme with great enthusiasm and fervour.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

BEST PRACTICE - I NAME: THALLASSAEMIA ERADICATION CENTRE

BEST PRACTICE - II: NAME: ISO 45001:2018 CERTIFICATION

File Description	Documents
Best practices in the Institutional website	https://brsnc.in/uploads/1689934150.pdf
Any other relevant information	Nil

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The college organised CINE PARBON - International Short Film

Carnival & Awards, 2022 under the aegis of Internal Quality Assurance Cell (IQAC) in association with Dept. Of Film Studies, BRSNC on 30th & 31st May, 2022. The venue for the program was: Bibhuti Bhusan Hall, 6, Riverside Road Campus. On 30th May, 2022 the International Short Film Carnival & Awards, 2022 was Inaugurated by renowned Film Director & MLA, Shri Raj Chakraborty. Mr. Pradipta Bhattacharya, Renowned Director acted as Hon'ble Judge for the festival. 47 film were submitted and 26 selected for judgement. The film Dhumpaner Apokarita By Mrinmoy Nandi was selected as the Best Film. The Masked By Adeeb Rabbani & Shrestha Biswas and Only The Wind Knows The Truth By Mriganku Goswami were selected as the first runner up. Seedlings By Debraj Naiya was selected as Second runner up. Filmmakers from Bangladesh also participated in the Contest.

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

Barrackpore Rastraguru Surendranath College practices planned mechanisms for effective curriculum delivery.

Class schedules are finalized in the departmental meetings that distribute the syllabi among faculty members based on the curriculum. Apart from regular teaching, ICT-enabled classes equipped with analytical softwares, scientific models and charts, are used for effective learning. Paper presentation, group discussion, Micro-teaching, Survey, field works are also conducted according to curriculum. Experts from renowned institutes, industries and visiting professors also take regular classes in different PG departments.

We have a central library with open access system and departmental libraries with huge learning resources for benefit of the students. Paper Journals, e-journals, and e-books are subscribed by college. Online resources are accessible through N-LIST (eShodhSindhu) consortium of INFLIBNET for teachers and students. Our college has registered for NPTEL (National Programme On Technology Enhanced Learning) where students can have access to e-learning through online Web and Video courses for various streams. Students are also benefitted by the Learning Management System (LMS), video lectures in You tube, mock test through MCQ and EVS portal in the college website.

During Covid pandemic situation our college has introduced own online platform 'BRSNC live digital classroom.'

File Description	Documents
Upload relevant supporting document	No File Uploaded
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

All the departments adhere to the academic calendar provided by the college and ensure that regular classes, departmental meetings, class tests, Mid-Semester examination, continuous assessment in practical classes, viva-voce, are held according to the curriculum.

Remedial and tutorial classes are usually conducted based on requirement of student. Departments maintain the detailed records of the classes, assessments, project reports etc. College administration also keeps record of the results, departmental proceedings and student needs and activities.

College also caters to all requirements for development and improvement of individual departments for effective curriculum delivery.

During the unprecedented Covid-19 pandemic situation our college has restored the teaching learning process by introducing own online platform 'BRSNC live digital classroom'. Teachers and students were able to access the platform by using unique log in ID and password generated by the college. Online classes were held as per routine of regular offline class and the college kept the record of all online classes in its server.

File Description	Documents
Upload relevant supporting document	No File Uploaded
Link for Additional information	Nil

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/or are represented on the following academic bodies during the year.
Academic council/BoS of Affiliating University
Setting of question papers for UG/PG programs
Design and Development of Curriculum for Add on/ certificate/ Diploma Courses
Assessment /evaluation process of the affiliating University

A. All of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	No File Uploaded

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

49

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

03

File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template)	No File Uploaded

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

475

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	No File Uploaded

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Today, it is very important to integrate different cross cutting issues to culminate moral and ethical values among the students. Our college has integrated different issues like human values, professional ethics, gender equity, issues related to psychological and physical health and environmental sustainability etc within the curriculum.

As PG courses are autonomous, the BOS of respective course can approve such integration for various departments like Microbiology, Geography, Food and nutrition and commerce.

For undergraduate courses the cross cutting issues like business ethics, Environmental awareness, women education, Loss of ecosystem as well as its maintenance, Biodiversity, Intellectual property rights, Society, Community and institution, Caste and class and social groups, Moral development in childhood and adolescence are integrated in the curriculum prepared and approved by the university itself.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	No File Uploaded

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

20

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

286

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni

A. All of the above

File Description	Documents
URL for stakeholder feedback report	https://brsnc.in/site/page_content/122
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	No File Uploaded
Any additional information	No File Uploaded

1.4.2 - Feedback process of the Institution may be classified as follows	A. Feedback collected, analyzed and action taken and feedback available on website
File Description	Documents
Upload any additional information	No File Uploaded
URL for feedback report	https://brsnc.in/site/page_content/122
TEACHING-LEARNING AND EVALUATION	
2.1 - Student Enrollment and Profile	
2.1.1 - Enrolment Number Number of students admitted during the year	
2.1.1.1 - Number of students admitted during the year	
2291	
File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File
2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)	
2.1.2.1 - Number of actual students admitted from the reserved categories during the year	
707	
File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	View File
2.2 - Catering to Student Diversity	
2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners	
Learning levels of the students are assessed through mentorship, participation level in laboratory practical, results in the previous board examination and college internal examinations.	

