



SELF STUDY REPORT

FOR

5th CYCLE OF ACCREDITATION

BARRACKPORE RASTRAGURU SURENDRANATH COLLEGE

**EIGHTY FIVE MIDDLE ROAD AND SIX RIVERSIDE ROAD, BARRACKPORE
700120
www.brsnc.in**

Submitted To

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

BANGALORE

July 2024

1. EXECUTIVE SUMMARY

1.1 INTRODUCTION

Barrackpore Rastraguru Surendranath College, **established in the year 1953 and affiliated to West Bengal State University**, stands unique with a rich legacy of imparting quality education to a vast multitude of students over years. Registered under 2(f) and 12(b) of the UGC, it is the **pioneer in West Bengal** to proceed towards **fifth cycle of NAAC accreditation**. The college is **ISO 9001:2015, ISO 45001: 2018 and ISO 27001:2022 certified**. It has been a proud recipient of the **CPE award of the UGC in 2016**.

The college **operates from two campuses** wherein **85, Middle Road** is the **Science** and **6, Riverside Road** is the **Arts and Commerce** campus. Both campuses, having beautiful gardens, are green, eco-friendly and free from plastic. The college has achieved **ISO 14001:2015 certification** as a mark of having environment friendly campus. The college runs **two hostels**, one for the girl students and the other for the boys, providing accommodation to the students coming from distant places.

The college has consolidated its position as a premier institution in West Bengal disseminating knowledge in Humanities, Commerce, Science and Management. Moreover, subjects like Computer Science, Electronic Science, Microbiology, Psychology and Food and Nutrition are given due emphasis here. It offers **26 UG Programmes** and **09 autonomous PG Programmes**. Our college proffers **32 Value-added /Certificate courses** to enhance the human potential of the students.

The college publishes **two peer reviewed research journals**, namely, '**Journal of Business and Economic Issues**' and '**Barrackpore Rastraguru Surendranath College Vision**' to nurture research endeavours in the institution. The **NCC and NSS Units** strive hard to upgrade extension and outreach ventures of the college. The college undertakes varied activities addressing **environmental concerns, gender sensitisation, human values and community development**. The **college anthem** inspires **pride and discipline** among the students. Resolved to preserve the rich cultural heritage of Barrackpore, the college has established, **Gangaridae**, the **college museum**, to record, remember and propagate the fascinating history of Barrackpore among students coming from diverse socio-economic background.

Vision

To make the College a **Centre of Excellence** and an **institution of national acclaim**.

Mission

- To ensure and sustain **quality in education**.
- To provide **value-based and value added education** with a view to instilling self-confidence among the students.
- To **inject energy and vigour among our youth** and **help them to learn, grow and evolve** so that their dreams come true.

1.2 Strength, Weakness, Opportunity and Challenges(SWOC)

Institutional Strength

Institutional Strength

- The college is the **first college in the state** to move towards **fifth cycle NAAC accreditation**.
- It offers **healthy academic ambience** to the students.
- The college has disciplined and diligent students having a **pass percentage of 97.31** over the last five years.
- It has excellent **linkage** with **community** through **extension activities**.
- It has strategically developed infrastructure with **Wi-Fi facilities, Smart classrooms and ICT enabled classrooms and teaching facilities**.
- The college has an **efficient team of full time teaching faculty** who cater to multifarious needs of the students coming from diverse backgrounds.
- It has **efficient and service-minded administrative and support staff**.
- The college operates through an **excellent infrastructure** with **computerization of office administration**.

Institutional Weakness

Institutional Weakness

- **Geographical location** of the institution in **Cantonment area** inhibits its **expansion**.
- **Lack of permission** from **Cantonment Board** impedes **slightest modification** of **building infrastructure** disrupting the introduction of new UG and PG programmes.
- A **distance of 0.7 kilometres** between the **two campuses** hinders **commuting between them** for academic and extra-academic needs.
- The college has to contend with **scarcity** of **collaborative linkage** with **industries**.
- The college has to put up with **inadequacy** of **full time faculties** which **affect the teacher-student ratio adversely**.
- The college has **applied** for the **sanction** of a **considerable number of substantive posts** and have been **awaiting a positive response in this regard** for long.

Institutional Opportunity

Institutional Opportunity

- The college has the potential **to become one of the best** among the **colleges implementing NEP** in the **state**.
- The college has the potential **to become an autonomous college**.
- It has prospects **to expand collaboration** with increased number of **higher educational institutes and industries of repute**.
- It seeks **to introduce more autonomous PG programmes**.
- It has the scope for **introducing more value added and Certificate courses**.
- It seeks **to escalate the development of soft skills** among the students and **strengthen the quality of**

community outreach activities to promote holistic development among the students.

Institutional Challenge

Institutional Challenge

- Major challenge of the institution is **to overcome excessive reliance on Government grants** to meet the **rising cost of education**.
- The college has **to endure with disparity in digital access among the students**.
- The college has to strive hard **to strengthen placement services**.
- The college has **to overcome restrictions** from the **affiliating university on introduction of new courses**.
- The college has long been **in persistent search of a plot of land** in its vicinity **for a third campus to promote subsequent expansion**.

1.3 CRITERIA WISE SUMMARY

Curricular Aspects

- The college has diverse mechanisms for effective delivery of curriculum through all its **26 UG and 9 PG courses**.
- Classes are conducted focussing on **timely completion of syllabi** according to course plan.
- Classes are held according to a fixed schedule aligned to the **Academic Calender**
- Teaching - learning methods encompass varied classroom teaching methods with due **emphasis on ICT enabled teaching-learning methods**.
- All the **Departments** maintain **detailed record** of the classes held, assessments, project reports etc.
- **Paper presentation, group discussion, micro-teaching, survey and field work** are conducted regularly.
- The students avail of learning resources from the **Central library** and the **Departmental libraries**.
- The Central Library, having an **open access system**, has introduced **RFID**, which is synchronised with its **ILMS KOHA**
- Nearly **48 % of the students** undertake **field projects/ internships** every tear year.
- **Regular class tests, Mid-semester examination**, continuous assessment in practical classes and viva voce are held for the evaluation of the students.
- **Crosscutting issues** relevant to professional etihics, Gender, Human values, environment and sustainability is **integrated** through contact teaching, seminars, workshops, career guidance programmes etc..
- Inclusion of various **certificate / value-added courses** supplement the curriculum.
- **32 certificate / value-added courses** have been offered over the last five years.
- **Feedback and grievances** on curriculum and examination system are **collected and analyzed** to take **corrective measures on time** to strengthen academic performance of the institution.

Teaching-learning and Evaluation

- The institution draws students from remote corners of the state and beyond, achieving a high **enrollment percentage** of **87.41%** over the last five years.
- **80.88%** of the seats are filled against **reserved categories**.
- The teaching learning process includes **experimental learning, participative learning, problem-solving methodologies** and **ICT -enabled teaching-learning**.
- There is sound mechanism for **assessment of learning levels** of the students.
- **96.13%** of **full-time teachers against sanctioned posts** have professed here over the last five years.
- **77.16%** of these teachers are with NET, SET, SLET/Ph.D.
- The faculty members of the college are **efficient** and **research oriented**.
- The **external assessment** is conducted in line with **university guidelines**.
- The **UG Departments** fix the schedule for their own **internal assessments** as a part of their **teaching plan** in line with the **Academic Calendar**.
- The **Academic Calendar**, reflecting the **schedule of internal tests** to be conducted during the year along with the **University examination schedule**, helps in making the students more focused towards the teaching learning process.
- The **Post Graduate Academic Council** prepare the **examination schedule** for the **PG Departments**.
- The college has a **transparent** and **robust evaluation system**.
- The **POs** and **COs** for all programmes offered by the institution are **stated** and **displayed on the website**.
- The institution adopts **both direct and indirect methods** for **evaluation of the POs and COs**.
- **The Principal, Heads of the Departments** and the **faculty members** strive hard to maximize the potentials for achieving complete academic success.

Research, Innovations and Extension

- The college promotes **research** initiatives as an **integral part** of its academic environment to enhance research culture in the institution.
- The average **research grants** received by the institution over the last five years amounts to **Rs.16.99 lakhs**.
- Number of research papers **published per teacher in the journals notified** on **UGC website** is **1.25** and the total number of **books and chapters published per teacher** in edited volumes/books is **1.35** over the last five years.
- **62 seminars** and **workshops** including those on **research methodology, IPR** and **entrepreneurship** have been conducted in the institution.
- The **Research and Development sub-committee** promotes **research endeavours, innovations, IPR awareness** and **flow of knowledge** in the institution.
- The college promotes several **extension activities** through **NCC, two NSS Units** and a few other committees, constituted for the purpose of sensitizing students on social needs.
- Students take up activities like cleaning the **college campus** and its **surroundings** and **plantation of tree saplings** as a part of effort to preserve a clean and healthy environment.
- Students have participated in drives like **'Swachh Bharat Summer Internship', 'Clean Ganga Rally'** etc..
- **NSS volunteers** have conducted **Special Camps every year**.
- Students have donated blood in **blood donation camps** organized by the college.
- **NSS volunteers** and **NCC cadets** have regularly participated in programmes organized towards observing days of social importance such as **World AIDS Day, World Environment Day, World**

Yoga Day and the like.

- The **NCC Unit** celebrates **Independence Day and Republic Day** with intense energy and fervor.
- Many **NCC cadets** of the college have **participated** in the **Republic Day Parade**, both in the state and the capital and some have received awards for the same over the last five years.
- The institution has had many **collaborative activities** through **MoUs** and **Linkages** with institutions in India and abroad over the last five years.

Infrastructure and Learning Resources

- The institution has **adequate infrastructure** required for an **effective teaching-learning** process and **overall academic development** .
- The college operates from **two campuses** wherein **85, Middle Road** is the **Science** and **6 Riverside Road** is the **Arts and Commerce Campus**.
- Our college has **hostel facilities** for both **female** and **male students**.
- **Lightning arresters** are installed in **both the campuses** and **hostels** of our college.
- **CCTV camera** has been installed in **both the campuses and hostels** of the institution.
- The college has installed a **vertical rail** in its **85, Middle Road campus**
- **Digital Notice Display System** is installed in both the campuses.
- The college has introduced the **Learning Management System (LMS)** as a part of **ICT enabled** teaching- learning facilities.
- There are **77 classrooms** of which **29** are **ICT enabled**.
- Our college has **02 online UPS** with **10 KVA** each, **01 online UPS** with **06 KVA** and **03 online UPS** with **02 KVA** each installed in **85, Middle Road campus** and **01 online UPS** with **10 KVA** and **01 online UPS** with **06 KVA** installed in the **6, Riverside Road campus**.
- The college has introduced **RFID (Radio Frequency Identification) enabled system, in its central library** in **85, Middle Road campus**.
- The **RFID** is synchronized with its **ILMS Koha**.
- **The Central Library** is replete with books, journals, e-books and e-journals.
- The Library is member of **N - LIST (National Library and Information Services infrastructure for Scholarly Content) consortium of INFLIBNET**

Student Support and Progression

- The college extends considerable support to the students to nurture their **holistic development**.
- **75.31%** of the students have been **benefitted** by **scholarships** and **freeships** offered by the Government and Non-Government agencies during the last five years.
- **Capacity building** and **skill enhancement initiatives** taken by the institution includes **soft skills, language and communication skills, life skills** and **ICT / computing skills**.
- The college provides valuable **guidance** to the students for appearing in the **competitive examinations**.
- **The Grievance Redressal Cell, Anti-ragging Committee and Internal Complaints Committee** strive hard towards timely redressal of students' grievances.
- **The Centre for Career Development and Placement Cell** of the college aims at developing **corporate skills, professionalism, effective communication skill, corporate grooming and numerical aptitude**.
- Corporate companies like **Wipro Technologies, Concentrix, Genpact, CTS, Infosys, ACC Ltd.** etc conduct campus hiring drives in our college.
- **46.56% of outgoing students** have been placed or have progressed to higher education.

- **15.57% of students** have qualified **NET, SET, GATE** examinations etc..
- The institution has organised **sports** and **cultural** programmes over the last five years.
- Some of the students have won **awards** and **recognitions** in **cultural activities** and **sports**.
- The institution has a spirited **Alumni Association** which contributes to the development of the institution by organizing **invited lectures**, providing **scholarships** to **economically deprived students** and organizing **outreach activities** and the **reunion of the college**.

Governance, Leadership and Management

- **The Governing Body**, with the **Principal** as the **secretary** and **representatives** from **Teaching, Non Teaching, students** and **external members**, administers the college in compliance with the opinion of the majority of the members in line with the vision and mission of the college.
- All **major decisions** on development, infrastructure, financial management, academic affairs, admission, governance and administration are taken by the Governing Body in line with recommendations and suggestions of **IQAC** and various **statutory** and **non-statutory sub-committees** like, Finance sub-committee, Academic sub-committee, Academic council etc.
- The **Governing Body meets** at least **six times** in a year. Matters are discussed in details and minutes recorded with perfection.
- The **sub-committees** deal with **curricular, co-curricular and extra-curricular** activities where faculty members are encouraged to participate as members and conveners.
- All **major decisions on academic affairs** are discussed and decided by the **IQAC** and **Academic Sub-committee(UG) and Academic Council (PG)**. These are represented by senior teachers and Heads of different departments of the Institution.
- The college ensures **decentralization** and **participative** management in every sphere.
- **Long term** and **short term perspective plans** guide the actions and implementation the policies of the institution.
- **E-governance** has been implemented in the sphere of **Planning and Development, Administration, Finance and Accounts, Admission, and Examination**.
- The institution has effective **welfare measures** for **teaching and non-teaching staff**.
- Faculty members **are provided with financial support** to attend seminars and workshops and towards membership of professional bodies.
- The institution conducts **internal and external audits** regularly.
- The **suggestions forwarded** by the **internal auditors** are placed before respective statutory committees **prior to final ratification** by the **Governing Body**.
- The institution has **effective strategies** for mobilization of funds and optimal utilization of resources.
- **The IQAC acts** as the **nodal agency** for **promoting quality initiatives** and **sustaining development activities** in the institution.

Institutional Values and Best Practices

- The institution has initiated **Gender Audit** and it **promotes gender equity** within its premises and beyond.
- The institution strives to create **awareness** against **sexual harassment** among students, teaching and non teaching staff
- The college has formed an **Internal Complaints Committee (ICC)** as per **University Grants Commission Regulation** (Prevention, Prohibition and Redressal of Sexual Harrassment of Women

Employees and Students in Higher Education Institutions), 2015.

- The institution has carried out **quality audits on energy and environment.**
- **Environmental sustainability initiatives** include environment friendly strategies of **waste management, greening of campus, rainwater harvesting and use of energy saving LED**
- The college promotes the concept of a **plastic free campus** and a **paperless office.**
- The college issues **web notifications** for **different activities on the college website. .**
- The institution conducts programmes for **promotion of universal human and national values.**
- It extends **special facilities** towards the **Dibyangyans.**
- The best practices of the institution encompass: **Towards a healthy and safe life : Embracing a pragmatic approach of excellence** and **A triadic manifesto of students' progression : Running a prodigious stride to success.**
- **Cine Parbon - International Short Film Carnival & Awards** epitomises the distinctiveness of the institution.

