



पश्चिम बंगाल पश्चिम बंगाल WEST BENGAL

62AB 784221

MEMORANDUM OF UNDERSTANDING

This memorandum of understanding made on *18th* day of *January* 2022

BETWEEN **BARRACKPORE RASTRAGURU SURENDRANATH COLLEGE**, having its campus at 85, Middle Road and 6, Riverside Road, P.O. & P.S. **Barrackpore, District-24 Parganas(North), Kolkata-700 120** hereinafter called "The College Authority" (which Expression shall mean and include its successors in office, administrators, legal representatives and assigns) OF THE ONE PART

A N D

THE INSTITUTE OF COMPUTER ENGINEERS INDIA, a Society registered under West Bengal Societies Registration Act, 1961, | having its Corporate Office at

Chatterjee International Centre, 12th floor, 33 A, Jawaharlal Nehru Road (formerly known as Chowringhee Road), Calcutta-700071, herein after called the "**The Institute**", (which expression shall mean and include its successor in office administrators, legal representatives and assigns) OF THE OTHER PART'

WHEREAS "The Institute" is a society engaged in fostering education, training, research and development in the field of Computer Technology and Applications.

AND WHEREAS the "The College Authority" which is primarily engaged in imparting general education to its students, approached "The Institute" for extending technical education and training in Computer Applications mainly to the students of the College both present and past under the banner of **Barrackpore Rastraguru Surendranath College Computer Centre**.

AND WHEREAS the parties herein have discussed the various aspects of this Memorandum of Understanding and being satisfied, desire to enter into this understanding under the terms and conditions stated in below:-

TERMS AND CONDITIONS

- 1 That the College Authority shall permit use of requisite space to the Institute training activities mainly to the students of the College, both present and past.
2. That an Academic Committee consisting of 7(seven) members, of which 4(four) Authority Including Principal and 3(three) from Institute, will be formed on a standard of the Computer Centre. Of the 4 members, Principal of the said college shall be Office Chairman of the Academic Committee and the rest to be nominated by the Governing body of the College, preferably having knowledge of the computer operation/Science.
3. That the said space referred to in Clause I here shall have provisions for installation of the computers and peripherals.

4. That the space to be provided to the Computer Centre shall remain in exclusive possession of the College Authority for their use in any manner as they may think necessary.

5. That the Institute may put up hoardings, sign-boards and other promotional objects, befitting to an academic institution inside and outside the premises of the College.

6. That the institute shall keep all its properties including the computer terminals and other peripherals and equipment that may be installed by the Institute with prior specific permission of the College Authority on the space detailed at Clause 1, hereby of duly insured against theft, burglary, riot, fire etc. and shall keep College Authority duly informed with all details of such insurance and also provide such other information as the College Authority may ask for from time to time.

7. That the room in which the Computer, Terminals etc. shall be installed by the institute with the permission of the College Authority shall remain under lock and key and the key to be kept in a sealed cover handed over to the person authorised by the Institute and the duplicate key will be kept in College Office and can be used by in case of emergency giving an intimation to this effect to the "The Institute".

8. That the present arrangement as herein contained shall be for a period of **5 years** commencing from **18.01.2022** and ending on **17.01.2027** provided however, that On satisfactory performance of the Institute and depending on the requirements may be extended only at the discretion of the College authority on such terms and conditions as may be settled by and between the College Authority and the Institute and subject to approval from the University.

9. That in case the College Authority requires any services for computer work, the Institute shall provide such services to the College Authority including accounting jobs and Examination/result work etc. at subsidized cost.

10. The 3 non-teaching employees of the College as may be deputed by the Principal, shall be trained by the Institute per year at the Computer Centre free of cost.

11. That two teachers of **Barrackpore Rastraguru Surendranath College, Barrackpore, 24 Parganas (North)** as may be deputed by the Principal, shall be trained by the Institute per year at Computer Centre free of cost.

12. That the Institute shall provide and install computers and peripherals in the said accommodation as at Clause 1 here, of without causing any damage to the building and any other property of the College Authority at the said building and the Institute shall be responsible for proper maintenance of the space allotted for running Computer Centre during the period of continuance of this understanding.

13. That any loss or damage to the building or property of the College Authority shall be duly compensated by the Institute. The Institute will bear all recurring expenditure services i.e. electricity maintenance.

14. Academic Committee shall send recommendations from time to time for better functioning and management of Computer Centre.

15. That there will be review of the functioning of the Computer Centre and terms and conditions of the agreement at the interval of 2 (two) years and neither of the parties concerned will unilaterally change the terms and conditions as agreed upon and included in this memorandum of understanding.

16. That the Institute will pay a "Service Charge" of 10% and a centre maintenance charge of 2% of the total revenue earned per month.

17. The Institute will introduce vocational and advanced Computer Courses for the betterment of the Centre subject to prior approval from the Chairman of the Academic Committee.

IN WITNESS WHEREOF the parties herein have put their seal and signature on the date, month year above mentioned.

Witnesses:

Sutapa Ghosh Dasgupta
Dr. Sutapa Ghosh Dasgupta
Associate Professor of History.

Coordinator, IQAC
Barrackpore Rastraguru
Surendranath College

Witnesses:

✓ *Rabin Das.*
Executive Assistant



Monojit Ray

Signature of the First Party.



Dr. Monojit Ray
Principal
Barrackpore Rastraguru
Surendranath College

Amit Kumar Ray

Signature of the Second Party

VICE CHAIRMAN
THE INSTITUTE OF COMPUTER ENGINEERS (INDIA)
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