Academic performances of students are also regularly reviewed through class-level interaction, tests, and informal interaction beyond classroom.

Measures taken for slow learners and advanced learners:

Slow Learners:

- Remedial classes
- Provisions of Course notes through LMS
- Informal counselling through mentor-mentee network
- Special Home assignments
- Different levels of ICT presentations, micro presentations for better understanding of the topic
- Special courses conducted through CEL to improve soft-skill and communicative skill to raise their level of confidence.

Advanced Learners:

- Different levels of home assignments and ICT based special classes to suit their needs
- Provision of online learning resources made through learning management system and social media groups
- Video lectures through you tube channel of college and learning management system
- Encouraging participation in various projects, online surveys, national and state-level seminars (including poster presentation).
- Provision of Advanced learning resources from 'Advance Learner Section' on the college website.
- Encouraging them to access advanced learning material through e-PG Pathsala, Sodhganga, NPTEL videos, etc. by providing them short cut links to these portals through college website.

File Description	Documents
Paste link for additional information	https://brsnc.in/site/librarian/list
Upload any additional information	No File Uploaded

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
2291	151

File Description	Documents
Any additional information	No File Uploaded

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Two modes of student-centric methods have been adopted for enhancing learning experiences :

Formal Mode: Conventional lecture method is well-supplemented by use of different student-centric learning methodologies like group discussions, individual and group presentations in students' seminars, viva voce, individual dissertations, group surveys, industry visits, etc. MCQ portals are there in the college website where students can practice questions and self-assess themselves. The institution is bound to work within the syllabi and examination framework of the affiliating University. But it uses innovations in internal examinations and Skill Enhancement Courses to encourage self-learning of students

Informal Mode: Along with formal mode, various informal modes are also used by teachers to make the teaching-learning process more student-centric. These includes quiz, film show with films made by students, peer-teaching, different awareness programmes, etc. Another method used to enhance learning experiences is publication of departmental wall magazines and college annual magazine. Students of different departments are encouraged to publish in college magazine on topics from their curricula.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	https://brsnc.in/uploads/1676911446.pdf

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Teachers regularly use video lectures, PowerPoint presentations,

etc. in teaching. After the period of Covid 19 pandemic and lockdown, use of ICT has been enhanced. The college is having its own YouTube channel and video lectures by teachers of all the departments are regularly uploaded following a fixed schedule. There is also the learning management system (LMS) where notes, video lectures, PowerPoints are regularly uploaded. Students' WhatsApp groups are also used to share video lectures, online resources, and PowerPoints. The Heads of the Departments/Mentors form separate social media groups for students of each semester and regularly stay in touch with them. For compulsory subjects like Environmental science, the college has arranged a MCQ portal in its website where students can log in with their credentials, practice and self-evaluate. The provision is also available for some other subjects.

File Description	Documents
Upload any additional information	No File Uploaded
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	View File

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

112

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	No File Uploaded
Circulars pertaining to assigning mentors to mentees	No File Uploaded
Mentor/mentee ratio	No File Uploaded

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

151

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	No File Uploaded

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

62

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

1397

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Internal assessment is regularly held in diverse forms like seminar presentations by students, peer-teaching, class tests and centralized written examinations in all subjects (one per semester, twice in an academic session), as stipulated by the affiliating university. Schedule of the examination is prepared by academic, examination and departmental committees. Notices are displayed well in advance on Students' Notice Board and Website. They are also circulated through WhatsApp groups. The other forms of internal assessments are regularly used at the departmental level under the supervision of the departmental committees. All examination related assignments like paper settings and evaluations are planned by the respective departmental committees. Performance of students in their assessment are discussed in classes so that the slow learners can rectify their mistakes and the advanced ones improve further. Needless to mention, that these also contribute significantly to maintain the level of transparency and make the evaluation process robust both in terms of variety and frequency.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

In all internal examinations conducted by the college at UG level, utmost care is taken to make the grievance redressal process time-bound and transparent. Any reported grievance is sorted out within a week. The examinations are held following a definite schedule displayed in the college social media groups, students' notice board as well as in the college website much ahead of the examinations. The teachers are given a definite time span (usually ten to fifteen days) to complete the evaluation of the answer scripts. The performance is discussed by the respective teacher and if any student has grievance. s/he can make an appeal to the Departmental Head or the Principal. The Principal/HOD sorts it out in discussion with the concerned examiner within a week. For the Post Graduate courses run by the college, post-publication scrutiny of answer scripts through an appeal to the Controller of Examinations of PG examinations is a regular practice. It is arranged on special application and payment of a requisite fee. The process is completed within a week of the date of application.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