2. PROFILE

2.1 BASIC INFORMATION

Name and Address of the College	
Name	BARRACKPORE RASTRAGURU SURENDRANATH COLLEGE
Address	EIGHTY FIVE MIDDLE ROAD AND SIX RIVERSIDE ROAD, BARRACKPORE
City	Barrackpore Kolkata
State	West Bengal
Pin	700120
Website	www.brsnc.in

Contacts for Communication					
Designation	Name	Telephone with STD Code	Mobile	Fax	Email
Principal	Monojit Ray	033-25945270	9433351020	033-25452050	brsc1953@gmail.com
IQAC / CIQA coordinator	Sutapa Ghosh Dastidar	033-25926030	6289550570	033-25452059	dastidarghoshs@gmail.com

Status of the Institution	
Institution Status	Grant-in-aid

Type of Institution	
By Gender	Co-education
By Shift	Day

Recognized Minority institution	
If it is a recognized minority institution	No

Establishment Details	

State	University name	Document
West Bengal	West Bengal State University	View Document

Details of UGC recognition		
Under Section	Date	View Document
2f of UGC	01-01-1969	View Document
12B of UGC	01-01-1969	View Document

Details of recognition/approval by stationary/regulatory bodies like AICTE,NCTE,MCI,DCI,PCI,RCI etc(other than UGC)				
Statutory Regulatory Authority	Recognition/Approval details Institution/Department programme	Day,Month and year(dd-mm-yyyy)	Validity in months	Remarks
No contents				

Recognitions	
Is the College recognized by UGC as a College with Potential for Excellence(CPE)?	Yes
If yes, date of recognition?	01-04-2016
Is the College recognized for its performance by any other governmental agency?	No

Location and Area of Campus				
Campus Type	Address	Location*	Campus Area in Acres	Built up Area in sq.mts.
Main campus area	EIGHTY FIVE MIDDLE ROAD AND SIX RIVERSIDE ROAD, BARRACKPORE	Urban	5.97	14655.45

2.2 ACADEMIC INFORMATION

Details of Programmes Offered by the College (Give Data for Current Academic year)						
Programme Level	Name of Programme/Course	Duration in Months	Entry Qualification	Medium of Instruction	Sanctioned Strength	No.of Students Admitted
UG	BA,Bengali, HONOURS AND HONOURS WITH RESEARCH MULTIDISC IPLINARY	48	H.S. or Equivalent	Bengali	49	19
UG	BA,English, HONOURS AND HONOURS WITH RESEARCH MULTIDISC IPLINARY	48	H.S. or Equivalent	English	110	74
UG	BA,Hindi,H ONOURS AND HONOURS WITH RESEARCH MULTIDISC IPLINARY	48	H.S. or Equivalent	Hindi	82	56
UG	BA,Educatio n,HONOUR S AND HONOURS WITH RESEARCH MULTIDISC IPLINARY	48	H.S. or Equivalent	English,Beng ali	69	43
UG	BA,Political Science,HO NOURS AND HONOURS WITH RESEARCH MULTIDISC	48	H.S. or Equivalent	English,Beng ali	71	39

	IPLINARY					
UG	BA,Philosophy,HONOURS AND HONOURS WITH RESEARCH MULTIDISCIPLINARY	48	H.S. or Equivalent	English,Bengali	28	2
UG	BA,Sociology,HONOURS AND HONOURS WITH RESEARCH	48	H.S. or Equivalent	English,Bengali	32	14
UG	BA,History,HONOURS AND HONOURS WITH RESEARCH MULTIDISCIPLINARY	48	H.S. or Equivalent	English,Bengali	69	44
UG	BA,Sanskrit,MULTIDISCIPLINARY	36	H.S. or Equivalent	English,Bengali	20	3
UG	BA,Urdu,MULTIDISCIPLINARY	36	H.S. or Equivalent	Hindi,Urdu	100	13
UG	BA,Film Studies,MULTIDISCIPLINARY	36	H.S. or Equivalent	English,Bengali	100	21
UG	BA,Journalism And Mass Communication,HONOURS AND HONOURS WITH RESEARCH MULTIDISCIPLINARY	48	H.S. or Equivalent	English,Bengali	71	38

UG	BCom,Commerce,HONOURS AND HONOURS WITH RESEARCH MULTIDISCIPLINARY	48	H.S. or Equivalent	English,Hindi,Bengali	322	225
UG	BBA,Business Administration,HONOURS AND HONOURS WITH RESEARCH	48	H.S. or Equivalent	English,Hindi,Bengali	37	32
UG	BSc,Chemistry,HONOURS AND HONOURS WITH RESEARCH MULTIDISCIPLINARY	48	H.S. or Equivalent	English,Bengali	32	13
UG	BSc,Physics,HONOURS AND HONOURS WITH RESEARCH MULTIDISCIPLINARY	48	H.S. or Equivalent	English,Bengali	44	13
UG	BSc,Mathematics,HONOURS AND HONOURS WITH RESEARCH MULTIDISCIPLINARY	48	H.S. or Equivalent	English,Bengali	49	12
UG	BSc,Computer Science,HONOURS AND HONOURS	48	H.S. or Equivalent	English,Bengali	58	29

	WITH RESEARCH					
UG	BSc,Electronic Science,HONOURS AND HONOURS WITH RESEARCH	48	H.S. or Equivalent	English,Bengali	18	16
UG	BSc,Economics,HONOURS AND HONOURS WITH RESEARCH MULTIDISCIPLINARY	48	H.S. or Equivalent	English,Bengali	18	8
UG	BSc,Geography,HONOURS AND HONOURS WITH RESEARCH	48	H.S. or Equivalent	English,Bengali	71	40
UG	BSc,Psychology,HONOURS AND HONOURS WITH RESEARCH	48	H.S. or Equivalent	English,Bengali	56	49
UG	BSc,Zoology ,HONOURS AND HONOURS WITH RESEARCH MULTIDISCIPLINARY	48	H.S. or Equivalent	English,Bengali	60	33
UG	BSc,Botany, HONOURS AND HONOURS WITH RESEARCH MULTIDISCIPLINARY	48	H.S. or Equivalent	English,Bengali	28	9

	IPLINARY					
UG	BSc, Microbiology, HONOURS AND HONOURS WITH RESEARCH MULTIDISCIPLINARY	48	H.S. or Equivalent	English, Bengali	60	46
UG	BSc, Food And Nutrition, HONOURS AND HONOURS WITH RESEARCH	48	H.S. or Equivalent	English, Bengali	58	26
UG	BA, Physical Education, MULTIDISCIPLINARY	36	H.S. or Equivalent	English, Hindi, Bengali	50	28
UG	BSc, Statistics, MULTIDISCIPLINARY	36	H.S. or Equivalent	English, Bengali	40	5
PG	MA, Education, EDUCATION	24	Graduate	English	50	27
PG	MA, Journalism And Mass Communication, JOURNALISM AND MASS COMM.	24	Graduate	English	20	2
PG	MCom, Commerce, ACCOUNTS FINANCE AND CONTROL	24	Graduate	English	30	14
PG	MCom, Commerce, MARKETING MANAGEMENT	24	Graduate	English	20	1

	NT					
PG	MSc,Mathematics,MATHEMATICS	24	Graduate	English	20	4
PG	MSc,Computer Science,COMPUTER SCIENCE	24	Graduate		25	6
PG	MSc,Geography,GEOGRAPHY	24	Graduate	English	40	26
PG	MSc,Microbiology,MICROBIOLOGY	24	Graduate	English	40	17
PG	MSc,Food And Nutrition,FOOD AND NUTRITION	24	Graduate	English	40	23

Position Details of Faculty & Staff in the College

Teaching Faculty												
	Professor				Associate Professor				Assistant Professor			
	Male	Female	Others	Total	Male	Female	Others	Total	Male	Female	Others	Total
Sanctioned by the UGC /University State Government	1				18				131			
Recruited	0	0	0	0	5	13	0	18	64	57	0	121
Yet to Recruit	1				0				10			
Sanctioned by the Management/Society or Other Authorized Bodies	0				0				0			
Recruited	0	0	0	0	0	0	0	0	0	0	0	0
Yet to Recruit	0				0				0			

Non-Teaching Staff				
	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				18
Recruited	13	0	0	13
Yet to Recruit				5
Sanctioned by the Management/Society or Other Authorized Bodies				42
Recruited	36	6	0	42
Yet to Recruit				0

Technical Staff				
	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				25
Recruited	15	3	0	18
Yet to Recruit				7
Sanctioned by the Management/Society or Other Authorized Bodies				13
Recruited	8	5	0	13
Yet to Recruit				0

Qualification Details of the Teaching Staff

Permanent Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	1	0	0	3	9	0	24	26	0	63
M.Phil.	0	0	0	0	1	0	0	0	0	1
PG	0	0	0	2	3	0	22	24	0	51
UG	0	0	0	0	0	0	0	0	0	0

Temporary Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0
UG	0	0	0	0	0	0	0	0	0	0

Part Time Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0
UG	0	0	0	0	0	0	0	0	0	0

Details of Visting/Guest Faculties					
Number of Visiting/Guest Faculty engaged with the college?	Male		Female		Total
		0	0	0	

Provide the Following Details of Students Enrolled in the College During the Current Academic Year

Programme		From the State Where College is Located	From Other States of India	NRI Students	Foreign Students	Total
UG	Male	965	1	0	0	966
	Female	935	2	0	0	937
	Others	0	0	0	0	0
PG	Male	34	0	0	0	34
	Female	104	0	0	0	104
	Others	0	0	0	0	0
Certificate / Awareness	Male	0	0	0	0	0
	Female	0	0	0	0	0
	Others	0	0	0	0	0

Provide the Following Details of Students admitted to the College During the last four Academic Years

Category		Year 1	Year 2	Year 3	Year 4
SC	Male	256	258	264	198
	Female	232	309	239	179
	Others	0	0	0	0
ST	Male	16	15	15	10
	Female	16	16	29	9
	Others	0	0	0	0
OBC	Male	174	196	186	142
	Female	181	195	184	164
	Others	0	0	0	0
General	Male	599	564	520	562
	Female	686	720	723	689
	Others	0	0	0	0
Others	Male	0	0	2	2
	Female	0	0	1	3
	Others	0	0	0	0
Total		2160	2273	2163	1958

Institutional preparedness for NEP

<p>1. Multidisciplinary/interdisciplinary:</p>	<p>The institution emphasizes on holistic and multidisciplinary education which helps in the development of intellectual, aesthetic, social, physical, emotional and moral aptitudes of the students in an integrated manner. This multidisciplinary and interdisciplinary approach is applied to all undergraduate and postgraduate programmes, including basic, professional and Value-added courses. The institution strives to focus more on Language, Literature, Philosophy, Mathematics, Statistics, Pure Science, ICT based learning, Sociology, sports, socio-cultural activities and other such subjects which acquires importance in the context of the multidisciplinary and interdisciplinary</p>
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	<p>approach stimulating holistic grooming of a student. The college promotes interdisciplinary activities through seminars, workshops and faculty exchange programmes. The college publishes two multidisciplinary peer-reviewed journals – Journal of Business and Economic Issues and Barrackpore Rastraguru Surendranath College Vision to augment the research acumen of the stakeholders of the college.</p>
2. Academic bank of credits (ABC):	<p>Academic Bank of Credits (ABC) promotes academic mobility and flexibility providing students with the opportunity to create their own personalized learning paths. It envisages students enrolled in undergraduate and Post graduate programmes to exit and enter course within a stipulated period. This flexibility in academic programmes enables students to seek employment after any level of award in UG and PG programmes. This helps to upgrade qualification and curtail dropout rate as ABC encourages a blended learning mode in which students are allowed to earn credits from multiple HEIS registered under their scheme through SWAYAM. Our institution encourages faculties as well as students to enrol under National schemes like MOOCS, SWAYAM and NPTEL. The students have been made aware about the Academic Bank of Credits during Induction Programme at the very beginning of the session. A sound database of the students maintained by the college through its own portal would be of help in the introduction of the Academic Bank of Credits.</p>
3. Skill development:	<p>The NEP has envisioned the holistic development of youth with emphasis on an upsurge in Gross Enrolment Ratio as well as skill development which form the determining factors to realise the objectives of ‘Self - reliant India’. Our institution under the initiative of IQAC has been striving hard to ply with this mission. Our institution has envisaged soft skill development programmes through seminars, workshops and value-added courses to create a pool of employment opportunities for the students.</p>
4. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course):	<p>Several initiatives are taken by our institution to ensure the preservation, growth and vibrancy of Indian languages. Mother tongue is given due respect as a medium of instruction. The institution attaches immense importance to Sanskrit, considered to be the mother of many modern Indian languages. The</p>

	<p>institution offers Sanskrit as a programme in its undergraduate course. The institution encourages the students to participate in the courses that aim at appropriate integration of Indian knowledge system in its curriculum. The college has established, Gangaridae, the college museum, to disseminate knowledge on the fascinating history of Barrackpore and the riverine tract along the river Ganges.</p>
5. Focus on Outcome based education (OBE):	<p>Emphasizing upon Outcome Based Education, the Institution monitors continuous quality improvement by maintaining academic standards in all spheres. The institution takes due care to cater to the requirement of the curriculum. The teaching methodology includes continuous assessment, mapping and regular updating of the curriculum. It tries to align with the latest knowledge requirements and to meet specified learning outcomes, so that by the end of the educational experience, each student can achieve his or her desired goal. The Institution has a team faculty adapts as himself as instructor, trainer, facilitator, or mentor, based on the outcomes targeted.</p>
6. Distance education/online education:	<p>IQAC has always been keen on promoting online education. Covid-19 has induced a shift to digital pedagogy and henceforth digital technologies have been widely used in teaching and learning. The institution has launched its own live digital classroom through WebEx and it has been in action since the very onset of the pandemic. Measures such as online courses, student support services through LMS, availability of e-journals and online examination is highly in practice. The institution has steered a Distance learning Centre under Vidyasagar University successfully.</p>

Institutional Initiatives for Electoral Literacy

1. Whether Electoral Literacy Club (ELC) has been set up in the College?	<p>Electoral Literacy Club (ELC) has been set up in Barrackpore Rastraguru Surendranath College in 2022. Principal is the Chairman of the Club with Head of the Department of Political Science as the faculty Coordinator. Two students serve as student coordinating representatives. The Club comprises 100 student members currently. The Club takes</p>
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	initiatives in sensitizing the students about the democratic rights including voter rights.
2. Whether students' co-ordinator and co-ordinating faculty members are appointed by the College and whether the ELCs are functional? Whether the ELCs are representative in character?	Yes, the ELC consists of both students' coordinators and coordinating faculty members appointed by the College. Yes, the ELC is functional. The Club takes initiatives in conducting various awareness programs on Electoral Literacy as well as on constitutional rights and obligations and the basics of Indian Constitution.
3. What innovative programmes and initiatives undertaken by the ELCs? These may include voluntary contribution by the students in electoral processes-participation in voter registration of students and communities where they come from, assisting district election administration in conduct of poll, voter awareness campaigns, promotion of ethical voting, enhancing participation of the under privileged sections of society especially transgender, commercial sex workers, disabled persons, senior citizens, etc.	The ELC of Barrackpore Rastraguru Surendranath College organised an extempore competition under SVEEP where students have shared their views on the electoral system. An essay writing competition has been organised on "Representation of women in Indian politics" wherein students were sensitised on importance of participation of women in the electoral process.
4. Any socially relevant projects/initiatives taken by College in electoral related issues especially research projects, surveys, awareness drives, creating content, publications highlighting their contribution to advancing democratic values and participation in electoral processes, etc.	Barrackpore Rastraguru Surendranath College ELC organizes programmes to sensitise the students on the importance of rights and duties of every Indian citizen. Special lectures have been organised on nature of Indian democracy. Students have been sensitised on electoral issues through posters and pamphlets displayed at distinctive points in the college campus. Awareness generation drives have been undertaken on electoral issues through the display of posters and pamphlets during teeming events like the Students' Week.
5. Extent of students above 18 years who are yet to be enrolled as voters in the electoral roll and efforts by ELCs as well as efforts by the College to institutionalize mechanisms to register eligible students as voters.	Barrackpore Rastraguru Surendranath College takes due effort in reviewing and ensuring that all its eligible students get registered as voters.

Extended Profile

1 Students

1.1

Number of students year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
5357	5553	5122	5133	5606

File Description	Document
Upload Supporting Document	View Document
Institutional data in prescribed format	View Document

2 Teachers

2.1

Number of teaching staff / full time teachers during the last five years (Without repeat count):

Response: 153

File Description	Document
Upload Supporting Document	View Document
Institutional data in prescribed format	View Document

2.2

Number of teaching staff / full time teachers year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
147	149	152	152	70

3 Institution

3.1

Expenditure excluding salary component year wise during the last five years (INR in lakhs)

2022-23	2021-22	2020-21	2019-20	2018-19
582.21	459.64	335.22	519.94	659.34

File Description	Document
Upload Supporting Document	View Document

4. Quality Indicator Framework(QIF)

Criterion 1 - Curricular Aspects

1.1 Curricular Planning and Implementation

1.1.1

The Institution ensures effective curriculum planning and delivery through a well-planned and documented process including Academic calendar and conduct of continuous internal Assessment

Response:

Barrackpore Rastraguru Surendranath College, runs UG and PG programs, adheres to the curriculum forwarded by the University, emphasizing the core ideas and values of the curriculum. The holistic development of the students is focused upon and forms the basics of the curriculum planning and implementation. All the recent issues and approaches towards an effective teaching-learning process is carefully assessed and integrated into the curriculum delivery system by the institution.