Since ours is not an Autonomous college, the responsibility of designing the curriculum and framing the syllabus for all the UG programs rests with the affiliating University, WBSU. Programme outcome and Course outcome are part of the syllabus in many departments and they are communicated to the students by the respective departments through website and social media groups and during induction programmes. The teachers and students become aware of the outcomes as the syllabus is shared at the beginning of the academic session. All entry level students have to undergo an induction/orientation programme organized by the Department whereby outcomes of the various courses are communicated to them.

The departments that have a clearly stated Course Outcomes at the UG level. are Political Science, Psychology, Economics, Education, English, Microbiology and Commerce. At the PG level, the college has clearly stated programme outcome and course outcome,

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil
Upload COs for all Programmes (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

A variety of methods are followed for this purpose.

One method followed by most departments is Internal Assessment in the form of Class/Unit tests Student Seminar Presentation, Projects, Group Discussion, Home Assignment etc.

Performance of students in the above methods of evaluation and assessment is one of the main parameters to judge learning outcomes. Students are given detailed explanations of the marks/remarks given. Results of different examinations are considered as the most effective parameter of learning outcomes. Analysis of results is taken up at the department level and also with the Head of the Institution.

The college adopts various other strategies to monitor the progress and performance of the students. Attendance of the students is monitored very systematically. Students with low or poor attendance are counselled individually by mentors. In extreme cases, parents of students with low attendance are called.

Students are encouraged to participate in extra curricular activities that help them go beyond the prescribed syllabus and add to their learning outcomes.

Analysis of Student Progression is another parameter to judge learning outcomes. Each department maintains a record of student progression to higher studies or employment. These are used to ascertain student performance and learning outcome of each programme.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

1707

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://brsnc.in/naac_sss/administrator/final_report.php?session=2021-22

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

1599173

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

1

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

1

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

The college organizes workshops regularly for creation of knowledge and development of skills of its staff and students. Development of entrepreneurial skills is one of the major thrust areas of the college. Use of plastic is totally prohibited within the college campus. Mural arts and writing skills are promoted through departmental wall magazines and annual college magazine, Ichchhapuran. The college runs a debate club which nurtures argumentative communication skills of the students. To make the students acquainted with comprehensive knowledge of a subject, student seminars, field visits and educational excursions are arranged by the departments on regular basis. Cultural programmes are regularly organized to nurture the cultural skill of the students. Communicative English classes are offered to the students to develop their communication skill. Regular coaching of cricket, football and athletics is provided to the students. These enhance their skill and knowledge about the game. In an effort to facilitate social learning, students

are brought to interact with society regularly through outreach programmes under the banner of college NSS and NCC Units. These interactions enable the students to gain a vivid idea about the prevailing social issues and problems and also to develop their own stance towards these issues.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

2

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

2

File Description	Documents
URL to the research page on HEI website	Nil
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	View File
Any additional information	No File Uploaded

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year**3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year****25**

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year**3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year****15**

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The college has undertaken a number of extension activities carried out in neighborhood community, sensitizing students to social issues, for their holistic development during 2021-22. Extension activities create consciousness among the students towards social issues. Through such activities the students become more empathetic about the well being of the society. They gradually start to feel the environment as an extended part of their home, develop sympathy towards the members of the community and even put their collective endeavour to make the neighbourhood community a better place to live in. NSS volunteers of the college carryout extension activities to make people aware about prominent social issues like health,

education, superstition, safety etc. They organize rally, poster campaigns, door-to-door awareness campaigns to educate the local people on social issues. NSS Units organize one seven-day special camp each where the NSS volunteers interact with residents and try to make them conscious about issues related to community and environment. A health camp is organized each year by each of the two NSS Units of the college. NCC Unit also pursues such extension activities with its cadets to inculcate discipline in social life. They also assist local administration as and when required.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

02

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	View File
e-copy of the award letters	No File Uploaded

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

14

File Description	Documents
Reports of the event organized	No File Uploaded
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

645

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

6

File Description	Documents
e-copies of related Document	No File Uploaded
Any additional information	No File Uploaded
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year**3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year**

04

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES**4.1 - Physical Facilities**