Planning and designing:

- Preparation of **Academic calendar** and **Annual Administrative Calendar**.
- Conduct of **regular departmental meetings** to finalize class schedules and define and distribute the syllabi among faculty members.
- Inclusion of various **add-on and value-added courses** supplementing the curriculum.
- **Programme** and **course outcomes** of individual subjects are made available through the college website.
- **Course plans** and **modes of assessment** are communicated to the students through **Induction Programmes**.

Implementation:

- **Regular classes** are conducted focusing on timely completion of syllabi according to course plan.
- **ICT-enabled classrooms**, equipped with analytical softwares and scientific models and charts are used for effective learning.
- **Paper presentation, group discussion, micro-teaching, survey** and **field work** are conducted continuously.
- **Remedial** and **tutorial classes** are held in keeping with students' requirements.
- **Research methodology** and **IPR awareness** is created amongst the students through seminars and workshops.
- **Experts** from **renowned institutes, industries** and **visiting professors** take Post Graduate classes regularly.
- **Invited lectures** delivered by external experts enrich UG and PG students.

Resources:

- The **Central library**, having an **open access system**, is replete with books, journals, e-journals and e-books.

- The library has introduced **RFID** which is synchronized with its **ILMS koha**
- Online resources are accessible through **N-LIST** (eShodhSindhu) consortium of **INFLIBNET**.
- The **Departmental libraries** cater to the academic needs of the students exhaustively. .
- The institution is registered under the **NPTEL** (National Programme on Technology Enhanced Learning) where students can access e-learning.
- The institution has a unique **Learning Management System (LMS)** linked to its official website.
- The Video lectures are available on the **You-tube channel** of the college.
- Online mock tests through **MCQ and EVS portal** enhance the human potential of the students.
- At the very onset of the pandemic our college introduced its own online platform '**BRSNC live digital classroom,**' with unique login ID and password, to ensure unhindered curricular activities.

Ensuring CIE:

- Regular **class tests, Mid-Semester examination, continuous assessment in practical classes and viva-voce** are held as part of the formative assessment and evaluation of the students.
- Effective **Mentor-mentee systems** cater to the diverse needs of the students.
- **Parent Teacher Meetings** keep the parents well informed about the performance of their wards.
- **Extension activities, Outreach programs, various student cells and clubs** ensure the holistic development of the students.
- **Feedback and grievances on curriculum and examination system** are collected and addressed duly.

The IQAC keeps a vigilant eye and record of the results, departmental proceedings and students' needs and activities.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

1.2 Academic Flexibility

1.2.1

Number of Certificate/Value added courses offered and online courses of MOOCs, SWAYAM, NPTEL etc. (where the students of the institution have enrolled and successfully completed during the last five years)

Response: 30

File Description	Document
List of students and the attendance sheet for the above mentioned programs	View Document
Institutional programme brochure/notice for Certificate/Value added programs with course modules and outcomes	View Document
Institutional data in the prescribed format	View Document
Evidence of course completion, like course completion certificate etc. Apart from the above:	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

Other Upload Files

1	View Document
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1.2.2

Percentage of students enrolled in Certificate/ Value added courses and also completed online courses of MOOCs, SWAYAM, NPTEL etc. as against the total number of students during the last five years

Response: 36.44

1.2.2.1 Number of students enrolled in Certificate/ Value added courses and also completed online courses of MOOCs, SWAYAM, NPTEL etc. as against the total number of students during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
2914	1513	1245	2493	1591

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

1.3 Curriculum Enrichment

1.3.1

Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability in transacting the Curriculum

Response:

In contemporary education, there exists a significant emphasis on the incorporation of various **overarching themes**, with the aim of instilling moral and ethical principles among students. Barrackpore Rastraguru Surendranath College diligently upholds the principles of **promoting equality and the propagation of human values, professional ethics, gender equity, environment and sustainability, fostering an environment of inclusivity and sustainability**. Our college is firmly dedicated to providing quality education for all, making a conscious effort to give due consideration to these overarching themes to ensure fairness and parity.

In our autonomous postgraduate courses, the Board of Studies for each respective programme can accommodate the integration of cross cutting issues. In undergraduate programmes, the inclusion of these overarching issues is part of the curriculum developed and approved by the affiliating University itself. Our institution is functional in continuous practices and efforts to educate the students on the cross cutting issues and adheres to the following measures to enhance the overarching themes:

Cross cutting issues	Integrated through
Professional ethics	<ul style="list-style-type: none"> • Contact teaching • Seminars and workshops • Career Guidance Programmes • Code of Conduct for students and teachers • Value-added courses • Soft Skill Development Training • Pre-placement Training • Verbal and Logical Skill Training • Training on fire fighting system, cyber security and traffic awareness.
Gender equity	<ul style="list-style-type: none"> • Contact teaching • Seminar and workshop • Project • Counseling facility for stakeholders related to gender issues.
Human values	<ul style="list-style-type: none"> • Contact teaching • Health seminars and health camps • Psychological counseling • Yoga workshop • Awareness programmes and health camps in some wards of Barrackpore municipality. • Sensitization training on academic stress among students. • Counseling cell for the students, teachers and support staff to address mental health issues. • Telephonic counseling services during lockdown for the stakeholders of the college as well as society.
Environmental Sustainability	<ul style="list-style-type: none"> • Contact teaching • Seminars and workshops • Awareness programmes

	<ul style="list-style-type: none"> • Conduct of nature camps and trekking for better understanding of different biotic, abiotic and social components of the environment, • Environmental Sensitization talks • World environment day celebration • Green and Energy Audit • Plastic free campus • Waste collection and disposal system • Solar panel installation • Rainwater Harvesting system • Butterfly garden • Biodiversity assessment of both the campuses • Eco friendly green campus • Use of biofertilizer for gardening • Projects and research related to environmental aspects • Medicinal Garden • Eco-Drive- planting saplings
Gender sensitivity	<ul style="list-style-type: none"> • Internal Complaints Committee (ICC) • Moral and Value Education • Legal Awareness programmes • Human Rights and Gender Awareness classes • Skill Development Classes

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

<p>1.3.2</p> <p>Percentage of students undertaking project work/field work/ internships (Data for the latest completed academic year)</p> <p>Response: 46.41</p>
<p>1.3.2.1 Number of students undertaking project work/field work / internships</p> <p>Response: 2486</p>

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

1.4 Feedback System

1.4.1

Institution obtains feedback on the academic performance and ambience of the institution from various stakeholders, such as Students, Teachers, Employers, Alumni etc. and action taken report on the feedback is made available on institutional website

Response: A. Feedback collected, analysed, action taken& communicated to the relevant bodies and feedback hosted on the institutional website

File Description	Document
Feedback analysis report submitted to appropriate bodies	View Document
At least 4 filled-in feedback form from different stake holders like Students, Teachers, Employers, Alumni etc.	View Document
Action taken report on the feedback analysis	View Document
Link of institution's website where comprehensive feedback, its analytics and action taken report are hosted	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

Criterion 2 - Teaching-learning and Evaluation

2.1 Student Enrollment and Profile

2.1.1

Enrolment percentage

Response: 87.41

2.1.1.1 Number of seats filled year wise during last five years (Only first year admissions to be considered)

2022-23	2021-22	2020-21	2019-20	2018-19
1958	2163	2273	2160	2193

2.1.1.2 Number of sanctioned seats year wise during last five years

2022-23	2021-22	2020-21	2019-20	2018-19
2483	2463	2463	2443	2443

File Description

Document

Institutional data in the prescribed format

[View Document](#)

Final admission list as published by the HEI and endorsed by the competent authority

[View Document](#)

Document related to sanction of intake from affiliating University/ Government/statutory body for first year's students only.

[View Document](#)

Provide Links for any other relevant document to support the claim (if any)

[View Document](#)

2.1.2

Percentage of seats filled against reserved categories (SC, ST, OBC etc.) as per applicable reservation policy for the first year admission during the last five years

Response: 80.88

2.1.2.1 Number of actual students admitted from the reserved categories year wise during last five years (Exclusive of supernumerary seats)

2022-23	2021-22	2020-21	2019-20	2018-19
756	916	990	875	938

2.1.2.2 Number of seats earmarked for reserved category as per GOI/ State Govt rule year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
1117	1108	1108	1100	1100

File Description	Document
Institutional data in the prescribed format	View Document
Final admission list indicating the category as published by the HEI and endorsed by the competent authority.	View Document
Copy of communication issued by state govt. or Central Government indicating the reserved categories(SC,ST,OBC,Divyangjan,etc.) to be considered as per the state rule (Translated copy in English to be provided as applicable)	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

2.2 Student Teacher Ratio

2.2.1

**Student – Full time Teacher Ratio
(Data for the latest completed academic year)**

Response: 36.44

2.3 Teaching- Learning Process

2.3.1

Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences and teachers use ICT- enabled tools including online resources for effective teaching and learning process

Response:

Student centric methods such as experiential learning, participative learning and problem-solving methodologies are used both in conventional mode as well as in ICT-enabled mode of teaching. Sustainance of ICT-based teaching and its subsequent upgradation are standardized features of teaching-learning. The teaching-learning process includes experiential learning, participative Learning, problem-solving methodologies, ICT -enabled teaching-learning.

Experiential Learning

- **Laboratory facilities** like science laboratories, film laboratory etc
- **Annual film festival**- “Cine Parbon” to encourage students’ creativity
- **Internship, training, workshops, industry visits, study tours, excursions and mock parliament** to bridge the gap between classroom teaching and practical learning.
- **Survey-based projects**
- **Flipped classroom** on a blended mode
- **Add -on/Certificate courses** on interdisciplinary subjects
- **Learn and earn programme** in some departments
- **Assignments using google classroom** to supplement conventional classroom lectures.
- **Butterfly Garden**
- **Trekking and Camping** through Trekking Club and Environment Sub-Committee
- **Yoga and self-defence courses**
- Learning local cultural history through *Gangaridae* - the college museum.

Participative Learning

- **Students’ seminars, role-play, poster presentations, individual /group projects**
- **Peer-teaching**
- **Debates/quiz/group discussions/extempore speeches/flash art** to involve the students in contemporaneous issues
- **Different academic and co-curricular activities** by students literary and cultural club- ‘Crescendo’.
- Observance of **days of national and international importance.**
- **Exhibition class in some departments** to synchronize students’ creative and academic acumen
- **Mock interview sessions** where students conduct interviews of their peers
- **Student exchange programmes** under MoUs
- Participation in different **extension programmes** through NSS and NCC
- Creativity enhancement through **wall magazines/e-magazines** and **college annual magazine-** “Ichchepuran”

Problem-solving Methodologies

- **Practical classes, dissertations, projects and assignments** in UG and PG programmes.
- Projects and assignments under **Skill Enhancement Courses**
- **Case studies** as part of the curricula in some departments
- **Training of students through different workshops on safety issues** (Cyber/ fire/banking/women’s safety etc)/gender issues/ethics/human values
- **Film shows** followed up by discussions on current issues

- **Entry in service/ MCQ portal** on college website
- **Sensitization programmes**
- Electoral Literacy Programmes of **Electoral Literacy Club**

ICT -enabled teaching-learning

- **ICT infrastructure** in all departments
- **Smart classrooms**
- **High-speed ethernet** based internet facility and wi-fi
- Use of softwares like **GIS,Pneumolysis,India stat, SPSS**
- Regular centralized recording and uploading of video lectures on **YouTube channel of the college**
- Digital class through **BRSNC Live Digital classroom** on CISCO Webex platform from the very onset of the pandemic
- Sharing of instructional materials and assignments through college **Learning Management System** at UG/PG levels
- Use of **google classroom** for extra classes and assignments
- Membership of **N-list consortium**, subscription of **J Gate platform**, availability of **ebooks** from OUP, Springer etc.
- **Digital tutorials** on use of **open access resources**
- Bibliographic information access through **WebOPAC software**
- Library Management **Software Koha**
- **Online education repository** and use of NDL database for e-resources

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

2.4 Teacher Profile and Quality

2.4.1

Percentage of full-time teachers against sanctioned posts during the last five years

Response: 96.13

2.4.1.1 Number of sanctioned posts year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
153	153	155	155	81

File Description	Document
Sanction letters indicating number of posts sanctioned by the competent authority (including Management sanctioned posts)	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

2.4.2

Percentage of full time teachers with NET/SET/SLET/ Ph. D./D.Sc. / D.Litt./L.L.D. during the last five years (consider only highest degree for count)

Response: 77.16

2.4.2.1 Number of full time teachers with NET/SET/SLET/Ph. D./ D.Sc. / D.Litt./L.L.D year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
113	112	115	113	64

File Description	Document
List of faculties having Ph. D. / D.Sc. / D.Litt./ L.L.D along with particulars of degree awarding university, subject and the year of award per academic year.	View Document
Institution data in the prescribed format	View Document
Copies of Ph.D./D.Sc / D.Litt./ L.L.D awarded by UGC recognized universities	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

2.5 Evaluation Process and Reforms

2.5.1

Mechanism of internal/ external assessment is transparent and the grievance redressal system is time- bound and efficient

Response:

The external assessment is planned as per the university guidelines. For internal assessment, within university guidelines, the departments design their own continuous internal assessment as part of their teaching plan. To maintain transparency and ensure grievance redressal, following measures are undertaken:

UG Programmes

- The **University academic calendar** with external assessment schedules **displayed** on the notice section of the **college website** and included in institutional academic calendar
- On publication of **final detailed schedules** of external examination by the University, the institution displays it on its **own website/campus notice boards**
- HoDs and Mentors help students with all examination related information and the **Examination Committee conducts the examinations**
- On publication of results of external examinations, **the post -publication review process and modalities of the University** displayed through the institutional website and campus notice boards
- Necessary **support for modalities of review** provided by the HoDs/ Mentors /College office
- **Time of internal assessment** mentioned in **institutional academic calendar**
- **Notice for internal assessment** displayed on **notice section of college website/campus notice boards** well ahead the dates and information disseminated through HoDs/Mentors as well
- **Internal assessment schedules in honours/major papers** decided by **Departmental committees**
- **Internal assessment schedules in general/minor papers planned** centrally by the **Examination Subcommittee** and the detailed schedule published on college website/campus notice boards
- **Internal assessment paper setting and evaluation** decided by respective **Departmental committees** and the marks uploaded on the university portal in a time-bound manner
- If any student **fails to appear in the internal assessment** due to valid reasons **the departments arrange retest** on production of appropriate documents

PG Programmes

- **Examination schedules** (internal and end semester) prepared by the **Post Graduate Academic Council** and mentioned in the institutional academic calendar
- **Detailed schedule published on college website** notice section/campus notice board and disseminated through HoDs/PG examination coordinators /mentors well ahead of the examination dates
- **Paper-setting/moderation/evaluation** decided by the **PG Board of Studies** of respective departments
- **Controller section of PG examinations** conducts the examination process and teachers **supervise the process as venue-in-charge**
- Provision of **supplementary; special supplementary examinations** and **Post-Publication Scrutiny (PPS)** on publication of results if students have any grievance
- **Internal assessment** in the forms of class test, assignments, laboratory practicals, continuous internal assessment **conducted** by the **respective departments**

Measures to Address Grievances

- **Principal's office** : Aggrieved students can approach Principal's office formally

- **Departmental Committee** : For internal assessment related grievances students can approach the HoD who places it in Department Committee and provide necessary redressal
- **Mentoring Programme** : Grievances can be channelized through the mentors
- **Post-publication review in UG** : Post-publication review conducted by the university and the college provide necessary information and support
- **Post-publication Scrutiny in PG-** PG programmes have a provision of post-publication scrutiny where based on written application , a scrutiny is arranged within a fixed time frame
- **Grievance redressal portal** : College website has provision for online grievance submission and time-bound redressal
- **Complaint box:** Applications can be dropped in the complaint boxes placed at strategic locations
- **RTI Cell** : Students can approach the RTI Cell/State Public Information Officer

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

2.6 Student Performance and Learning Outcomes

2.6.1

Programme Outcomes (POs) and Course Outcomes (COs) for all Programmes offered by the institution are stated and displayed on website

Response:

The college presently runs the following broad programmes:

- **B.A. Honours programme**
- **B.A General programme**
- **MA. programme**
- **B.Sc Honours programme**
- **B.Sc General programme**
- **M.Sc programme**
- **B.Com Honours programme**
- **B.Com General programme**
- **BBA programme**
- **M.com programme**

Outcome-based education is the core objective of the institution. Each programme has its **broad outcome** called **Programme Outcome (PO)** designed by the IQAC. Under each broad programme there are **Programme Specific Outcomes (PSO)** for specific honours/major/masters programmes. There are **core courses, discipline specific elective, generic elective, ability enhancement courses, multidisciplinary courses and skill enhancement courses** and each of them has their respective outcomes. The undergraduate and postgraduate programmes of the institution are affiliated to the West

Bengal State University. As per university regulations, for these courses the institution follows the syllabi and course guidelines of the affiliating university. For **some programmes and courses**, the **affiliating university** provides **clear guidelines** about the programme outcomes and course outcomes. For these programmes and courses under these, the respective departments have framed their **PSOs and COs** keeping parity with the affiliating university specified **PSOs and COs**. For the remaining UG programmes and the PG programmes, the **respective departments** have designed their PSOs and COs.