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The college authority has been trying to develop adequate infrastructure and physical facilities in terms of learning resources, classrooms and computing equipments. There are 48 classrooms of which 25 are ICT enabled, 41 laboratories, 2 seminar halls, 2 smart classrooms and 610 computers. Our college has hostel facility for male and female students. The central library of our college at 85, Middle Road Campus has been replenished with modern infrastructural amenities. RFID (Radio Frequency Identification) enabled system has been introduced here. The students can access computers having hi-speed internet facility in the central library. Digital Notice Display system has been installed in both campuses. The college has introduced the Learning Management System (LMS) as a part of ICT enabled teaching learning method. Lightning arresters have been installed in both campuses and girls' hostel of our college. Our college has 1 online UPS with 10 KVA installed in 85, Middle Road campus and has planned for more connection during the next academic year.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://brsnc.in/uploads/1556965610.pdf

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The institution has adequate facilities for Games, Sports and Cultural activities. Students participate actively in cricket, football, basketball, javelin, kho-kho, kabaddi, handball, volleyball, swimming and athletics. Boxing, badminton, table tennis, karate, chess and carom are the major Indoor Games sported by the students. The college has appointed a gym instructor and three sportcoaches for athletics, football, cricket, table tennis, handball, chess, basketball, kabaddi, volleyball and kho-kho. The play ground at 6, Riverside Road Campus of our college is 79.20 meters long, extending to 69.35 meters in the north and 68.18 meters in the south. Our college has an adjacent ground, 29 meters long and 18 meters wide, used for basket ball and badminton court. Our college has two multi-gyms. The college has required infrastructure for carrying out cultural programmes in both the campuses. Room no -202 (Seminar Hall) and Room no -226 (auditorium) at 85, Middle Road and Room no -216 (Seminar Hall) and Bibhuti Bhusan Hall at 6, Riverside Road have multifarious amenities for conducting cultural programmes.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

29

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

137684811

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

With approximately 65,000 printed books (as of 30 June 2022) and 41 regularly published printed journals, the Central Library is computerized with Koha, a fully-featured, award-winning open-source integrated library management system (ILMS) under GPL V3 or later, introduced on a premium rack server (Lenovo) since 2017. Though the initial computerization process started in 2001 the present library server is connected with 20 MBPS internet connectivity for 24x7 accessibility of the library database. The library has started using an RFID system in 2018 which is coordinated with its ILMS Koha.

The Library has access to more than 6300 e-journals and 100,000 e-books as a member of the N-LIST (National Library and Information Services Infrastructure for Scholarly Content) consortium of

INFLIBNET. To serve the needs of its students, each department has its own library. The library's collection encompasses an ever-increasingly rich and varied universe of printed volumes, digital resources, maps and archival materials from different disciplines of knowledge.

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	Nil

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

A. Any 4 or more of the above

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals, e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

1094757

File Description	Documents
Any additional information	View File
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

450

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	No File Uploaded

4.3 - IT Infrastructure**4.3.1 - Institution frequently updates its IT facilities including Wi-Fi**

The college provides well maintained and best possible IT facilities including Internet through LAN as well as through Wi-Fi to the internal stakeholders of the college. The college authority procure considerable number of computers, projectors and other IT accessories from college fund to cater to the needs of the stakeholders. The college has developed its own digital platform to conduct regular classes maintaining normal class schedule in the pandemic situation. The college has installed new Hardware Level Firewall, Wi-Fi Controller etc to ensure security at the time of accessing the e resources contained in the Library Server maintained by the college.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.3.2 - Number of Computers

610

File Description	Documents
Upload any additional information	No File Uploaded
List of Computers	No File Uploaded

4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	No File Uploaded

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

1093745

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Each department maintains its own stock register of departmental books, journals and publications. The record of total number of books, journals, publications, etc. of the entire institution is maintained by the central library. The departments maintain their own log book to record the usage of the computers. Statistical software packages and Software for Accounting and Taxation as well as Antivirus packages are installed in the computers of the departments. All installed software packages are monitored on a regular basis for updating to newer versions from time to time. The departmental computers are thoroughly monitored on regular basis for any kind of needful repairing and associated service. Chemistry, Physics, Microbiology, Food & Nutrition, Zoology and Botany maintain stock register for use and purchase of different chemicals, salts and equipments to facilitate the practical work carried out in laboratories. Departments like Geography, Zoology and Botany. maintain stock of specimens,

charts, models, equipments, museum specimen etc. for demonstration in the class and field work. All science departments keep record of the laboratory-based instruments in their respective departmental log books. Purchase and use of different equipments and materials used for various sports activities are maintained in the stock registers and log books respectively.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

1075

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	No File Uploaded
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

62

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File
5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills	A. All of the above
File Description	Documents
Link to Institutional website	Nil
Any additional information	No File Uploaded
Details of capability building and skills enhancement initiatives (Data Template)	View File
5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year	
1194	
5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year	
1194	
File Description	Documents
Any additional information	No File Uploaded
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File
5.1.5 - The Institution has a transparent mechanism for timely redressal of student	A. All of the above

grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	No File Uploaded
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