- POs/PSOs and COs clearly stated and **well displayed on the college website, notice board** and the **departmental teaching plan**
- **POCO navigation on college website** where teachers can log in and upload their POs/PSOs
- Departmental **teachers tag the COs** with their **corresponding POs**
- Information and **knowledge** about **POs and COs** are also disseminated to the students during the college **induction programmes** and departmental induction programmes at the beginning of each academic session
- In the **departmental induction programmes**, the respective heads of the department introduce the students to the teachers who will teach the respective courses and **inform them on POs/PSOs and COs**
- During **classroom interactions**, the teachers who teach the courses also focus on the outcome of the courses
- Under **the mentorship programme**, the **POs/PSOs/COs** are **shared by the mentors** as well.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

2.6.2

Attainment of POs and COs are evaluated.

Explain with evidence in a maximum of 500 words

Response:

Attainment of POs and COs are evaluated.

Our institution adopts both the direct and indirect methodologies for an appropriate **evaluation** of the **POs/PSOs and COs**. This mixed methodology is justified since the PSOs and COs, envisaged as educational attainments, seem to reflect some tangible dimensions which are amenable to evaluation through a formal/quantitative procedure. But attainment of the POs, PSOs and COs are also about some intangible qualities, evaluation of which call for taking recourse to the indirect attainment route involving case to case, disaggregated analysis of the learners' progress in the classrooms and related activities on a regular basis. The methods applied for evaluating attainment are :

- **University End Semester results**

- **Internal assessment results**
- **Departmental committee meetings regarding academic progression**
- **Placement cell records**
- **Attainment mapping software portal**

Direct Attainment

- **Formative and summative** assessments to evaluate PO/PSO and CO attainment
- **Formative assessment:** Attendance, home assignment, viva, written and practical examinations as a part of continuous assessment
- **Summative assessment:** University examinations, practical(s), and projects
- **Adherence to Rule 15** of the ‘**Examination Regulations**’ of the **affiliating university**, the West Bengal State University, pertaining to **pass percentage** and **promotion** to next semester under **Choice Based Credit System** for the University external and internal examinations and similar approach is adopted for the PG courses as well
- **Departmental committee meetings** to assess the progress of courses periodically
- **Result analysis** at departmental and college level
- **PO/PSOs** attainment for the learners evaluated by taking cognizance of such assessment of the COs after the completion of the programme
- **PSOs** are also **assessed** by analysing the students’ performance in all the courses after completion of the programme
- **University Rank holders** in the final year results are **felicited** and awarded with medals

Indirect Attainment

- **Students’ performances gauged** by the **respective teachers** of various departments informally within the classroom and beyond through mentorship and various other levels of formal and informal interactions
- **COs evaluated on a regular basis** as per **teaching plan** and also by paying adequate attention to **students’ engagement in the classroom deliberations, presentations on various issues** related to the courses taught
- **Informal debates and discussions** with **the teachers, mentors** and the **peers, participation in different student-centric activities** (e.g. students’ seminar/viva/wall-magazine/peer teaching, etc.) also taken into consideration to assess the indirect attainment level
- Attainment of the **PO/PSOs** and **COs** evaluated with reference to the information about **students’ progression to higher education**
- **Placement through** the Placement Cell of the college assesses students’ marketability skills
- **Direct attainment also assessed** through **their placement in jobs** other than those recruited through the placement cell
- Collection of the **Students’ feedback** at the end of the programme
- Each **department** evaluates **individual student’s performances** at the end of the programme based on a **specially designed questionnaire**

Final POCO attainment is done by cumulating a student’s accomplishment **both on direct and indirect attainment** levels on a **quantitative scale of 100**. The college uses a **special attainment mapping** software on its portal. They are **awarded scores based on direct** and indirect attainment and the scores are summated to have their attainment level.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

2.6.3

Pass percentage of Students during last five years (excluding backlog students)

Response: 97.31

2.6.3.1 Number of final year students who passed the university examination year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
1606	1505	1303	1336	1496

2.6.3.2 Number of final year students who appeared for the university examination year-wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
1740	1509	1303	1338	1556

File Description	Document
Institutional data in the prescribed format	View Document
Certified report from Controller Examination of the affiliating university indicating pass percentage of students of the final year (final semester) eligible for the degree programwise / year-wise.	View Document
Annual report of controller of Examinations(COE) highlighting the pass percentage of final year students	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

2.7 Student Satisfaction Survey

2.7.1

Online student satisfaction survey regarding teaching learning process

Response: 4

File Description	Document
Upload database of all students on roll as per data template	View Document

Criterion 3 - Research, Innovations and Extension

3.1 Resource Mobilization for Research

3.1.1

Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)

Response: 10.4

3.1.1.1 Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)

2022-23	2021-22	2020-21	2019-20	2018-19
0	0	3.81	4.194	2.4

File Description

Document

Upload supporting document

[View Document](#)

Institutional data in the prescribed format

[View Document](#)

3.2 Innovation Ecosystem

3.2.1

Institution has created an ecosystem for innovations, Indian Knowledge System (IKS), including awareness about IPR, establishment of IPR cell, Incubation centre and other initiatives for the creation and transfer of knowledge/technology and the outcomes of the same are evident

Response:

Our academic journey is centred round a healthy environment that **promotes innovation, waves the flag of IPR awareness** and motivates **research output**. Our college has developed into an ecosystem of IPR awareness, a repository of open knowledge and a fertile ground for innovative ideas, all with the goal of inspiring the next generation of entrepreneurs and innovators.

Research endeavours in our college foster innovation, academic excellence and a culture of inquiry among students and faculty which in turn promotes critical thinking, problem-solving aptitude and deep understanding in the institution

- The **Research and Development Subcommittee** of our institution nurtures research initiatives and incubation objectives.

- The Subcommittee **reviews and updates its objectives** to adapt to the **emerging trends and advancements** in various fields of study.
- The Subcommittee ensures that the resource **endowments** are **allocated appropriately** to the incumbents.
- The **Research Subcommittee** administers the publication of two peer reviewed research journals, **Journal of Business and Economic Issues** and **Barrackpore Rastraguru Surendranath College Vision** to nurture research endeavours in the institution.
- The establishment of the **Central Instrumentation Laboratory** and **Environment Science Laboratory** has widened the scope for laboratory-based research work in the campus.
- The college has signed **MoUs** with **SGRR PG College, Dehradun** and **Bhairab Ganguly College, Kolkata** for **research collaboration** and use of the laboratory to provide students and faculty with state-of-the-art equipment and resources to conduct cutting-edge research.
- The college is working upon an **Incubation Centre** to strengthen its support towards the **budding entrepreneurs** and **early stage enterprises**.
- The college actively **encourages collaboration** and **knowledge exchange** through participation in national and international conferences, seminars, and workshops.
- To support the research endeavors of the faculty and students, the college has set up **special research facilities in some departments**.
- An **increase in the research output of the teachers** working with various institutions highlights the effectiveness of the collaboration between teachers and these institutions.
- **The acquisition of a patent** by one of the teachers projects his innovative contributions to the respective field of research
- A proactive institutional strategy strives to foster a culture of **respect towards intellectual property** among the teachers and students of our institution.
- The teachers and students learn about **the technicalities of IPR** through **workshops** and **expert lectures** organised by the IQAC which strive to make sure that the intellectual contributions of the teachers and students are recognized and protected.
- Teachers **navigating the complex world of patents, copyrights, and trademarks** receive due assistance and support from our **Research and Development Subcommittee**.
- The college promotes knowledge flow through **open educational resources, open-source software development** and **collaborative research initiatives**.
- A **state-of-the-art media laboratory** has been put up by the **Film Studies Department** to promote innovative ideas among students.
- The **NCC and NSS units** of the college strive hard to upgrade the extension and outreach activities of the college with the intent of **sensitising the students on pivotal social issues**.
- The college museum *Gangaridae* preserves historical information and generates **reverence towards the Indian Knowledge System**.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

3.2.2

Number of workshops/seminars/conferences including on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship conducted during the last five years

Response: 59

3.2.2.1 Total number of workshops/seminars/conferences including programs conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during last five years

2022-23	2021-22	2020-21	2019-20	2018-19
34	4	3	12	6

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

3.3 Research Publications and Awards

3.3.1

Number of research papers published per teacher in the Journals notified on UGC care list during the last five years

Response: 0.92

3.3.1.1 Number of research papers in the Journals notified on UGC CARE list year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
50	43	32	16	00

File Description	Document
Link to the uploaded papers, the first page/full paper(with author and affiliation details)on the institutional website	View Document
Link to re-directing to journal source-cite website in case of digital journals	View Document
Links to the papers published in journals listed in UGC CARE list or	View Document
Institutional data in the prescribed format	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

3.3.2

Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during last five years

Response: 0.48

3.3.2.1 Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during last five years

2022-23	2021-22	2020-21	2019-20	2018-19
27	22	14	11	0

File Description	Document
List of chapter/book along with the links redirecting to the source website	View Document
Institutional data in the prescribed format	View Document
Copy of the Cover page, content page and first page of the publication indicating ISBN number and year of publication for books/chapters	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

3.4 Extension Activities

3.4.1

Outcomes of Extension activities in the neighborhood community in terms of impact and sensitizing the students to social issues for their holistic development during the last five years.

Response:

Barrackpore Rastraguru Surendranath College organizes several **extension activities** in the neighbourhood community to promote **collaboration with the society**, **to discharge institutional social responsibility** and **to sensitize students to the social issues**. The students are encouraged to actively participate in extension activities which promote their **holistic development**. These activities are diligently performed through **NCC Unit**, enlisted and working **under the aegis of 48, Bengal Bn, Barrackpore** and the **two NSS Units** of the College.

- The **NSS Units** of the College organise outreach activities such as **Swachh Bharat Summer Internship, Save Water Save Life Campaign, Tree plantation, Clean Ganga Rally, Rally for awareness of AIDS, Dengue prevention, Malaria prevention etc.,**
- The **NSS Units** arrange **Special Camps and Community Development Campaigns.**
- They perform **in-campus activities** such as **Campus Cleaning, Awareness against Gender Based Violence, Arranging Blood Donation Camp etc..**
- The activities are performed **in collaboration with** reputed organizations such as **Barrackpore Municipality, North Barrackpore Municipality, Titagarh Municipality and B.N. Bose Sub-Divisional Hospital.**
- The **NCC Unit** undertakes **extension and outreach activities** like **Azadi ki Utsav, Prajatantra Utsav, Atulya Ganga Mission, Swachh Bharat Abhiyan, Puneet Sagar Abhiyan etc.**
- The **NCC Unit** pursues activities like **Tribute to Netaji, Tribute to the Kargil Martyrs, Tribute to Jalian Wallah Bag Martyrs and the like.**
- The **NCC cadets** participate in both **National and State level Republic Day Parades, Youth Exchange Program under Ministry of Youth Affairs of Govt. of India** and **NCC Camps** including **All India Sthal Sainik Camp.**
- They organize programmes such as **AIDS Awareness Rally, Practice of Yoga, Rally for Saving Environment etc.**

Outcomes of extension activities are reflected in the creation of consciousness and development of cognitive perception of the students over a vast expanse of social issues. This in turn drives them towards a holistic development. Major cognitive traits that are developed among the students through participation in extension activities are-

- **Responsibility:** Students develop a sense of responsibility through participation in extension activities. They acquire the ability to **perceive their role in the society** and also the importance of execution of their responsibility for the development of a stable society.
- **Compassion:** Students get better exposure on the **fellow citizens**, their problems, their struggle and their urge for a better life. This makes them **compassionate and empathetic** and motivate them to work for the **betterment of others.**
- **Fraternity:** Another human value nurtured through extension activities is the development of sense of fraternity- a **bonding among** the people which is needed for the development of a self-reliant and prosperous India.
- **Altruism:** Students grow **motivation for helping people in their problems** through

participation in extension activities. It also motivates them to **sacrifice their own interest** for the sake of others.

- **Care for Nature:** Through participation in programmes dedicated to the environment and wildlife, students become **caring towards** nature and render their best effort for its **better conservation**.
- **Patriotism:** Through participation in activities organised under the aegis of NCC, the students develop a feeling of **pride, love and respect towards motherland**.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

3.4.2

Awards and recognitions received for extension activities from government / government recognised bodies

Response:

NCC Unit and the two NSS Units (Unit-I and Unit-II) of Barrackpore Rastraguru Surendranath College has regularly performed a number of **extension** and **outreach activities** in the neighbourhood area over the last five years for which it has received a number of **awards and recognitions** from Government as well as other reputed Non-Government Organizations:

- NCC cadets have participated in the **Republic Day Camp in New Delhi** and have received participation certificates from the Government of India.
- **Five NCC cadets** have received the **Governor's medal** and **'Best Cadet Award'** from the Governor of West Bengal during 2018-2023.
- **NCC Unit** of the college has received the 'Certificate for Appreciation' for participation in the **Ceremonial March Past organized by Government of West Bengal to celebrate the 70th Republic Day**.
- One cadet of the college NCC Unit, **Cdt Nandalal Shaw participated in the All India Sthal Sainik Camp in New Delhi** and received the **Camp Attendance Certificate**.
- **SUO Kuheli Ghosh**, a NCC cadet of the college received certificate from the **DGNCC for participation in the Youth Exchange Program in Russia**.

- **NSS Unit- I and Unit-II** of the college has received **certificate** form **State Blood Transfusion Council** for organizing Voluntary Blood Donation Camp.
- **NCC cadets** have taken part in **State Republic Day Parade Camp** and have attained participation certificates.
- In **2020-21**, **Barrackpore Rastraguru Surendranath College** has achieved certificate as **‘Recognized Social Entrepreneurship, Swachhta and Rural Engagement Cell (SES REC) Institution’** from **Mahatma Gandhi National Council of Rural Education, Ministry of Education, Govt of India** for its extension work in the post COVID-19 period.
- **Jyoti Shukla**, **NSS volunteer** of the college has received **certificate for participation in NSS Pre- Republic Day Camp in 2020-21.**
- In **2021-22**, **Cdt Promita Barua**, **NCC cadet** of the college obtained certificate for participation in **Special National Integration Camp**, held in **New Delhi.**
- In **2022-23**, **Cdt Promita Barua** has also received **DG-NCC Commendation Certificate** for excellent contribution in social services under **48, Bengal Bn, Barrackpore.**
- **Dr. Suraj Sk**, **Program Officer, NSS Unit-II**, Barrackpore Rastraguru Surendranath College has received **participation certificate** for participation in **Orientation Program for NSS Programme Officers** held between 13.11.2022 to 19.11.2022 at Ramkrishna Mission Ashrama, Narendrapur, Kolkata.
- **Dr. Angshuman Chakraborty**, **Program Officer, NSS Unit-I** of Barrackpore Rastraguru Surendranath College, has received the **Active Programme Officer Award, 2022-23** from **NSS Cell, West Bengal State University.**
- The College has received **Education Excellence Award, 2023** from **Zee 24 Ghanta** for **Excellence in Outreach Activities.**
- The College has also received **Certificate of Appreciation- Education Eminence Award, 2023** from **News 18 Bangla**, an eminent visual media news channel in West Bengal, for **outstanding outreach activities in 2022-23.**
- A number of **NCC cadets** have received **B-certificate** and **C-certificate** every year.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

3.4.3

Number of extension and outreach programs conducted by the institution through organized forums

including NSS/NCC with involvement of community during the last five years.

Response: 59

3.4.3.1 Number of extension and outreach Programs conducted in collaboration with industry, community, and Non- Government Organizations through NSS/ NCC etc., year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
24	14	5	7	9

File Description	Document
Photographs and any other supporting document of relevance should have proper captions and dates.	View Document
Institutional data in the prescribed format	View Document
Detailed report for each extension and outreach program to be made available, with specific mention of number of students participated and the details of the collaborating agency	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

3.5 Collaboration

3.5.1

Number of functional MoUs/linkages with institutions/ industries in India and abroad for internship, on-the-job training, project work, student / faculty exchange and collaborative research during the last five years.

Response: 6

File Description	Document
Summary of the functional MoUs/linkage/collaboration indicating start date, end date, nature of collaboration etc.	View Document
List of year wise activities and exchange should be provided	View Document
List and Copies of documents indicating the functional MoUs/linkage/collaborations activity-wise and year-wise	View Document
Institutional data in the prescribed format	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

Criterion 4 - Infrastructure and Learning Resources

4.1 Physical Facilities

4.1.1

The Institution has adequate infrastructure and other facilities for,

- teaching – learning, viz., classrooms, laboratories, computing equipment etc
- ICT – enabled facilities such as smart class, LMS etc.

Facilities for Cultural and sports activities, yoga centre, games (indoor and outdoor), Gymnasium, auditorium etc (Describe the adequacy of facilities in maximum of 500 words.)

Response:

Adequate infrastructure is the pre-requisite for an **effective teaching-learning process** and **overall academic development** of the institution. The college has tried to develop the required infrastructure in terms of learning resources, classrooms, computing equipments and the like.

- The college operates from **two campuses** wherein **85, Middle Road** is the **Science** and **6, Riverside Road** is the **Arts and Commerce** Campus.
- The **Science Campus** of the college at 85, Middle Road is spread over **6 academic blocks** of which Block-A is Aryabhatta Bhavan, Block-B is Watson and Crick Bhavan, Block-C is Linus Pauling Bhavan, Block-D is Satyen Bose Bhavan, Block-E is Keynes Bhavan and the sixth block is the New Block .
- **The Arts and Commerce Campus** of the college at 6, Riverside Road is spread upon **5 academic blocks** of which Block-A is Jadunath Sarkar Bhavan, Block-B is C. Ranganathan Bhavan, Block-C is Golden Jubilee Bhavan, Block-D is Luca Paccioli Bhavan and Block-E is Gostha Pal Bhavan.
- The college has **77 class rooms** of which **29 are ICT enabled**, **41 Laboratories**, **02 seminar Halls**, **02 smart classrooms**, **02 libraries**, **02 gymnasiums**, **2 common rooms**, **01 computer room**, **01 Ncc room**, **1 NSS room** and **01 health centre**.
- The institution maintains **610 computers** of which **522 are used by the students**.
- The college has well maintained gardens and has acquired **14001: 2015 certification** as a mark of having **environment friendly campus**.
- Our college has **hostel facility** for both female and male students.
- There is a proper structure for **rain water harvesting** in the 6, Riverside Road Campus of our college.
- The college has installed a **vertical rail in its 85, Middle Road campus**.
- The **central library** of our college is **automated with Koha**.
- It is **RFID (Radio Frequency Identification) enabled** which is synchronised with its ILMS KOHA
- **Digital Notice Display system** has been installed in both campuses.
- The college has introduced **the Learning Management System (LMS)** as a part of ICT enabled teaching learning method.
- **Lightening arresters** are installed in **both campuses and hostels** of the college.
- Our college has **02 online UPS with 10 KVA each**, **01 online UPS with 06 KVA** and **03 online**

UPS with 02 KVA each installed in 85, Middle Road campus and **01 online UPS with 10 KVA** and **01 online UPS with 06 KVA** installed in the 6, Riverside Road campus.

- The institution has **adequate facilities** for **Games, Sports and Cultural activities**.
- The **play ground** at Riverside Road Campus of our college is **79.20 meters long** and extends **69.35 meters** in the **north** and **68.18 meters** in the **south** for cricket, football, kabaddi and kho-kho facilities.
- The **Basket ball court** and **Badminton court** is spread over the adjacent ground measuring **29 meters long** and **18 meters wide**.
- Both campuses have **auditoriums**, specifically, Room No. 202 and 226 at **Science Campus** and Bibhuti Bhusan Hall and Room No. 216 at **Arts and Commerce Campus**, with **adequate facilities** to conduct **cultural activities**.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

4.1.2

Percentage of expenditure for infrastructure development and augmentation excluding salary during the last five years

Response: 30.78

4.1.2.1 Expenditure for infrastructure development and augmentation, excluding salary year wise during last five years (INR in lakhs)

2022-23	2021-22	2020-21	2019-20	2018-19
115.77	83.21	112.64	168.41	306.94

File Description	Document
Institutional data in the prescribed format	View Document
Audited income and expenditure statement of the institution to be signed by CA for and counter signed by the competent authority (relevant expenditure claimed for infrastructure augmentation should be clearly highlighted)	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

4.2 Library as a Learning Resource

4.2.1

Library is automated with digital facilities using Integrated Library Management System (ILMS), adequate subscriptions to e-resources and journals are made. The library is optimally used by the faculty and students

Response:

Automation:

- The Library is automated with **Koha**, an open source Integrated Library Management Software which is synchronized with RFID technologies.
- The entire collection of **more than 65,000 books** is accessible through **WebOPAC** . Users can search for books, reserve items and renew loans online through the WebOPAC system..
- The library also offers **self-checkout kiosks** for a more efficient borrowing process. The users can access their profile remotely round the clock.

Electronic Resources:

- Membership in the **INFLIBNET NLIST consortium** enhances the library's collection in addition to **digital resources from OUP, Springer, JGate, and other sources..**
- The central library encourages the use of various **open educational resources**. The results of NME ICT initiatives, such as SWAYAM and others, are likewise welcomed.
- The college publications and other **digital resources** that are beneficial for the students are available through the **institutional repository** powered by **open source software DSpace**.

Library Services:

- The central library extends its services by providing **circulation services, reference services, displays of new arrivals**, etc.
- The air conditioned reading rooms can accommodate **more than 200 students** at a time.
- There are **41 print journals, 14 newspapers in different languages**, special **collections for aspirants of different competitive examinations**.
- The library provides **high speed internet services** for accessing digital resources.
- The library provides **additional support to EWS** students of the college to enhance inclusivity.

- The **ex-students** can also avail of the library services.

Resources:

- **Over 4500 printed books** have been acquired by the library in the last few years.
- Every book has a **corresponding entry** in both the **ILMS** and **the accession register**.
- The **statutory audit** reports discovered that library **funds and resources** were used and allocated in an **appropriate budgeted manner**.

Footfall:

- The library footfall is **generated through an online system** which is integrated with ILMS Koha.
- While entering into the library, every user **needs to scan their respective library identity card** to record the attendance. At the end of the day the system generates the total footfall.
- On an average there are around **450 footfalls** on a regular teaching day.

Administration:

- The function, services and administration of the library is **monitored** by a well-composed **library sub-committee** consisting of teachers, students and support staff. The **Librarian is the ex-officio convener** with the **Principal as chairman**.
- The committee **guides** the librarian in all **policy matters**.

Inductions and Seminars:

- The central library organizes regular user **orientation programmes** at the beginning of the academic sessions.
- It organizes seminars and workshops to inform the students about the **current library resources and services**.The library has organized four national / institutional level programmes over the last five years.
- Library has acquired a **Grand Jury Award for its digital collections** from *EducationWorld* , published by a renowned mediahouse based in Bangalore

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

4.3 IT Infrastructure

4.3.1

Institution frequently updates its IT facilities and provides sufficient bandwidth for internet connection

Describe IT facilities including Wi-Fi with date and nature of updation, available internet bandwidth within a maximum of 500 words

Response:

- During the pandemic, Barrackpore Rastraguru Surendranath College initiated its own digital platform, **BRSNC LIVE classroom** for uninterrupted conduction of classes following existing class routine.
- The institution introduced **Enterprise Resource Planning (ERP)** software since long through a stand-alone mother server connecting all terminals located in the college office through LAN.
- Our college uses **ERP** to collect, monitor and utilize students' data for their entire tenure in the institution from the submission of application forms to graduation.
- It manages all related processes of **admission, registration, enrollment, submission of fees, application** and **distribution of scholarships** and other financial data management for various schemes of student welfare and assorted academic assignments.
- From 2020 the College has upgraded the ERP system to a **cloud-based framework** which enables round-the-clock data management from any location.
- The college has taken steps towards **paperless initiatives** by sending student fees receipt and other important intification to their registered mail ID
- The college sends differnt important informations to the Faculty members and staff of the college through **college webmail**.
- This process ensures maintaining **exact documentation** and **preventing problems** caused by asymmetric dissemination of information.
- The college regularly procures **updated computers** and **related accessories** for the smooth functioning of academic and administrative activities in the college which is evident from a largenumber of desktops and laptops which are now available in the college.
- Such devices are also connected with **high-speed internet** through a campus-wide **Wi-Fi network**. All such devices, accessories, and networks are subjected to regular maintenance, and repairing and maintenance are done as per requirement throughout the year.
- Most of the available devices also run on the **latest Operating Systems** and are equipped with **anti-virus software** for data protection.
- Our college has **02 online UPS with 10 KVA each, 01 online UPS with 06 KVA** and **03 online UPS with 02 KVA each** installed in 85, Middle Road campus and **01 online UPS with10 KVA** and **01 online UPS with 06 KVA** installed in the 6, Riverside Road campus.

- The **library** too has **updated IT facilities** as it attempts to digitize books, enter the records of books into the **KOHA software**, and provide remote access to teachers and students of the records through digital catalogue via **OPAC**.
- Various **departments** regularly **require the use of computer labs with subject-specific software** for teaching-learning purposes which are made possible by the available resources and they also aid in academic research by the faculty members.
- **New software** is installed as and when required in the computer labs.
- There are 29 ICT enabled classrooms across two campuses.
- The College has also been using a **Learning Management System software** and G-Suite.
- The salary of staff and various payments are conducted through **IFMS** and **PFMS**.
- There are also **26 CCTV** cameras for the maintenance of safety and security in both campuses along with 2 display boards.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

4.3.2

Student – Computer ratio (Data for the latest completed academic year)

Response: 9.7

4.3.2.1 Number of computers available for students usage during the latest completed academic year:

Response: 552

File Description	Document
Purchased Bills/Copies highlighting the number of computers purchased	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

4.4 Maintenance of Campus Infrastructure

4.4.1

Percentage expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component, during the last five years (INR in Lakhs)

Response: 12.29

4.4.1.1 Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year wise during the last five years (INR in lakhs)

2022-23	2021-22	2020-21	2019-20	2018-19
122.97	111.57	14.96	23.58	41.01

File Description	Document
Institutional data in the prescribed format	View Document
Audited income and expenditure statement of the institution to be signed by CA for and counter signed by the competent authority (relevant expenditure claimed for maintenance of infrastructure should be clearly highlighted)	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

Criterion 5 - Student Support and Progression

5.1 Student Support

5.1.1

Percentage of students benefited by scholarships and freeships provided by the institution, government and non-government bodies, industries, individuals, philanthropists during the last five years

Response: 75.31

5.1.1.1 Number of students benefited by scholarships and freeships provided by the institution, Government and non-government bodies, industries, individuals, philanthropists during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
4866	5439	996	4895	3966

File Description

Document

Year-wise list of beneficiary students in each scheme duly signed by the competent authority.

[View Document](#)

Upload Sanction letter of scholarship and free ships (along with English translated version if it is in regional language).

[View Document](#)

Upload policy document of the HEI for award of scholarship and freeships.

[View Document](#)

Institutional data in the prescribed format

[View Document](#)

Provide Links for any other relevant document to support the claim (if any)

[View Document](#)

5.1.2

Following capacity development and skills enhancement activities are organised for improving students' capability

- 1. Soft skills*
- 2. Language and communication skills*
- 3. Life skills (Yoga, physical fitness, health and hygiene)*
- 4. ICT/computing skills*

Response: D. 1 of the above

File Description	Document
Report with photographs on Programmes /activities conducted to enhance soft skills, Language and communication skills, and Life skills (Yoga, physical fitness, health and hygiene, self-employment and entrepreneurial skills)	View Document
Report with photographs on ICT/computing skills enhancement programs	View Document
Institutional data in the prescribed format	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

5.1.3

Percentage of students benefitted by guidance for competitive examinations and career counseling offered by the Institution during the last five years

Response: 65.42

5.1.3.1 Number of students benefitted by guidance for competitive examinations and career counselling offered by the institution year wise during last five years

2022-23	2021-22	2020-21	2019-20	2018-19
3810	3852	2314	3332	4206

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

5.1.4

The institution adopts the following for redressal of student grievances including sexual harassment and ragging cases

- 1.Implementation of guidelines of statutory/regulatory bodies**
- 2.Organisation wide awareness and undertakings on policies with zero tolerance**
- 3.Mechanisms for submission of online/offline students' grievances**
- 4.Timely redressal of the grievances through appropriate committees**

Response: B. 3 of the above

File Description	Document
Proof w.r.t Organisation wide awareness and undertakings on policies with zero tolerance	View Document
Proof related to Mechanisms for submission of online/offline students' grievances	View Document
Proof for Implementation of guidelines of statutory/regulatory bodies	View Document
Details of statutory/regulatory Committees (to be notified in institutional website also)	View Document
Annual report of the committee motioning the activities and number of grievances redressed to prove timely redressal of the grievances	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

5.2 Student Progression

5.2.1

Percentage of placement of outgoing students and students progressing to higher education during the last five years

Response: 46.56

5.2.1.1 Number of outgoing students placed and / or progressed to higher education year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
846	660	632	761	475

5.2.1.2 Number of outgoing students year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
1606	1505	1303	1336	1496

File Description	Document
Number and List of students placed along with placement details such as name of the company, compensation, etc and links to Placement order(the above list should be available on institutional website)	View Document
List of students progressing for Higher Education, with details of program and institution that they are/have enrolled along with links to proof of continuation in higher education.(the above list should be available on institutional website)	View Document
Institutional data in the prescribed format	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

5.2.2

Percentage of students qualifying in state/national/ international level examinations during the last five years

Response: 15.57

5.2.2.1 Number of students qualifying in state/ national/ international level examinations year wise during last five years (eg: IIT/JAM/NET/SLET/GATE/GMAT/GPAT/CLAT/CAT/ GRE/TOEFL/ IELTS/Civil Services/State government examinations etc.)

2022-23	2021-22	2020-21	2019-20	2018-19
106	156	116	60	165

File Description	Document
List of students qualified year wise under each category and links to Qualifying Certificates of the students taking the examination	View Document
Institutional data in the prescribed format	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

5.3 Student Participation and Activities

5.3.1

Number of awards/medals for outstanding performance in sports/ cultural activities at University / state/ national / international level (award for a team event should be counted as one) during the last five years

Response: 7

5.3.1.1 Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one) year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
3	2	0	1	1

File Description	Document
Upload supporting document	View Document
list and links to e-copies of award letters and certificates	View Document
Institutional data in the prescribed format	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

5.3.2

Average number of sports and cultural programs in which students of the Institution participated during last five years (organised by the institution/other institutions)

Response: 34.4

5.3.2.1 Number of sports and cultural programs in which students of the Institution participated year wise during last five years

2022-23	2021-22	2020-21	2019-20	2018-19
55	34	9	29	45

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

5.4 Alumni Engagement

5.4.1

There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Response:

Barrackpore Rastraguru Surendranath College has a **registered** and **active** Alumni Association, '**Praktanika**'. It was **established in 2001** by some of the former students of the Institution established in different professional fields. It is registered under **Society Registration Act, 1961**. Praktanika has become an integral part of the college providing valuable suggestions to the institution and actively participating and organizing a large number of activities for the benefit of the stakeholders of the college. It organises **invited lectures** on emerging topics which facilitate the students to acquire knowledge on the same. The pandemic has hindered the regular flow of activities of Praktanika. However, it organized a **camp** on **20th June, 2020** and **handed over food items** like rice, dal, mustard oil, soyabean, biscuits etc. to **Nimpith Ramakrishna Ashram, South 24 Parganas** for distribution among the victims affected by the Amphan cyclone in the Sundarban area. '**Praktanika**' regularly contributes to the development of the institution through financial and other support services. The financial services include **provision of scholarships to students** whereas other non-financial services include organization of seminars, outreach extension activities and the annual Re-Union of the college.

Name of the Alumni Association: Praktanika

Registration Number: S/1L/51372 2007-08,

Registered under W.B. Society Registration Act, 1961

Vision: Aims to create a beneficial bond between present students and alumni.

Mission:

- 1) To promote exchange of academic and other experiences with the present students.
- 2) To advice and conduct activities motivating skill of the students.
- 3) To provide career guidance to present students by notable alumni.