41

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	No File Uploaded
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

169

File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

18

File Description	Documents
Upload supporting data for the same	No File Uploaded
Any additional information	No File Uploaded
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

8

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Students are the most important and active stakeholders of our college. They are the fulcrum of all the activities of our institution. The students have representation in various committees and sub-committees of the institution. The institution motivates them to organize, and participate in, varied cultural programmes in the college premises. The students are inspired to participate in events like debate competition, extempore, painting competition and the like as a part of these programmes. They nurture and develop soft cultural skills among the students. To inculcate a sense of respect towards our rich cultural heritage, students are motivated towards programmes like Rabindra Jayanti, Agamoni and Basanta Utsav. Students learn to work together and realize the strength of team spirit through observation of International Language Day, Saraswati Puja, Freshers' Welcome, Teachers' Day etc. The students are encouraged to participate in inter-college sports competition and intra-college football and cricket tournaments. The students actively participate in various extension activities and outreach programmes organized by the NCC and NSS units of the college.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

11

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Barrackpore Rastraguru Surendranath College has a registered and active Alumni Association, 'Praktanika'. It was established in 2001 by some of the former students of the Institution established in different professional fields. It is registered under Society Registration Act, 1961. Praktanika has become an integral part of the college providing valuable advice to the authority and actively participating and organizing a large number of activities for the benefit of the stakeholders of the college. It organizes invited lectures on emerging topics which facilitate the students to acquire knowledge on the same. The pandemic has hindered the regular flow of activities of Praktanika. However, it had organized a camp on 20th June, 2020 and handed over food items like rice, dal, mustard oil, soyabean, biscuits etc. to Nimpith Ramakrishna Ashram, South 24 Parganas for distribution among the victims affected by the Amphan cyclone in the Sundarban area. Praktanika had also organised a legal awareness programme on Legal Rights and Protection of women on 30th of June, 2020, in association with the IQAC.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.4.2 - Alumni contribution during the year (INR in Lakhs)

C. 3 Lakhs - 4Lakhs

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Our institution has the vision to make the college a centre of excellence and an institution of national acclaim. It has set the mission to ensure and sustain quality in education, to inculcate self confidence among the students, to help them to learn, grow and evolve so that their dreams come true and to make them socially committed and adaptable to global changes. The Governing Body, the highest administrative body of the college, with the Principal as the secretary and representatives from Teaching, Non Teaching, Students and External Members, governs the protency of the college in compliance with the opinion of the majority of the members. All major decisions on development, infrastructure, financial management, academic affairs, admission, governance and administration are taken by the Governing Body in line with recommendations and suggestions of IQAC and various statutory and non-statutory Sub-committees like, Academic subcommittee, Finance Sub-committee, Research Sub Committee etc. as a part of practice of decentralized protentiality. The sub-committees deal with curricular, cocurricular and extra-curricular activities where faculty members are encouraged to participate as members and conveners.. The Governing Body meets at least six times a year. The institution draws a strategic plan before adopting any resolution.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The institution practices decentralization and participative management in carrying on with its day to day administration. The Governing Body is the highest administrative body of the college. All major decisions pertaining to academic affairs, development, infrastructure, financial management and administration are taken by the Governing Body in line with suggestions made by the IQAC and statutory and non-statutory Sub committees like, Finance Sub-committee, Academic Sub-committee, Academic Council etc. The Sub-committees deal with curricular, cocurricular and extra curricular activities where faculty members participate actively as convenors and members. Decentralization is conspicuous in the appointment of campus-in-charge for both the campuses, Coordinator for PG courses and Heads for different departments, who work with considerable authority in their individual arena. Campus-in-charge in both the campuses looks into maintenance of discipline in the campuses. The Coordinator of the PG courses take major decisions pertaining to teaching learning methodologies and examination schedule of the PG courses. The Heads of different departments work with considerable autonomy in day to day running of the departments in consultation with all the faculty members.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The institution functions according to some specific perspective plans formulated by the Governing Body, Principal, IQAC and the different Sub-committees functioning towards the all-round development of the institution. Even with the huge hinderance of

COVID19 pandemic and its aftermath, the institution has put forward relentless efforts towards all-round development of students through student centric teaching learning for regular curricular activities including hybrid mode, effective mentor-mentee system, department specific online MCQ portal, different add-on & certificate course, online entry in service portal along with job oriented courses to make market ready. Apart from these, the institution motivates all internal stakeholders for optimum utilization of e-resources of college library and other support system including financial support to inculcate co-curricular and extra curricular activities of the students, organization of different skill enhancement & stress relief programme for and towards research & publications for the effective academic improvements. The institution also takes initiatives to accomplish different periodical audits like academic and administrative, Gender, Energy, Health & Safety and Green Audit etc. for better work environment and to deploy social responsibility. The institution also emphasized on extensive use of online portal for all kinds of financial and non-financial activities as a part of the green initiatives.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The organizational structure of the institution has been functioning as per Statute of the Affiliating University and rules and regulation of Department of Higher Education, Govt. of West Bengal. The Governing Body governs the college in compliance with the opinion and suggestion from representatives of all stakeholders. All major decisions on administrative and academic affairs are taken by the Governing Body on the basis of recommendations and suggestions of IQAC and various statutory and nonstatutory sub-committees through IQAC. These sub-committees function on the basis of collaborative and participatory management under the supervision of IQAC. The Governing Body of the College appoints Management appointee class basis teachers and support staff, in addition to the substantive teachers,