Scholarship amount contributed by the Alumni Association during 2018-23

Financial Year	Amount (Rs)
2019-20	36,000/-
2020-21	6,000/-
2021-22	NIL
2022-23	27,500/-

Other support services provided by the Alumni Association during 2018-19 to 2022-23

1. Organization of seminar on ‘Astrology vs Astronomy’

Date: 29th March, 2019 at Room No- 226 of 85, Middle Road Campus of the College.

Speaker: Prof. Amalendu Bandopadhyay

Senior Scientist, M.P. Birla Institute of Fundamental Research and Former Director, Positional Astronomy Centre.

2. Organization of 17th Re-Union

Date: 9th December, 2018 at Bibhuti Bhushan Hall of 6, Riverside Road Campus.

Chief Guest: Prof. P. Banerjee

Professor (Retd.), IACS

3. Organization of Outreach Program “Vending Machine, Cleaning Materials and Food Packet Distribution to Students of Nearby Schools”.

Date: 30th August, 2019

4. Organization of 18th Re-Union

Date: 1st December, 2019 at Bibhuti Bhushan Hall of 6, Riverside Road Campus.

Chief Guest: Prof. Uday Chand De

Professor (Retd.), University of Calcutta

5. Organization of 19th Re-Union

Date: 2nd December, 2022 at Bibhuti Bhushan Hall of 6, Riverside Road Campus.

Chief Guest: Prof. Ashim Das

SKB University

6. Organization of 20th Re-Union

Date: 10th December, 2023 at Bibhuti Bhushan Hall of 6,Riverside Road Campus.

Chief Guest: Mr. Ravisankar Prasad

Associate Editor, Bartaman Patrika

7. Donation of Food Items to Ramakrishna Mission

Date: 20th June, 2020

8. Organization of Webinar on “3D Perspective of Tobacco (Scientific, Psychological & Spiritual’

In collaboration with Youth Wing, Brahma Kumaris, Shyamnagar, West Bengal.

Date: 31st May, 2022

Other collaborating institutions: Nahata J.N.M.S. Mahavidyalaya and Haringhata Mahavidyalaya.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

Criterion 6 - Governance, Leadership and Management

6.1 Institutional Vision and Leadership

6.1.1

The institutional governance and leadership are in accordance with the vision and mission of the Institution and it is visible in various institutional practices such as NEP implementation, sustained institutional growth, decentralization, participation in the institutional governance and in their short term and long term Institutional Perspective Plan.

Response:

The vision, 'to make the College a Centre of Excellence and an institution of national acclaim' is ensured through participatory governance headed by the **Governing Body** which administers the college in line with **recommendations and suggestions of IQAC** and various **statutory** and **non-statutory sub-committees**. The Governing Body governs the college in compliance with major decisions on development, infrastructure, financial management, NEP implementation and other academic affairs, admission, governance and administration and strives hard to fulfill the **mission** of the institution which intends :

- **To ensure and sustain quality in education.**
- **To provide value-based education to boost up self-confidence among the students.**
- **To inject energy and strength among students to help them to learn, grow and evolve for achieving self-nourished dreams.**
- **IQAC To make students socially committed and adaptable to global changes.**

To assist the Principal in overall management, **IQAC** and **different sub-committees** consisting of **faculty members, support staff and students**, deal with curricular, co-curricular and extra-curricular activities to forward suggestions on significant issues.

- All **major issues on academic affairs** are discussed in the IQAC in accordance with recommendations and suggestions received from **Academic Sub-committee (UG)** and **Academic Council (PG)**.
- The institution **strives** to create an environment friendly campus with continuous upgradation of all kinds of **physical and virtual** facilities.

Perspective Plan:

- A **short term** and **long term perspective plan** has been adopted by the institution keeping in mind academic, administrative and societal requirements for the **holistic development** of the students
- Student-centric modern teaching aids orients students towards **practical learning** and nurtures **global competence** in them.
- Besides regular curriculum, co-curricular and extra curricular skills are nurtured by arranging a good number of **programmes** conducted by the **NSS, NCC** and varied **Subcommittees**
- Upgraded infrastructural facilities in **class rooms, laboratories, gymnasiums and RFID enabled library with high speed internet facility** enables all-round development of the students

- Several supplementary methods like **Entry in Service portal**, subject specific MCQ portal, **research methodology** and **subject specific seminars and workshops**, annual **International Short Film Festival** etc. are beneficial to a large pool of students.
- **Participatory and collaborative** learning initiatives for **exchanging knowledge in academic and cultural fields** with institutions, industries and research bodies enrich the students and teaching faculty of the institution
- Introduction of own online platform “**BRSNC Live Class Room**” during COVID pandemic has enabled students to continue with their classes according to their existing routine
- Regular **health camps** , **campus sanitization**, **RTPCR tests**, **physical** and **mental health counselling** by the Department of Psychology minimised health hazards during the pandemic
- **Value-added/ certificate courses**, **Yoga courses** and **gender sensitization programmes** have contributed to all-round development of the students.
- Regular practice of **e-governance**, **ISO certification** and **intermittent academic, administrative and financial audits** inculcate for all round transparency in the institution.
- Regular **departmental meetings**, **Parents-teacher meetings**, **feedback from students, alumni, teachers** and **industry persons** and initiatives taken towards realisation of **short term** and **long term perspective plan** have contributed to incremental developments in the institution.
- The institution has constituted a **Committee** to monitor the implementation of NEP in the college.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

6.2 Strategy Development and Deployment

6.2.1

The institutional perspective plan is effectively deployed and functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment, service rules, and procedures, etc

Response:

In line with its vision and mission, the college has an unique line of operation that **functions in accordance with the statutes, manuals and policies** laid down by the **government, the affiliating university** and the governing body. With an internal organizational structure that has progressed over seventy two years, the functioning of the college is **efficient** and **participatory** as reflected in its organizational set up and service procedures.

Policies and Procedures:

- The policies for the adoption **qualitative initiatives** is rooted in the institutional **Vision and Mission**.

- These policy documents, ranging from **administrative** to **environment** policies, reflect the benchmarks and principles of the institution.

Appointment Procedures:

- The appointment of **Permanent faculty** is done in line with the recommendations of **WBCSC** for **teaching Faculty** and by the **rules** and norms of the **State Government, Affiliating University** and the **Governing Body** for the **support-staff**.
- The appointment of the full time **support-staff on contract** is done according to the rules and norms forwarded by the Governing Body in line with the rules promulgated by the **government, labour law** and **the institution**.

Strategic Plan Deployment:

The following Strategic plans have been realised during the last five years:

The college has introduced **PG programmes** in **Education, Journalism and Mass-communication** and **Mathematics**.

32 value-added/certificate courses have been conducted during the last five years.

The college has strengthened the **Learning Management System (LMS)** during Covid and post covid period.

The college has introduced our own digital platform "**BRSNC Live Class Room**" for continuation of class following the existing routine.

The institution has signed **24 MoUs and 6 linkages** with industries and other national/international institutes of repute for academic and cultural exchange

Participation of faculty members, in **Refresher/Orientation Courses of HRDC-UGC** and other **professional development and administrative training programmes**, have enriched the teaching faculty of the institution.

The **support-staff** have acquired special skills through participation in varied **administrative training programmes**.

Research endeavours have been encouraged through sanctioning of several **Minor and Major research projects** with research endowments **extended by the institution itself** through the Research and Development Subcommittee.

The teacher-student bonding has been strengthened through **mentoring, peer teaching, study visits, field surveys, industrial visits etc.**

Placement drives have provided **new opportunities** to the students.

RUSA fund, CPE fund, DST-FIST funds have been utilised, under the appropriate monitoring of the respective statutory committees and Governing Body, for the development of **physical** and **academic infrastructure** of the institution.

The Central library, **fully automated with RFID system**, has enabled easy management of issuing and return of books.

Academic and Administrative Audits, Green Audit, Energy Audit and Environment Audit have been the regular practice of the institution.

Entrepreneurs' Week and **entrepreneurship promoting events** have been organised to develop self-capacitating skills of the students.

The institution has acquired **ISO certification** to ensure quality in environmental sustainability, occupational health and safety and Information Security and Management System.

File Description	Document
Upload Additional information	View Document
Institutional perspective Plan and deployment documents on the website	View Document
Provide Link for Additional information	View Document

6.2.2

Institution implements e-governance in its operations

- 1. Administration**
- 2. Finance and Accounts**
- 3. Student Admission and Support**
- 4. Examination**

Response: A. All of the above

File Description	Document
Screen shots of user interfaces of each module reflecting the name of the HEI	View Document
Institutional expenditure statements for the budget heads of e-governance implementation ERP Document	View Document
Annual e-governance report approved by the Governing Council/ Board of Management/ Syndicate Policy document on e-governance	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

6.3 Faculty Empowerment Strategies

6.3.1

The institution has performance appraisal system, effective welfare measures for teaching and non-teaching staff and avenues for career development/progression

Response:

The institution gives due **weightage to satisfaction** of the **employees** and has instituted **liberal welfare measures** for teaching and support staff.

- **In-house training, FDPs and professional appraisal systems** help escalate professional proficiency.
- **Statutory Welfare Schemes** include PF, HRA, Bonus, GIS for both Teaching and non-teaching staff;
- **Non-Statutory Welfare Schemes** include **stress relief camps** for both Teaching and non-teaching staff, **Annual Picnics**, etc.
- **Medical Facility** includes **free health checkup facility** with **MBBS doctor** visiting the college **Health Centre** twice a week (Monday and Friday), **periodic sanitization** of both campuses of the college and hostels and periodic specialized **health checkup camps** for all stakeholders.
- **Monetary Incentives** include facilities like easy **disbursement of loan** drawn from institutional **Cooperative Credit Society** for the teaching and the support staff and **Festival relief** (Bonus, interest free loan) for all non-teaching staff;

Other Benefits/Facilities include Free Wi-Fi in both the campuses and hostels, Gymnasium and Surveillance system for campus security

Avenues for career development/progression:

- **Computers, laboratories, and dedicated space for augmentation of research work** in

departments with sufficient autonomy in academic affairs and Governance

- **Minor and Major research projects** for the Teaching Faculty **funded by the institution.**
- **Staff Professional development and technical training programmes for skill enhancement** of both Teaching Faculty and support staff
- **360 degree Teachers Appraisal System**
- **Processing of API based promotion** for faculty,
- **Financial assistance** towards **Refresher, Orientation, FDPs, Summer School Programmes, research fellowships, publication of research papers, participation in national/international workshops/conferences, etc. and membership in academic and professional bodies,**

Teaching Faculty:

- All round Internal Appraisal consists of a **Performance Based Appraisal System** to determine individual strengths and weaknesses and to identify need for grooming towards career advancement.
- **Teacher's Diary** is a mandatory record maintained by the faculty.
- These records, duly verified by the Heads of the departments, are **regularly assessed by the IQAC.**

Non-Teaching Staff:

- The **appraisal system** of administrative and **non-teaching staff** evaluates their **performance** in tune with the rules and regulations of the institution and affiliating University.
- The criteria of appraisal range from **professional competence to personal potentialities .**
- These appraisals come under the purview of the **Governing Body** which acts in compliance with the feedback and suggestions from stakeholders.

Redressal Mechanism:

- Continuous **corrective measures** are taken by the **IQAC, Principal and Governing Body** to channel the performance of the faculty and staff to the expected line of action.
- This is done through need -based **Professional and Faculty development programmes, soft skill training incentives to faculty and staff** for generating **better output.**

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

6.3.2

Percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the last five years

Response: 4.33

6.3.2.1 Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
7	7	13	1	1

File Description	Document
Policy document on providing financial support to teachers	View Document
Institutional data in the prescribed format	View Document
Copy of letter/s indicating financial assistance to teachers and list of teachers receiving financial support year-wise under each head.	View Document
Audited statement of account highlighting the financial support to teachers to attend conferences / workshop s and towards membership fee for professional bodies	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

6.3.3

Percentage of teaching and non-teaching staff participating in Faculty development Programmes (FDP), Management Development Programmes (MDPs) professional development /administrative training programs during the last five years

Response: 79.04

6.3.3.1 Total number of teaching and non-teaching staff participating in Faculty development Programmes (FDP), Management Development Programmes (MDPs) professional development /administrative training programs during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
134	276	183	193	17

6.3.3.2 Number of non-teaching staff year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
73	93	86	84	10

File Description	Document
Refresher course/Faculty Orientation or other programmes as per UGC/AICTE stipulated periods, as participated by teachers year-wise.	View Document
Institutional data in the prescribed format	View Document
Copy of the certificates of the program attended by teachers.	View Document
Annual reports highlighting the programmes undertaken by the teachers	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

6.4 Financial Management and Resource Mobilization

6.4.1

Institution has strategies for mobilization and optimal utilization of resources and funds from various sources (government/ nongovernment organizations) and it conducts financial audits regularly (internal and external)

Response:

The institution has a well-defined mechanism to monitor the efficient utilisation of available financial resources and committees to trace and use the funds optimally. The statutory committees namely Finance Subcommittee, Purchase Subcommittee and Building Subcommittee gear fund mobilisation in the institution.

- The **Finance Subcommittee**, composed of the Governing Body President, Principal, Bursar, Accountant, Head Clerk, and Governing Body representatives, prepares the **annual financial plan** and a **yearly budget** in line with institutional requirements.
- The **Purchase Subcommittee**, headed by the Principal and Bursar, **monitors** various **purchase tenders** and **disbursement of funds** for approved projects.
- The **Building Subcommittee** monitors the **utilisation of infrastructure development grants**.
- The Building and Purchase Subcommittee place their proposals before the Finance Committee for approval.
- These subcommittees ensure a **transparent and well-planned financial management** to mobilise and manage funds/grants/fees received from Government, UGC, NGOs, benefactors and students.

- Fund is utilised towards **infrastructure, research, minor and major projects, student welfare and academic support, salary component, staff professional development, staff welfare and extension and outreach programmes.**
- The **Governing Body** ratifies vital decisions on the institution's economic policies,
- It monitors the measures taken by the Finance, Building, and Purchase Subcommittees.
- The **Bursar** gears the disbursement of funds and its utilisation.

Funding Sources of College:

Central Government Funds	State Government Funds	Non-Government Funds
• UGC-CPE	• Salary	• Alumni Donation
• MPLAD	• Event Based Funds (E.g., Ganga Utsav etc.)	• Research Endowment Fund
• RUSA		• WBSU Examination Centre Fees
• NSS		• Tuition Fees
• NCC		• Teachers Council
		• Consultancy
		• Directorate of Distance Education, Vidyasagar University
		• Rent of Auditorium for holding events/examinations of different organisations like the LIC.

Financial Audit

To preserve **transparency and accountability regarding financial matters**, a regular mechanism of internal audit by independent agencies and statutory audit is functional for Government and College accounts. The accounts are maintained by the **Accounts Section of the institution** and coordinated by the Bursar.

External Audit

- **External financial audits** are conducted annually by a **Statutory Auditor** nominated by the **Directorate of Public Instructions, Dept. of Higher Education (Govt. of West Bengal).**
- **Audit suggestions** are addressed promptly.
- The **Audit Certificates** are maintained meticulously.
- The College conducts **external audits** for funds from **UGC-CPE, RUSA, DBT** and other Government agencies for **major and minor projects.**

Internal Audit

- Internal audits are conducted **quarterly** by **the Accounts Section** and **verified by the Principal**.
- The directions of the **Higher Education department** and **external Chartered Accountant** are followed strictly in this regard.
- College accounts undergo internal audit by an **authorised Chartered Accountant, M/S Subir Ghosh and Associates**, appointed by the Governing Body.
- A **quarterly report of the College accounts** is placed for discussion and approval before the Governing Body.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

6.5 Internal Quality Assurance System

6.5.1

Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes. It reviews teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals and records the incremental improvement in various activities

Response:

Quality Assurance Strategies and Processes

- **NAAC accreditation** within the stipulated time interval making the institution a **pioneer in the State** to move towards the **fifth cycle of NAAC accreditation**.
- Annual **submission of AQAR**.
- Incorporates **Add-on/Certificate/Value Added Courses**.
- Emphasises **enhanced use of ICT in teaching learning** and evaluation process.
- Promotes **participatory management** and **improvement of consultancy services**.
- Encourages teachers and staff to participate in **Faculty Development** and **Administrative Training Programs**.
- Motivates and documents student **progression and placement**.
- Ensures **health** and safety of **stakeholders**.
- Initiates **MoUs/Linkage/Collaborations**.
- Promotes research acumen through **extension of seed money** and **infrastructure**.
- Encourages **research publications**.
- Supervises **annual plan of action** of the **departments** and **subcommittees**.
- Tracks and **records** the institution's **curricular, co-curricular, and extracurricular activities**.
- **Streamlines the documentation process** in line with college requirements for submission to appropriate authorities and agencies.

- Ensures **online feedback collection and its analysis.**
- Organises **training and workshops** for students, teachers, and support-staff.
- Ensures **Administrative and Academic Audit, Green and Energy Audit**

IQAC Reviews

Teaching-Learning Process	Structures & Methodologies of Operations	Learning Outcomes
<ul style="list-style-type: none"> • Prepares Academic Calendar 	<ul style="list-style-type: none"> • Academic and Administrative Audit • Green, Energy & Gender Audits • ISO certification <ul style="list-style-type: none"> ◦ Quality Management ◦ Occupational Health and Safety ◦ Environment ◦ Information Security 	<ul style="list-style-type: none"> • Geared the introduction of outcome-based education in 2020. • Prepares POs • Monitors Departmental PSOs and COs • Conducts induction program for introduction of PO, PSO and COs.
Monitors Teaching Plan to facilitate and evaluate. <ul style="list-style-type: none"> • Classroom functioning • Performance of the faculty on desired outcomes 	<ul style="list-style-type: none"> • Communicating audit recommendations to respective subcommittees /Departments. • Monitors post-audit corrective measures 	Result Analysis followed by: <ul style="list-style-type: none"> • Outcome Attainment Analysis. • Corrective Measures
<ul style="list-style-type: none"> • Analyses feedback reports for implementation of corrective measures. 	<ul style="list-style-type: none"> • Reviews the departmental progress in all curricular and co-curricular activities. • Monitors Mentoring system and Remedial classes 	

Incremental Improvements:

IQAC has focused on:

- **Green Initiatives:**
 - Nature camps to inculcate environmental awareness.
 - Environmental Policy Framework.
 - Trekking club, herbarium and butterfly garden
 - Use of organic fertilisers and biopesticides
 - Solar panels
 - Paperless online payment
 - Use of E-cycle to commute between campuses

- **Inclusive Development**
 - Gender Audit
 - Special ramps and toilets for the Divyangjan
 - Career Portal for every student
 - Placement cell training and supporting all students
 - Asynchronous Learning through YouTube Videos
 - Introduction of three PG courses
 - Vertical extension of Boys hostel
 - Restructuring of online admission system
- **Ensuring a Healthy Mind and Body**
 - Stress Release Tours for Teaching and Non-Teaching Staff
 - Thalassemia detection, Covid RT-PCR test and Vaccination
 - Regular Health Camps
 - Mental Health Counselling
 - Nutrition Awareness
 - Installation of Lightning Arrestors
- **Quality Assurance**
 - BRSNC Live Digital Class-Room
 - Participation in NIRF
 - Academic and Administrative Audit
 - Extension of MoUs and Linkages
 - Received Zee Bangla, News18 Bangla and Education World Awards
 - Conversion of “Cine-Parbon”, from a National to an International film festival.
- **Positive Learning Environment**
 - Excursions and Industry Visits
 - Seven Professional Development Programmes for Faculty Enrichment and Ten Professional Development Programmes for Support Staff
 - Crescendo- Cultural and Literary Club
 - College Anthem
 - Extension of College Hours
 - Felicitation of Alumni for Vertical Progression
 - Extension of outreach programmes through NSS and NCC.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

6.5.2

Quality assurance initiatives of the institution include:

- 1.Regular meeting of Internal Quality Assurance Cell (IQAC); quality improvement initiatives identified and implemented**
- 2.Academic and Administrative Audit (AAA) and follow-up action taken**

- 3. Collaborative quality initiatives with other institution(s)**
- 4. Participation in NIRF and other recognized rankings**
- 5. Any other quality audit/accreditation recognized by state, national or international agencies such as NAAC, NBA etc.**

Response: A. Any 4 or more of the above

File Description	Document
Quality audit reports/certificate as applicable and valid for the assessment period.	View Document
NIRF report, AAA report and details on follow up actions	View Document
List of Collaborative quality initiatives with other institution(s) along with brochures and geo-tagged photos with caption and date.	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document
Link to Minute of IQAC meetings, hosted on HEI website	View Document

Criterion 7 - Institutional Values and Best Practices

7.1 Institutional Values and Social Responsibilities

7.1.1

Institution has initiated the Gender Audit and measures for the promotion of gender equity during the last five years.

Describe the gender equity & sensitization in curricular and co-curricular activities, facilities for women on campus etc., within 500 words

Response:

Gender Audit

The goal of **Gender Audit** in an institution is to determine whether there is a good gender balance in the college. It looks at whether colleges adhere to laws, regulations, and initiatives designed to advance women's status in society. The institution has duly carried out gender audit during the last five years.

The Institution has organized the following programmes to support **Gender Equity** and discourage gender discrimination:

2018-19	<ul style="list-style-type: none">• One Day UGC-CPE Funded Photography Workshop for ST Female Students by Photography Club in with Canon India Pvt. Ltd. on 13.02.2019• Invited talk organized by Internal Complaints Committee on Globalisation and New Scope of Jobs for Women on 09.04.2019
2021-22	<ul style="list-style-type: none">• Poster competition on “Save the girl child” organized by NSS Unit I & II on 26.05.2022
2022-23	<ul style="list-style-type: none">• 30 hour certificate course on “Self Defense Technique for Women” – 3rd January – 13th January, 2023• Workshop on Preventing and Combating violence against Women on 15.03.2023• Workshop on Gender Based Violence and Discrimination with Barrackpore Avenue Women’s Cultural & Social Welfare Society on 16.03.2023• One day Workshop on: “Awareness on Gender issues: Towards a healthy life and living” on 04.04.2023• National Safe Motherhood Day on 11.04.2023

- **Seminar : ICC – A platform for managing Gender Issues on 21.04.2022**
- **World Mother’s Day on 15.5.2023**
- **Special lecture on Gender & Culture –A critical study organized by IQAC and Department of English on 16.05.2023.**

GENDER SENSITIZATION INITIATIVES and PRACTICES

Representation of women in College administration:

- A fair percentage (**50.7% in the year 2022-23**) of the faculty is Women, contributing to the institution in the best possible manner.
- Several Committees including IQAC have **female faculty members in pioneering positions like Coordinators, Convener etc.**
- All **three teacher representatives** of the Governing Body are Women.

Teaching of writings of female authors :

The linguistic departments of the college, namely English, Hindi, Bengali and Urdu, teach plays and novels of women writers.

- The English department teaches writings of authors like **Kamala Das, Anne Bradstreet, Toni Morrison, Agatha Christie and Jane Austen.**
- The Hindi department teaches writings of authors like **Mirabai, Subhadra Kumari Chauhan, Maanu Bhandari, Mahadevi Verma and Anamika.**
- The Bengali department teaches writings of authors like **Krishnabhamini Debi, Swarna Kumari Debi, Mahashewta Debi, Kabita Singha, Bhagini Nibedita. Krishna Basu, Girindramohini Desi, Leela Majumder and Anurupa Debi,**
- The Urdu department teaches writings of **Qurratulain Haide**
- **Other initiatives**
- Kanyashree Scholarships (**Annual Scholarship & One –Time grant for girl students: K2-UG level and K3-PG level**) are regularly & successfully processed by the college office. A total number of **532 girl students** have received such scholarships over the last five years.
- The College has a separate **hostel for girl students.**
- The college has **sanitary napkin vending machine** within its campus to cater to the needs of girl students in times of need.
- The College has committees like **the Internal Complaints Committee to promote gender equity** and discourage gender discrimination.
- The college administration has availed of a considerable number of **Vinyl Stickers and boards for promoting awareness on Gender Equity.**

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

7.1.2

The Institution has facilities and initiatives for

- 1. Alternate sources of energy and energy conservation measures**
- 2. Management of the various types of degradable and nondegradable waste**
- 3. Water conservation**
- 4. Green campus initiatives**
- 5. Disabled-friendly, barrier free environment**

Response: A. 4 or All of the above

File Description	Document
Policy document on the green campus/plastic free campus.	View Document
Geo-tagged photographs/videos of the facilities.	View Document
Circulars and report of activities for the implementation of the initiatives document	View Document
Bills for the purchase of equipment's for the facilities created under this metric	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

7.1.3

Quality audits on environment and energy regularly undertaken by the Institution. The institutional environment and energy initiatives are confirmed through the following

- 1. Green audit / Environment audit**
- 2. Energy audit**
- 3. Clean and green campus initiatives**
- 4. Beyond the campus environmental promotion activities**

Response: A. All of the above

File Description	Document
Report on Environmental Promotional activities conducted beyond the campus with geo tagged photographs with caption and date	View Document
Policy document on environment and energy usage Certificate from the auditing agency	View Document
Green audit/environmental audit report from recognized bodies	View Document
Certificates of the awards received from recognized agency (if any).	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

7.1.4

Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and Sensitization of students and employees to the constitutional obligations: values, rights, duties and responsibilities of citizens (Within 500 words)

Response:

Our institution stands by the Indian Constitution in its entirety, which visualizes and protects democratic thinking and reasoning. It is committed to **develop a community of responsible citizens** who believe in **democratic values, rights, duties, and responsibilities**.

Our institution strives to provide an **inclusive environment** fostering tolerance towards **regional, cultural, socioeconomic, linguistic** and any other form of **distinction**.

Inclusive admission procedure:

Following the circulars and rules of the government and the affiliating University, **admissions are done on an inclusive basis** incorporating: SC, ST, OBC-A, OBC-B students, Economically Backward Class students and Differently-abled (PH) students.

Dissemination of democratic values:

- We ensure **democratic representation of staff and students** in different Committees.
- We have a practice of **regular rotation of Headship** in the departments.
- We have an **Effective Feedback mechanism** which has the objective to provide equal opportunity to all.

Students and employees are sensitized towards constitutional obligations: values, rights, duties and responsibilities of citizens through initiatives like:

- **Awareness programme for new voters** on 11.09.2018
- **Display of the basic tenets of Indian Constitution** at prominent locations in both the campuses.
- Observance of **International Human Rights Day** on 10.12.2021.
- Invited Lecture on **Constitutional Rights & Duties** on 26.05.2023

- Academic inclusiveness and harmony:

The institution has provided **autonomy to the departments** in taking decisions and issuing departmental notices authorised by the respective departmental heads.

Other Practices to inculcate human values and responsibilities:

- Explanation of **Code of Conduct** to the students at the **Induction Program** and **Display of Code of Conduct on the Institutional website** and **college prospectus**
- Library and campus **cleaning drives**
- Visits to **Orphanage** and **Age-Old Home**
- Motivating students to **Save Water** and **Electricity, reduce pollution** and help in **promoting green environment.**

Cultural Inclusiveness:

- The college encourages participation of students in **Cultural Programmes** and **Competitions** organized by the colleges under MoU and also invites students from these colleges to participate in cultural programmes organized by our college. Cultural exchange programmes have been effectively taken up with **St. Joseph College, Darjeeling, SGRR PG College, Dehra Dun** and **Bhairab Ganguly College, Kolkata.**
- All students, irrespective of caste, gender, religion are welcomed to participate in different cultural programs & competitions organized by the college. **Watan ko Jano - A Youth Exchange Program with Kashmiri Students** was organized on 20.09.2018.
- The college celebrates several events with overwhelming participation of students in cultural activities. These include:
 - **Paying tribute to Gurudev Rabindranath Tagore**
 - **Basanta Utsab (festival of colours)**
 - **Cultural Programme at Freshers Welcome**
 - **Cultural programme at Annual Social**
 - **Cultural Programme at Agomoni (celebrating the homecoming of Goddess Durga)**
 - **World Poetry Utsab**

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

7.2 Best Practices

7.2.1

Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual

Response:

BEST PRACTICE 1

Title: Towards a Healthy and Safe Life: Embracing a Pragmatic Approach of Excellence

Objective:

- Facilitating physical and mental well-being of students, teachers and other stakeholders through proper preventive and curative measures.
- Ensuring prevention from occupational hazards relating to fire safety, safe-banking and safety against online hacking, fraud and loss of data.

The context:

As a consequence of widespread anxiety over health and consequent psychological breakdown during pandemic, there has been a shift to the digital pedagogy since March 2020. Prolonged isolation has given way to psychological and life-style related ailments. As a vital unit of the society, the institution felt the urge to reach out to the stakeholders by addressing the issues related to their comprehensive well-being.

The Practice:

In addition to complete adherence to Covid protocols, the institution has provided psychological counseling through certified counselors throughout pandemic. The institution arranged several programmes ensuring cyber and fire safety.

We have received and intermittently **renewed ISO 45001: 2018**, the certificate in **Occupational Health and Safety**.

Recent activities in concerned area :

1. Outreach Health Check-up Programme at Bholananda Giri Old Age Home -05/02/ 2019
2. Free Eye Check-up Camp -05/03/ 2019
3. Health Camp for Students -29/08/2019
4. Re-initiation of Thalassemia Carrier Detection Programme -02/09/ 2019 onwards
5. Health Check-up Camp for Teaching and Non-Teaching Staff -18/03/ 2021
6. Student Vaccination Camp -29/09/ 2021 & 01/10/2021
7. COVID-19 Detection Camp (RT PCR) for Teaching and Non-Teaching staff and students – 01/11/2021 -06/11/2021
8. COVID-19 Detection Camp (RT PCR) among Teaching and Non-Teaching staff - 30/11/2021 & 02/12/2021
9. COVID-19 Detection Camp (RT PCR) among Teaching and Non-Teaching staff - 06/12/2021 – 08/12/2021

- 10.COVID-19 Detection Camp (RT PCR) among Teaching and Non-Teaching staff - 09/12/2021
- 11.Health Camp for students (Students' Week) -03/01/ 2022
- 12.Workshop on Safe-banking -13/12/2022
- 13.Health Camp for PG (Students' Week) 03/01/2023-04/01/2023
- 14.Seminar on Fire-Safety and Training -05/01/ 2023
- 15.Awareness on Hypertension (World Hypertension Day) – 17/05/2023

Programmes held throughout the year:

- **Mental Support** : The Institution offers mental support through counseling.
- **Sanitization Programme:** Sanitization and fumigation initiated during pandemic have continued unabated.
- **Health Centre BRSC:** Doctor Sunil Gope remains available at Health Centre every Monday and Friday. It is well-equipped with First Aid Boxes and medicinal supplies.
- **Initiatives by College IQAC during COVID:**
 - Awareness Programme on healthy diet and immunity
 - Practice of Yoga
 - Fitness Programmes
 - Survey of Vaccination among Students
- **Annual Stress Relief Excursions for Teaching & Non-teaching staff & Treks by BRSC Trekking Club** for teachers & Students

Evidence of Success

- There has been good response to Pre-marital detection of Thalassemia and a good number of carriers have been detected
- RT PCR tests detected many Positives for immediate quarantine.
- Health check-ups have provided confidence among the stakeholders.
- None of our stake-holders have ever faced any hazard related to work-place safety.
- No loss of lives of students or staff have been reported.

Problems Encountered:

- Excessive anxiety over personal health and safety during pandemic
- Maintenance of high end instruments all of which has to be repaired and thoroughly verified before re -operation.

BEST PRACTICE 2

Title: A Triadic Manifesto of Students' Progression: Running a Prodigious stride to Success

Objectives:

- To develop employability skills among students leading to a bright career and service to society.
- To gear students towards employment opportunities and vertical progression to varied fields.

The Context:

Keeping pace with the emergence of India as a global economic power with increasing number of skilled youngsters awaiting employment, our institution has come up with an array of employability initiatives matching the growing need of the job market. These initiatives are highly **cost effective** so that the students coming from economically backward classes of the society do not have to face any difficulty in honing their skills and abilities.

The Practice

The triadic Employability Initiatives include:

- 1. Career Fairs and Career Counseling sessions**
- 2. Knowledge and Skill Enhancement Courses**
- 3. Entry in Service portal displayed on college website**

1. Career Fair and Career Counseling

The **Annual Career Fair** is a programme organized by the **Centre for Career Development and Placement Cell** of the College,

A considerable number of local and national organizations from diverse fields such as education, health, IT, management, banking and insurance set up their stalls in the Career Fair. These include stalls organised by the Indian Army and the Indian Air Force as well. Eminent entrepreneurs and experts provide guidance and motivational speech at counseling sessions held during the fair.

During the last five years the institutions has been **able to organize 12th, 13th & 14th Career Fairs** . Although the institution has strived to extend due support to the students on issues related to career advancement during pandemic, Lockdowns hindered Career Fairs in 2021 and 2022.