appointed by the West Bengal College Service Commission. The promotional policy or CAS benefit of the substantive teachers and non-teaching staff of the institution are guided by Career Advancement Scheme of the UGC and rules of the State Government respectively. The online grievance redressal mechanism operates through the Grievance Redressal Cell and Internal Complaints Committee to address genuine problems and complaints of staff and students, sensitivity and confidentiality.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the institution webpage	https://brsnc.in/uploads/1559046875.pdf
Upload any additional information	No File Uploaded

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user interfaces	No File Uploaded
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff

The College runs a Staff Cooperative Credit Society to cater to the financial needs of the staff of the college by giving loan amounting to a maximum of Rs. 3 lakhs at a moderate rate of interest. The share of the cooperative of an employee is directly deducted from their salary and dividend distributed annually on the basis of their share and loan interest. The College provides EPF facility to the Management Appointee Staff and also ex gratia

at the time of their retirement. The college provides festival bonus annually to the management appointee non-teaching staff. The college organizes stress relief camps for both teaching and nonteaching staff of the college to replenish their mental health. The Health Sub-committee of the college organizes health camps for all staff members of the college. The Food and Nutrition department of the college provides suggestion to the staff members towards maintenance of good health. Counseling for psychological hazards is provided by the Department of Psychology with utmost sincerity.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

11

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

03

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

07

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

For performance appraisal of the teaching staff, the college has placed one non-teaching staff in the teachers' room of both campuses. They maintain the attendance register of teachers. The attendance register indicate time of arrival and departure of

teachers, number of classes allotted and number of classes taken and other administrative duties. Total number of leaves granted to a teacher is duly recorded at the end of each month. On the basis of this, an Annual Report is published at the end of each academic session. The Performance Appraisal of the Non-teaching staff is monitored by the Head Clerk, assisted by an office staff assigned for the purpose. A record of their specified routine duties, along with additional duties assigned, is maintained in a specific format. The Annual Performance Appraisal of Teaching and Non-teaching staff in our college is a unique practice rarely conducted in Affiliated State Aided colleges in West Bengal. It was introduced in order to judge and evaluate the performance of the Teaching and Non-teaching staff in regular academic and administrative activities of the institution. It motivates and inspires them towards further improvement of their performance.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The college conducts internal audit of the college accounts on regular basis since 1998 by a registered auditor. College accounts is maintained strictly through licensed accounting software. College authority appoints M/S Subir Ghosh and Associates as internal auditor. All the payment vouchers and other related documents are placed before them and the accountant and the bursar of the college help them in the process of audit. The auditors strictly examine the budgetary allocations and expenditures and prepares the audit report. The report of the Internal Auditor is initially placed before the meeting of the Finance Sub-Committee for consideration and then the Governing Body for final approval. The external audit is mandatory as per government norms and the external auditors are nominated by the Directorate of Public Instructions, Dept. of Higher Education, Govt. of West Bengal. The recommendations of the statutory auditor is discussed in detail in the Finance Sub-committee and placed before the Governing Body for consideration. Due to Covid-19 pandemic, the college was closed and hence statutory audit has been

deferred. The last statutory audit completed is the audit for the financial year 2019-20. The college always considers the recommendations of the financial auditing agencies to ensure the highest standard of financial transparency and accountability.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

10

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The budget of the institution is a key to its fund mobilization. A budget is prepared by the Accounts Section of the institution and placed before the Finance Sub-committee every year. It is ratified by the Governing Body. The college applies to Government and Non-Government funding agencies for acquiring additional funds. On receiving the approval, the resource allocation under various financial heads is sanctioned by the Finance Sub-committee. The Principal and the specific Sub-committees (eg. CPE committee) formed for monitoring the fund disbursement meet and decide how the optimal utilization of funds can be achieved within the guidelines of the funding agency. The committee meets at regular intervals to assess optimal fund utilization and Heads of various Departments are intimated about their resource allocation. A substantial portion of the fees collected from the applicants seeking admission is utilized for welfare of the