2. Knowledge and Skill Enhancement Courses

Keeping with the aim of improving employability skills among young aspirants our institution provides **Knowledge and Skill Enhancement Courses** on diverse fields. A total of **14159 unique students** have successfully completed the **31 Knowledge and Skill Enhancement Courses** in last 5 years.

3. Entry in Service Portal on college Website

The Entry in Service Portal contains a **reservoir of question sets** on different subjects. The portal includes a system for automatic self-evaluation as well.

This portal is designed to facilitate students to prepare for competitive examinations.

Evidence of Success:

- There has been enthusiastic and overwhelming participation in our Career Fairs and Career Counseling drives.
- With constant care and endeavor , **1579** of our students are reported to have been placed in government and private jobs, **1795** have progressed to higher studies and **603** have qualified in examinations including government competitive examinations over the last five years.

Problems Encountered:

- Lack of Internet access for students residing in remote areas and Unavailability of computers and smart phones among students coming from economically weaker sections of society are the challenges we have faced while conducting any initiative online.
- Lack of enough space at our campus for expanding the scope of Career Fair and Career Counseling programmes has been another challenge we are looking forward to overcome.

File Description	Document
Best practices as hosted on the Institutional website	View Document
Any other relevant information	View Document

7.3 Institutional Distinctiveness**7.3.1**

Portray the performance of the Institution in one area distinctive to its priority and thrust within 1000 words

Response:

Institutional Distinctiveness -

“Cine Parbon - International Short Film Carnival & Awards”

Film festivals work as an essential link in the chain of international film culture. Festivals have a big impact on independent filmmakers' visibility and audience reach. Filmmakers can reach out to a larger audience, receive insightful criticism, and possibly land distribution deals that will propel their movies to new heights by taking part in film festivals. **After realising these facts and understanding the advantages of having a department dedicated to Film Studies, the institution took the decision to launch our innovative project in 2016 by putting on a film festival with help of the department of Film Studies and the Internal Quality Assurance Cell's (IQAC) auspices.**

The programme was initiated as a part of our institution's aim of achieving distinctiveness in the field of art, creativity and entrepreneurship. As our students each year make a number of short films as a part of their curriculum, and with the rise of different digital exhibition platforms, we could well assume the future possibilities of 'Short Films'. 'Cine-Parbon' not only showcases short films made by our students but also introduces them with renowned film makers and technicians from the industry. Every year we receive around **40 films** in the competitive section. Besides, there are other **sections like Special Screening, International Select and Classics**. This annual exposure helps our students enrich themselves with requisite knowledge and expertise about contemporary media and entertainment industry.

Above all, **Cine Parbon is an initiative that provides a single platform for learning the intricacies of film making, event management and above all an entertainment for all.**

CINE-PARBON 2019

On **27th and 28th February 2019** our college organized the 4th Cine-Parbon -International Short Film Carnival & Awards at 6, Riverside Road Campus of the College. The programme was inaugurated with the screening of renowned film maker Tathagata Mukherjee's film **Unicorn**. The director himself was present among us on this occasion. Out of 42 entries only 22 films were selected for the competitive round. Eminent film maker Pradiptya Bhattacharya was present as the Judge. The Best film award was received by Mr. Debabrata Bhowmick for his film, **Aayna (The Mirror)**, The first runner up award was received jointly by Sri Arnav Mallick for his film, **Yellow Shirt** and Abhik Das for his film **Ticket**. The second runner up award went to Sammratt for his film **Biloya** .

The best film received **Rs. 5000 as award money** along with other tokens of recognition like a trophy, a medal and a certificate. For first and second runner up we had trophy, medal and certificate.

CINE PARBON 2020

In 2020 the 5th Cine-Parbon -International Short Film Carnival & Awards was organized on **27th, 28th & and 29th of February** at Bibhutibhusan Hall, 6, Riverside Road Campus of the College. On this occasion we had with us our chief guests, renowned actors Rahul Arunodoy Banerjee, Aryan Bhowmick and lyricist Dipangshu Acharya. Out of a total of 72 films submitted 35 were selected for the competition round.

This year our college came up with a range of attractive sum of award money for deserving winners:
For the Best Film: 10,000/-

For the 1st Runner Up: 7,000/-
For the Second Runner Up: 5,000/-

The Best Film award was won by *Kukli* by Shyama Sundar Majhi from Orissa. The first runner-up award went to Mrinmoy Nandi for *Piklu* and the second runner up was received by Swapnil Shetye from Maharashtra for his film *Prawns*.

CINE PARBON 2021

In 2021 Cine Parbon was not organized due to restrictions imposed by State & Central government on the outbreak of Covid 19.

CINE PARBON 2022

In 2022 the 6th Cine-Parbon International Short Film Carnival and Awards was organized on **30th and 31st of May** at Bibhutibhusan Hall, 6, Riverside Road Campus of the College. The festival was inaugurated eminent film director Sri Raj Chakraborty. Out of a total of 47 films submitted 26 were nominated for the competitive round including films by Bangladeshi film makers.

This year also our college came up with a range of attractive sum of award money for deserving winners:

For the Best Film: 10,000/-
For the 1st Runner Up: 7,000/-
For the Second Runner Up: 5,000/-

Dhumpaner Opokarita, a short film by Mrinmoy Nandi won the Best Film Award while *Only The Wind Knows The Truth* By Mriganko Goswami and *The Masked* by Adeeb Rabbani & Sharmistha Biswas jointly won the First Runner Up award. The Second Runner Up Award went to Debraj Naiya for his film *Seedlings (Bijankur)*.

CINE PARBON 2023

In 2023 the 7th Cine-Parbon -International Short Film Carnival & Awards was organized on **July 27th and 28th** at Bibhutibhusan Hall, 6, Riverside Road Campus of the College.

On this occasion we had the privilege of having among us The Honourable Vice Chancellor of WBSU Prof. (Dr.) Mahua Das as the Chief Guest. Out of a total of 60 films submitted for screening from all around India including those from Assam, Delhi, Orissa, apart from one by a Bangladeshi Film Maker, only 25 were chosen for the competitive round. Our esteemed adjudicator Pradiptya Bhattacharya selected deserving Films and their creators as well as Individual Best achievers for story, acting, background score, editing, cinematography etc.

This year our college came up with an **increased and attractive set sum of award money** for deserving winners:

For the Best Film: 30,000/-
For the 1st Runner Up: 25,000/-
For the Second Runner Up: 15,000/-

This year the award for Best Film went to Arijit Dey for his film *Swapna Jib-Littoral Melodies* while the film *Xunyota Void* by Nabapan Deka from Assam won the 1st Runner Up. *Akash Deep* by Pavel Paul won the 2nd Runner Up prize.

We have continued our tradition of Cine – Parbon in 2024 as well.

File Description	Document
Appropriate web in the Institutional website	View Document
Any other relevant information	View Document

5. CONCLUSION

Additional Information :

Catering to the needs of the society and demand for upward progression in education in the state, the college had started **Post Graduate courses** under **Distance Education** affiliated to Vidyasagar University from the academic session 2015-16 in various subjects including **Bengali, English, History, Botany, Zoology, Environmental Science** and **Commerce with Farm Management**. These courses have been taught in the institution with utmost sincerity over the last five years.

Concluding Remarks :

- Barrackpore Rastraguru Surendranath College is one of the most **prestigious institutions** in West Bengal.
- The college offers education in **diverse subjects** in both **UG** and **PG** Programmes.
- **ICT enabled teaching** is one of the major features of the Teaching Learning methods of the college.
- **Feedback** is collected from the stakeholders to make the curriculum delivery more effective.
- The college **promotes research culture** and also sanctions **research grants** to the teachers.
- Organization of **workshops** and **seminars** enriches the students and teachers.
- The college accommodates a **substantial number of students** from **diverse backgrounds**.
- There are a large number of faculties with PhD.
- As a part of social responsibility, **extension activities** are undertaken to make the students aware of the emerging social needs
- An effective **Career Development and Placement Cell** of the college trains the students for job market and also arranges in-campus interviews for them.
- **Grievance Redressal Cell, Anti-ragging Committee** and **Internal Complaints Committee** work hard to address the grievances of the students and to create a safe and healthy academic environment.
- **The Governing Body** and **IQAC** strive relentlessly to enhance the overall development of the institution.

6.ANNEXURE

1.Metrics Level Deviations

Metric ID	Sub Questions and Answers before and after DVV Verification																				
1.2.1	<p>Number of Certificate/Value added courses offered and online courses of MOOCs, SWAYAM, NPTEL etc. (where the students of the institution have enrolled and successfully completed during the last five years)</p> <p>Answer before DVV Verification : Answer After DVV Verification :30</p>																				
1.2.2	<p><i>Percentage of students enrolled in Certificate/ Value added courses and also completed online courses of MOOCs, SWAYAM, NPTEL etc. as against the total number of students during the last five years</i></p> <p>1.2.2.1. Number of students enrolled in Certificate/ Value added courses and also completed online courses of MOOCs, SWAYAM, NPTEL etc. as against the total number of students during the last five years</p> <p>Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2022-23</th> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> </tr> </thead> <tbody> <tr> <td>2936</td> <td>1935</td> <td>2930</td> <td>3637</td> <td>3726</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1"> <thead> <tr> <th>2022-23</th> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> </tr> </thead> <tbody> <tr> <td>2914</td> <td>1513</td> <td>1245</td> <td>2493</td> <td>1591</td> </tr> </tbody> </table>	2022-23	2021-22	2020-21	2019-20	2018-19	2936	1935	2930	3637	3726	2022-23	2021-22	2020-21	2019-20	2018-19	2914	1513	1245	2493	1591
2022-23	2021-22	2020-21	2019-20	2018-19																	
2936	1935	2930	3637	3726																	
2022-23	2021-22	2020-21	2019-20	2018-19																	
2914	1513	1245	2493	1591																	
1.3.2	<p>Percentage of students undertaking project work/field work/ internships (Data for the latest completed academic year)</p> <p>1.3.2.1. Number of students undertaking project work/field work / internships Answer before DVV Verification : 2561 Answer after DVV Verification: 2486</p>																				
2.4.1	<p>Percentage of full-time teachers against sanctioned posts during the last five years</p> <p>2.4.1.1. Number of sanctioned posts year wise during the last five years</p> <p>Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2022-23</th> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> </tr> </thead> <tbody> <tr> <td>153</td> <td>153</td> <td>155</td> <td>155</td> <td>81</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1"> <thead> <tr> <th>2022-23</th> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> </tr> </thead> <tbody> <tr> <td>153</td> <td>153</td> <td>155</td> <td>155</td> <td>81</td> </tr> </tbody> </table>	2022-23	2021-22	2020-21	2019-20	2018-19	153	153	155	155	81	2022-23	2021-22	2020-21	2019-20	2018-19	153	153	155	155	81
2022-23	2021-22	2020-21	2019-20	2018-19																	
153	153	155	155	81																	
2022-23	2021-22	2020-21	2019-20	2018-19																	
153	153	155	155	81																	

3.1.1

Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)

3.1.1.1. Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
0	10	0	4.194	2.8

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
0	0	3.81	4.194	2.4

Remark : grants from self is not considered input is edited according to it. ,

3.2.2

Number of workshops/seminars/conferences including on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship conducted during the last five years

3.2.2.1. Total number of workshops/seminars/conferences including programs conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during last five years

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
37	4	3	12	6

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
34	4	3	12	6

3.3.1

Number of research papers published per teacher in the Journals notified on UGC care list during the last five years

3.3.1.1. Number of research papers in the Journals notified on UGC CARE list year wise during the last five years

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
50	51	43	32	16

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19

50	43	32	16	00
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3.3.2 **Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during last five years**

3.3.2.1. **Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during last five years**

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
131	28	22	14	11

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
27	22	14	11	0

3.4.3 **Number of extension and outreach programs conducted by the institution through organized forums including NSS/NCC with involvement of community during the last five years.**

3.4.3.1. **Number of extension and outreach Programs conducted in collaboration with industry, community, and Non- Government Organizations through NSS/ NCC etc., year wise during the last five years**

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
35	20	8	11	14

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
24	14	5	7	9

3.5.1 **Number of functional MoUs/linkages with institutions/ industries in India and abroad for internship, on-the-job training, project work, student / faculty exchange and collaborative research during the last five years.**

Answer before DVV Verification :

Answer After DVV Verification :6

Remark : Considering only relevant claims as per the intent of the metric, input is edited .

4.1.2 **Percentage of expenditure for infrastructure development and augmentation excluding salary during the last five years**

4.1.2.1. **Expenditure for infrastructure development and augmentation, excluding salary year wise during last five years (INR in lakhs)**

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
115.77	83.21	114.98	171.55	316.18

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
115.77	83.21	112.64	168.41	306.94

4.4.1 **Percentage expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component, during the last five years (INR in Lakhs)**

4.4.1.1. Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year wise during the last five years (INR in lakhs)

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
208.40	158.79	54.76	106.09	128.69

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
122.97	111.57	14.96	23.58	41.01

Remark : considering only relevant claim to metric input is edited .

5.1.1 **Percentage of students benefited by scholarships and freeships provided by the institution, government and non-government bodies, industries, individuals, philanthropists during the last five years**

5.1.1.1. Number of students benefited by scholarships and freeships provided by the institution, Government and non-government bodies, industries, individuals, philanthropists during the last five years

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
4866	5439	996	4895	3966

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
4866	5439	996	4895	3966

5.1.2 **Following capacity development and skills enhancement activities are organised for improving**

students' capability

1. *Soft skills*
2. *Language and communication skills*
3. *Life skills (Yoga, physical fitness, health and hygiene)*
4. *ICT/computing skills*

Answer before DVV Verification : A. All of the above

Answer After DVV Verification: D. 1 of the above

5.1.4 ***The institution adopts the following for redressal of student grievances including sexual harassment and ragging cases***

1. **Implementation of guidelines of statutory/regulatory bodies**
2. **Organisation wide awareness and undertakings on policies with zero tolerance**
3. **Mechanisms for submission of online/offline students' grievances**
4. **Timely redressal of the grievances through appropriate committees**

Answer before DVV Verification : A. All of the above

Answer After DVV Verification: B. 3 of the above

Remark : Input is edited from from it ,

5.3.1 **Number of awards/medals for outstanding performance in sports/ cultural activities at University / state/ national / international level (award for a team event should be counted as one) during the last five years**

5.3.1.1. ***Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one) year wise during the last five years***

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
29	16	10	18	30

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
3	2	0	1	1

6.3.2 **Percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the last five years**

6.3.2.1. **Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies year wise during the last five years**

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19

103	87	143	39	3
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Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
7	7	13	1	1

Remark : Input is edited from data template considering the financial support more than 2000 only.

6.3.3 **Percentage of teaching and non-teaching staff participating in Faculty development Programmes (FDP), Management Development Programmes (MDPs) professional development /administrative training programs during the last five years**

6.3.3.1. **Total number of teaching and non-teaching staff participating in Faculty development Programmes (FDP), Management Development Programmes (MDPs) professional development /administrative training programs during the last five years**

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
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6.3.3.2. **Number of non-teaching staff year wise during the last five years**

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
73	93	86	152	10

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
73	93	86	84	10

2.Extended Profile Deviations

ID	Extended Questions															
1.1	<p>Number of teaching staff / full time teachers during the last five years (Without repeat count): Answer before DVV Verification : 153 Answer after DVV Verification : 153</p>															
2.1	<p>Expenditure excluding salary component year wise during the last five years (INR in lakhs)</p> <p>Answer before DVV Verification:</p> <table border="1"> <tr> <td>2022-23</td> <td>2021-22</td> <td>2020-21</td> <td>2019-20</td> <td>2018-19</td> </tr> <tr> <td>570.43</td> <td>453.43</td> <td>316.51</td> <td>517.78</td> <td>639.68</td> </tr> </table> <p>Answer After DVV Verification:</p> <table border="1"> <tr> <td>2022-23</td> <td>2021-22</td> <td>2020-21</td> <td>2019-20</td> <td>2018-19</td> </tr> </table>	2022-23	2021-22	2020-21	2019-20	2018-19	570.43	453.43	316.51	517.78	639.68	2022-23	2021-22	2020-21	2019-20	2018-19
2022-23	2021-22	2020-21	2019-20	2018-19												
570.43	453.43	316.51	517.78	639.68												
2022-23	2021-22	2020-21	2019-20	2018-19												

582.21	459.64	335.22	519.94	659.34
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