students in terms of fee concession for needy and marginal students and sports promotion in the form of special funds. Concession on fees have been given to all students in the wake of the pandemic. Non-Teaching welfare fund assists the support staff of the college on festive occasions and medical emergencies.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The pandemic has posed a challenge as well as provided an opportunity to the IQAC to contribute significantly to the continuance of quality assurance. It was a period of crisis for the institution. The IQAC has contributed considerably to the process of institutional development during this period. It has effectuated continuation of regular classes in online mode through BRSNC live classroom by replenishing the curriculum in accordance with the new mode of instruction. It has effectuated the renewal of ISO 9001, ISO 14001 and ISO 45001. It has worked towards the extension of MoU with Sri Guru Ram Rai PG college, Dehradun, Uttarakhand. Considering the financial stress on the students consequent to the pandemic, IQAC has induced fees concession for the UG and PG Students. Keeping in line with the digital pedagogy, IQAC has effected the introduction of online portal for College Human Resource Management System, Students Feedback and Students Satisfaction Survey. It has introduced the Online Fees Payment portal. It has organised 4 enrichment programmes for the teaching and the support staff of the college. It has motivated forty seven teachers towards Refresher, Orientation and varied short term courses. It has effectuated the Academic and Administrative audit, Gender Audit and the Green Audit.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

This is evident from the introduction of a digital classrom to cope up with the needs of the pandemic world .As the duration of the pandemic is not known, there was an imminent need for the college to keep the regular activities going so that the students do not face additional academic burden once the pandemic recedes. IQAC decided to cope with the new digital pedagogy giving the students an oppurtunity to continue with regular classes according to their existing routine through an exclusive online platform, BRSNC Live Digital Classroom. The students received regular lessons through it.The methodology of operation of online classes posed the need for faculty development initiatives. The IQAC arranged faculty development programme on mentoring and optimal use of digital tools and platforms. Digital mentoring through social media was encouraged. Consequently all students could have comprehensive support from their mentors.The students were made aware of the modalities of online examination. They have acquired a high rate of success in online internal and end semester examinations. IQAC has reviewed the working of this digital classroom from time to time. It has recorded the incremental improvement in this regard in detail.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

A. All of the above

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	No File Uploaded

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The institution strives to create awareness among students, teaching and the support staff regarding sexual harassment and fosters its prevention through various programmes such as Awareness Campaigns, Postering, maintenance of Complaint Box etc. Gender audit is a regular practice of the institution. The college has formed an Internal Complaints Committee (ICC) as per University Grants Commission Regulation, 2015. Our college promotes all round development of a girl student. The college has installed Sanitary Napkin Vending Machine in both campuses as well as the girls' hostel to provide sanitary Napkins at affordable rates to girl students. The college has taken the initiative to include girl students in NCC. Currently about 30% of the total NCC cadets enrolled are female. Just after admission to the 1st semester, the NSS programme officers motivate girl students to join NSS. Girls Hostel is equipped with a CCTV camera for monitoring girls' security. Girls are allowed to move out of the hostel only on specific hours in the evening. There are separate common rooms for male & female students in both campuses with indoor game facilities. The IQAC, in association with Alumni Association, had organised a webinar on Legal Rights and Protection to Women, on 30th of June, 2020.

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Nil

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment	D. Any 1 of the above
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File Description	Documents
Geo tagged Photographs	No File Uploaded
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

The Institution has installed waste-bins of diverse colours for disposal of solid and e- waste which are further classified into biodegradable and non- biodegradable. The waste bins are tagged into three categories as "Plastic and Glass waste", "Food Waste" and "Metal and e-Waste". The waste bins have been properly labeled and installed in convenient places both inside and outside the building in both campuses. The students, teachers and non teaching members are encouraged to use the bins. The Department of Electronic Science of the college uses innovative recycling method to turn any non-hazardous e-waste into art models. Any hazardous e-waste from the department is stored in a safe place and disposed off regularly. Liquid waste from the campus is disposed off through a well developed drainage system and pipelines in the high drains. Liquid chemical waste from Department of Chemistry is disposed off into a separate soak-pit to avoid direct contamination. To avoid pollution, the Department of Chemistry has restricted the use of Arsenic, Lead and Cadmium.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	No File Uploaded
7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus	
D. Any 1 of the above	
File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded
7.1.5 - Green campus initiatives include	
7.1.5.1 - The institutional initiatives for greening the campus are as follows: <ol style="list-style-type: none"> 1.Restricted entry of automobiles 2.Use of bicycles/ Battery-powered vehicles 3.Pedestrian-friendly pathways 4.Ban on use of plastic 5.Landscaping 	
C. Any 2 of the above	
File Description	Documents
Geo tagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	No File Uploaded
Any other relevant documents	No File Uploaded
7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution	
7.1.6.1 - The institutional environment and	
A. Any 4 or all of the above	

energy initiatives are confirmed through the following
1.Green audit 2. Energy audit
3.Environment audit 4.Clean and green
campus recognitions/awards 5. Beyond the
campus environmental promotional activities

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	View File

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment
5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

B. Any 3 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The Institution strives hard to provide an inclusive environment transcending cultural, regional, linguistic, communal and socioeconomic diversities. The institution organizes multifarious programmes to foster tolerance and harmony among the stakeholders of the college. The Covid19 pandemic has hindered regular conduct of institutional activities. However, the institution has offered best efforts towards maintainig normalcy during this period of global crisis. Inspite of the global threat posed by the pandemic, the NCC unit of our college under the able guidance of our Associate NCC Officer, Major Galive Iquebal, has organised the Fit India Movement (on the 25th and 26th August, 2020), Swachh Bharat Abhiyan (14th December, 2020), Republic Day Celebration (26th January 2021), Atulya Ganga Mission (29th January, 2021) and Tree Plantation Programme (29th January, 2021).The Cultural Subcommittee of the College had organised Agomoni, a prelude to Durga Puja, on the 21st of october, 2020, over Google Meet and YouTube Live. The stakeholders of the institution came up with cultural performance over the online platform. The event aimed at depicting the cultural richness of Bengal with programmes especially related to Durga Puja.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The orientation programme at the start of the first semester orients students about the constitutional obligations: values, rights, duties and responsibilities of citizens.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	Nil
Any other relevant information	Nil

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website. There is a committee to monitor adherence to the Code of Conduct. Institution organizes professional ethics programmes for students, teachers, administrators and other staff. 4. Annual awareness programmes on Code of Conduct are organized.	C. Any 2 of the above
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File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

An academic institution is an important unit of the society. It plays a significant role in promoting awareness about national identity, integrity and respect towards great personalities. The institution regularly observes days of national importance. The college celebrates Independence Day encompassing the participation of a good number of students, teaching and non-teaching members as well as some eminent members of the local community. The Republic Day is also observed with equal zeal and fervor. On both occasions the tri-colour is hoisted amidst national anthem and patriotic songs. The NCC unit of the college organizes a smart parade after the hoisting of the tri-colour. 48 NCC cadets had participated in these honourable events in the academic year 2020 - 2021. Moreover, the Cultural Sub-committee of the college puts up an aesthetic program, "Agomoni Utsav" (A prelude to Durga Puja), which heralds the celebration of Durga Puja. The Program includes songs, dance, recitation, Drama etc performed by the stakeholders of the institution. The Cultural Sub-committee had organised the Agomoni Utsav on 21st of October, 2020, over Google

Meet and You-Tube Live. The stakeholders of the college participated in this online programme with great enthusiasm and fervour.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

BEST PRACTICE - I NAME: THALLASSAEMIA ERADICATION CENTRE

BEST PRACTICE - II: NAME: ISO 45001:2018 CERTIFICATION

File Description	Documents
Best practices in the Institutional website	https://brsnc.in/uploads/1689934150.pdf
Any other relevant information	Nil

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The college organised CINE PARBON - International Short Film Carnival & Awards, 2022 under the aegis of Internal Quality Assurance Cell (IQAC) in association with Dept. Of Film Studies, BRSNC on 30th & 31st May, 2022. The venue for the program was: Bibhuti Bhusan Hall, 6, Riverside Road Campus. On 30th May, 2022 the International Short Film Carnival & Awards, 2022 was Inaugurated by renowned Film Director & MLA, Shri Raj Chakraborty. Mr. Pradipta Bhattacharya, Renowned Director acted as Hon'ble Judge for the festival. 47 film were submitted and 26 selected for judgement. The film Dhumpaner Apokarita By Mrinmoy Nandi was selected as the Best Film. The Masked By Adeeb Rabbani &

Shrestha Biswas and Only The Wind Knows The Truth By MrigankGoswami were selected as the first runner up. Seedlings By Debraj Naiya was selected as Second runner up. Filmmakers from Bangladesh also participated in the Contest.

File Description	Documents
Appropriate web in the Institutional website	View File
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

- To organize seminars and workshops for augmenting academic acumen and research outlook of the faculty and the students of the institution.
- To organize training programmes and workshops for skill enhancement of the support staff of the institution.
- To enhance fund mobilization for research and innovation.
- To execute various gender sensitization and social awareness programmes to inculcate a feeling of social responsibility among the students.
- To conduct green audit and gender audit as regular practice of the institution.
- To observe days of national importance to promote respect towards the nation among the students..
- To facilitate MOUs, linkages and other collaborative activities.
- To increase the number of wards adopted as a part of social extension activities of the college.
- To encourage the faculty to register for PhD, to pursue research and to achieve fellowships and grants from recognized institutions.
- To increase the number of audio visual lectures to effectuate significant development of the existing LMS system.
- To undertake an approach towards the introduction of several entrepreneurship programmes for the students.
- To introduce new certificate courses .